**ERASMUS+ INTERNATIONAL**

**STUDENT TRAINEESHIP OFFER**

**3 positions**

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| **HOST ORGANIZATION INFORMATION**  |
| **NAME OF ORGANISATION (School/Department/Unit)** | Aristotle University of ThessalonikiSchool of Philology / **Laboratory of Philology and New Technologies**Faculty of Humanities |
| **ADDRESS** | Faculty of Humanities, New buidling (2rd & 4th floor)University Campus |
| **POSTAL CODE** | 54124 |
| **CITY** | Thessaloniki |
| **COUNTRY** | Greece |
| **TELEPHONE** | +30 2310997056 |
| **FAX** | +30 2310995245 |
| **E-MAIL**  | atiktopo@lit.auth.gr |
| **WEBSITE** | <https://www.lit.auth.gr/node/6125> |
| **NUMBER OF EMPLOYEES** | 7 |
| **OTHER (if necessary)** |  |
| **CONTACT DETAILS**  |
| **CONTACT PERSON** | Katerina Tiktopoulou, Associate Professor |
| **DEPARTMENT/FUNCTION** | Director of the **Laboratory of Philology and New Technologies /** School of Philology |
| **TELEPHONE** | +30 2310997056 |
| **FAX** | +30 2310995245 |
| **E-MAIL**  | atiktopo@lit.auth.gr |
| **OTHER (if necessary)** |  |
| **TRAINEESHIP INFORMATION** |
| **TRAINEESHIP TITLE** | Digital Humanities Classics / Medieval and Modern Greek Studies (MMGS) / Linguistics |
| **HOST DEPARTMENT/SCHOOL/UNITat AUTh** | Aristotle University of Thessaloniki School of Philology / **Laboratory of Philology and New Technologies**Faculty of Humanities |
| **DESCRIPTION OF ACTIVITIES** | * Corpus Building
* Digital Textual Studies
* Digital Editing
* Digital Technologies in Classroom
* Digital Humanities and Public Engagement
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| **DURATION (Start date – End date)** | April 2020 - June 2020 |
| **WORKING HOURS PER WEEK***Note: Min. 35 hours/week**Max. 40 hours/week* | min 35h/w; max 40h/w |
| **CITY** | Thessaloniki |
| **OTHER (if necessary)** | max 3 positions per semester |
| **ADDITIONAL REQUIREMENTS**  |
| **COMPUTER SKILLS** | * Microsoft Office
	+ Microsoft Excel
	+ Microsoft PowerPoint
* Email Management
* Information Management
* Data Entry
* Digital Calendars (Google, Outlook, etc.)
* Instant Messaging
* Cloud Backup Software (Dropbox Pro, Carbonite, etc.)
* Social Media Management
* XML / TEI
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| **OTHER (if necessary)** | At least one of the following languages: Modern Greek, English, Italian |