



## Erasmus+/International Exchange Information Sheet

### Institutional Details

Name of the Institution	De Montfort University
ERASMUS-Code	UK LEICEST02
Postal address	De Montfort University The Gateway Leicester LE1 9BH United Kingdom
Contact Us	Switchboard: +44 (0)116 255 1551 E: <a href="mailto:erasmus@dmu.ac.uk">erasmus@dmu.ac.uk</a>
Homepage	<a href="http://www.dmu.ac.uk">www.dmu.ac.uk</a>
Institutional Erasmus+ Co-ordinator	Leo Smith, #DMUglobal Manager

### Contact details

<b>Incoming mobility</b>	
Homepage	<a href="http://www.dmu.ac.uk/international/en/erasmusplus/incoming-students.aspx">http://www.dmu.ac.uk/international/en/erasmusplus/incoming-students.aspx</a>
E-mail address	<a href="mailto:erasmus@dmu.ac.uk">erasmus@dmu.ac.uk</a>
Address	De Montfort University #DMUglobal Office, The Gateway, Leicester, LE1 9BH, UK
Contact person	<b>Pauliina Keinanen</b> #DMUglobal Officer T: +44 (0) 116 201 3832 E: <a href="mailto:erasmus@dmu.ac.uk">erasmus@dmu.ac.uk</a>
<b>Partnerships and general enquiries</b>	
Homepage	<a href="http://www.dmu.ac.uk/international/en/erasmusplus/partner-institutions.aspx">http://www.dmu.ac.uk/international/en/erasmusplus/partner-institutions.aspx</a>
E-mail address	<a href="mailto:erasmus@dmu.ac.uk">erasmus@dmu.ac.uk</a>
Contact person	Leo Smith Institutional Co-ordinator T: +44 (0) 116 2013832 E: <a href="mailto:erasmus@dmu.ac.uk">erasmus@dmu.ac.uk</a> <a href="https://www.facebook.com/DMUinternational">facebook.com/DMUinternational</a>

### Erasmus Departmental Coordinators and Contact Persons

<b>Faculty of Arts, Design and Humanities</b>	Mobility Coordinator Ms Jan Martin	<a href="mailto:jmartin@dmu.ac.uk">jmartin@dmu.ac.uk</a> +44 (0)116 250 6287
	Faculty Administrator Ms Jennifer Jones	<a href="mailto:jennifer.jones@dmu.ac.uk">jennifer.jones@dmu.ac.uk</a> +44 (0)116 250 6478
<b>Faculty of Technology</b>	Mobility Coordinator Ms Armaghan Moemeni	<a href="mailto:armaghan@dmu.ac.uk">armaghan@dmu.ac.uk</a> +44 (0)116 250 7482
	Faculty Administrator Ms Kathryn Harris	<a href="mailto:kharris@dmu.ac.uk">kharris@dmu.ac.uk</a> +44 (0)116 250 8160
<b>Faculty of Business and Law</b>	Mobility Coordinator Dr Robert Webber	<a href="mailto:bwebber@dmu.ac.uk">bwebber@dmu.ac.uk</a> +44 (0)116 250 6208

	Faculty Administrators  Undergraduate Courses Ms Louisa Hibble  Postgraduate Courses Ms Vicki Clarke	<a href="mailto:lhibble@dmu.ac.uk">lhibble@dmu.ac.uk</a> +44 (0)116 250 8253  <a href="mailto:vicki.clarke@dmu.ac.uk">vicki.clarke@dmu.ac.uk</a> +44 (0)116 250 6330
<b>Faculty of Health and Life Sciences</b>	Mobility Coordinator Carol Greenway	<a href="mailto:cgreenway@dmu.ac.uk">cgreenway@dmu.ac.uk</a>

### Incoming Mobility: Application process and Academic Information

In order to apply to De Montfort University for Erasmus+ study, an active exchange agreement with your home institution must be in place prior to your application. You must be nominated by your Erasmus Coordinator/ Tutor. You cannot apply individually or directly to our university. Once we will receive your nomination, you will be sent an information package and instructions on how to apply.

After Application Deadline all the applications will be sent to the faculty. Shortlisting process might take up to 6 weeks. Once we will have the results, each student will be emailed an Acceptance Letter. Please, read it very carefully and respond to it. When we receive your acceptance of the offer, you will be assigned with Unconditional Firm offer, which will allow you to book on campus accommodation.

Nomination deadline	<b>Nomination deadline for one term and year-long exchange is the 1<sup>st</sup> of April</b> Late nominations and applications won't be considered!  We expect to receive: Applicant Name and Surname Home university and personal email address Mobility duration Subject and Faculty of interest at De Montfort University Level of Study
Application deadline	<b>Application deadline for one term and yearlong exchange is the 1st of May</b> Incomplete applications will be withdrawn!
Academic Calendar	<a href="http://www.dmu.ac.uk/dmu-students/student-resources/academic-calendar-201617.aspx">http://www.dmu.ac.uk/dmu-students/student-resources/academic-calendar-201617.aspx</a>
One Semester Students	Plan your study period carefully to ensure you will meet the 90-day minimum duration for your home university. Semester 1 at De Montfort University is short and your attendance during Welcome Week is mandatory.
Course and module information	<a href="http://www.dmu.ac.uk/study/courses/all-courses/all-courses.aspx">http://www.dmu.ac.uk/study/courses/all-courses/all-courses.aspx</a> Use for guidance only. Module information will be distributed with application forms.
Language requirements	All modules are delivered in English. Applicants should be at 6.0 IELTS standard Arts, Design and Technology subjects and 6.5 for Business and Law, Social Sciences and Humanities subjects. We require a proof of any qualification demonstrating a minimum of level B2 according to the Common European Framework.  In the absence of the above requirements, participants will be asked to send us their supervisor statement indicating participant English language proficiency according to the Common European Framework. Please note students requiring a visa for a full year study at DMU will need to show formal language qualifications.
English language support	We offer free English language support while you are studying – two hours per week for undergraduate and research students, and three hours per week for postgraduate students. Classes are usually optional, but we may ask you to attend if we feel you would benefit. For more information: T: +44 (0)116 250 6571 / 207 8075 E: <a href="mailto:englishlanguage@dmu.ac.uk">englishlanguage@dmu.ac.uk</a>

