



Erasmus+ Traineeship Offer



Communication Trainee International Relations Office

Czech University of Life Sciences Prague

Employer Information ↓	Application Period: 28/11/2025 - 19/12/2025 Applications are reviewed as they come in.
Name:	Czech University of Life Sciences Prague https://www.czu.cz/en International Centre
Address:	Kamýcká 129 165 00 Praha - Suchbát Czech Republic
Contact person:	Alketa Daka; Erasmus+ Traineeship Coordinator
How to Apply	Send your CV and a brief motivation letter to daka@rektorat.czu.cz with the subject "Erasmus Traineeship - Communication Trainee 2026"



Communication Trainee International Relations Office



Placement information:	The International Relations Office leads and supports the university's internationalisation agenda. It coordinates Erasmus+ and other mobility programmes for students and staff, manages international partnerships and projects, and provides strategic guidance for developing global cooperation.
Description of Activities	The trainee will support the International Office in communications and outreach by preparing announcements, assisting with promotional materials, and helping manage communication channels. Tasks will include creating visual content for graphic design and marketing, writing short articles, content creation, and assisting with web and content management The trainee will also provide general support in daily office operations and event preparation.
Duration	Start date: 1 February 2026 End date: 30 June 2026 (exact dates of the internship can be slightly adjusted)
Conditions	Applicants must be proficient in English and eligible for an Erasmus+ traineeship, applying through their home university. The ideal candidate is creative, proactive, and detail-oriented, with good writing skills and confidence in using digital tools and social media. The trainee will work 40 hours per week, with working hours specified in the Learning Agreement.

What's in It for You?

- This traineeship offers the chance to work in a multicultural university environment, develop practical skills, and enhance your professional profile.
- You will be fully integrated into the International Relations Office team and gain experience in communication, international and dissemination activities.
- Accommodation is provided in the CZU on-campus dormitories, allowing you to live comfortably in the beautiful and vibrant city of Prague.
- You will have access to dedicated office space and full support from our team throughout your stay.
- Additionally, you can enjoy a wide range of campus facilities, including the sports center, dining halls, library, student clubs, and more.