

Who are we?

Petyovský & Partners, founded in 2015, is the only dedicated immigration law firm in the Czech Republic. We are a group of young, committed, problem solving people with a friendly and easy-going nature, dealing with immigration & relocation issues for corporate and individual clients in Czech Republic and worldwide.

From our offices in Prague and Brno and in the field, we cover all aspects of international economic migration, including visa, relocation, and administration matters, thanks to our deep understanding of immigration law, our clients' needs and individualized approach.

Who are we looking for?

We are currently offering an internship for the position Social Media Specialist in our team located in Prague.

What do we need from you?

- Bachelor's degree or second-degree university student
- Very good knowledge of both written and spoken English
- Experience in a similar position is an advantage but not a must

What will be your daily bread and butter?

- Develop, implement and manage our social media strategy after conducting competitive research, platform determination, messaging and audience identification
- Plan, create, publish and share new content daily that builds meaningful customer connections, increases brand awareness and encourages community members to engage with the brand
- Stay up to date with the latest social media practices and technologies
- Set up and optimize company pages within each platform to increase the visibility of the company's social content
- Capture and analyze the appropriate social data/metrics, insights and social media practices to measure the success of social media campaigns, use the information to refine future campaigns

What can we offer you?

- The opportunity to work for a fast-growing consulting company within a young, talented team in a friendly work environment
- Possibility of remote work and flexible working hours
- Activities contributing to your professional growth and development
- Business English lessons
- Notebook and mobile phone with unlimited plan, free refreshments
- Free entry to the Dox Gallery and discount lunch menu at the DOX Bistro
- Fun team buildings on a regular basis

If you think you are the perfect fit to be a part of our awesome team, do not hesitate to reach out at jana.benediktiova@ppce.cz.

We will be looking forward to meeting you!