Credit Transfer	<p>1 ECTS credit is equivalent to 2 DMU credits.</p> <p>Please note that DMU academic year is not semesterised and some modules are year-long.</p> <p>One semester study is worth 60 DMU/ 30 ECTS credits; full year study is worth of 120 DMU / 60 ECTS credits. <b>Note!</b> All our programmes are designed for a full-year study. For one semester study, you can request a year-long module to be halved but this only gives 50% of the credits and is not available for all modules.</p>																																
Grade Conversion	<table border="1"> <thead> <tr> <th colspan="2">Conversion to DMU marks</th> <th colspan="2">Conversion from DMU marks</th> </tr> <tr> <th>ECTS grade</th> <th>DMU mark</th> <th>DMU mark</th> <th>ECTS grade</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>80%</td> <td>73-100%</td> <td>A</td> </tr> <tr> <td>B</td> <td>68%</td> <td>63-72%</td> <td>B</td> </tr> <tr> <td>C</td> <td>58%</td> <td>53-62%</td> <td>C</td> </tr> <tr> <td>D</td> <td>49%</td> <td>46-52%</td> <td>D</td> </tr> <tr> <td>E</td> <td>43%</td> <td>40-45%</td> <td>E</td> </tr> <tr> <td>FX</td> <td>35%</td> <td>30-39%</td> <td>FX</td> </tr> </tbody> </table>	Conversion to DMU marks		Conversion from DMU marks		ECTS grade	DMU mark	DMU mark	ECTS grade	A	80%	73-100%	A	B	68%	63-72%	B	C	58%	53-62%	C	D	49%	46-52%	D	E	43%	40-45%	E	FX	35%	30-39%	FX
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### Accommodation and Student Support

Accommodation	<p>De Montfort University is committed to providing students with a high standard of accommodation. The university aims to provide accommodation for all exchange students who request it. You will receive a link to book accommodation once you have been confirmed as an incoming student.</p> <p>Accommodation website: <a href="http://www.dmu.ac.uk/study/undergraduate-study/accommodation/accommodation.aspx">http://www.dmu.ac.uk/study/undergraduate-study/accommodation/accommodation.aspx</a></p> <p>To contact accommodation please email: <a href="mailto:accommodation@dmu.ac.uk">accommodation@dmu.ac.uk</a></p>
Student Support Team	<p>The student support team is there to help you throughout your whole journey at DMU. More information at <a href="http://www.dmu.ac.uk/study/undergraduate-study/student-support/student-support.aspx">http://www.dmu.ac.uk/study/undergraduate-study/student-support/student-support.aspx</a></p>
International Student Support	<p>De Montfort University has a range of support available to international students. Each academic year International Student Support Office is organising an International Welcome Week. For semester one study, you may need to attend the International Welcome Week in order to meet the minimum duration requirement for Erasmus+.</p> <p>International Student Support Officer Andy Gale <a href="mailto:internationalsupport@dmu.ac.uk">internationalsupport@dmu.ac.uk</a> +44 (0) 116 2506388 More information at <a href="http://www.dmu.ac.uk/study/undergraduate-study/student-support/student-support.aspx">http://www.dmu.ac.uk/study/undergraduate-study/student-support/student-support.aspx</a></p>
Disability Support	<p>The Disability Advice and Support (DAS) service supports students with a wide range of physical and sensory disabilities, medical conditions and specific learning differences (SpLD). More information at <a href="http://www.dmu.ac.uk/study/undergraduate-study/student-support/disability-support/disability-support.aspx">http://www.dmu.ac.uk/study/undergraduate-study/student-support/disability-support/disability-support.aspx</a></p>
DMU Student Union	<p>De Montfort University Students' Union (DSU) is there to represent your views and campaign for positive change, as well as providing a central hub for all student activities and social needs. More information at <a href="https://www.demontfortstudents.com/">https://www.demontfortstudents.com/</a></p>
Visa Guidance	<p>Most EU-nationals will not need a visa to visit the UK to study, while most non-EU nationals will require a visa. In order to check if you need a visa, and which type you will require, please visit <a href="https://www.gov.uk/check-uk-visa">https://www.gov.uk/check-uk-visa</a></p> <p>Useful information relating to visas and DMU: <a href="http://www.dmu.ac.uk/international/en/making-a-student-visa-application/visa-">http://www.dmu.ac.uk/international/en/making-a-student-visa-application/visa-</a></p>

	<a href="#">advice.aspx</a> Please also get in touch with us if you require some further assistance.
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### Leicester

Arrival Information	<a href="http://www.dmu.ac.uk/dmu-students/international-student-support/arriving-soon/arriving-soon.aspx">http://www.dmu.ac.uk/dmu-students/international-student-support/arriving-soon/arriving-soon.aspx</a>
DMU Campus	<a href="http://www.dmu.ac.uk/about-dmu/about-dmu.aspx">http://www.dmu.ac.uk/about-dmu/about-dmu.aspx</a>
VisitLeicester	The official website for the City of Leicester: cosmopolitan city life, rich history and cultures, elite sport and exciting connections to King Richard III. <a href="http://www.visitleicester.info/visitleicester.aspx">http://www.visitleicester.info/visitleicester.aspx</a>