

# POLITECHNIKA GDAŃSKA Erasmus+ Inter-Institutional Agreement

## Institutional Factsheet

### 1. Institutional Information

#### 1.1. Institutional details

|   |   |
|---|---|
| Name of the institution                 | POLITECHNIKA GDAŃSKA (Gdansk University of Technology)  |
| Erasmus Code                            | PL GDANSK02   |
| ECHE                                    | 48004   |
| Institution Web site                    | www.pg.gda.pl   |
| International relations office Web site | <a href="http://pg.edu.pl/international/home1">http://pg.edu.pl/international/home1</a>   |
| Online course catalogue                 | <a href="http://pg.edu.pl/international/ects-information-package?p_l_id=14157533&amp;p_l_id=14157533&amp;p_v_l_s_g_id=0&amp;p_v_l_s_g_id=0&amp;">http://pg.edu.pl/international/ects-information-package?p_l_id=14157533&amp;p_l_id=14157533&amp;p_v_l_s_g_id=0&amp;p_v_l_s_g_id=0&amp;</a> |

#### 1.2. Main contacts

|                 |  |
|-----------------|--|
| RESPONSIBILITY  | ERASMUS INSTITUTIONAL COORDINATOR  |
| Contact person  | Maria Doerffer   |
| Contact details | <a href="mailto:mdoerffer@pg.gda.pl">mdoerffer@pg.gda.pl</a> , tel. : +48 58 347 12 89 |

|                 |   |
|-----------------|---|
| RESPONSIBILITY  | HEAD OF IRO   |
| Contact person  | Karolina Jędrzejkowska  |
| Contact details | <a href="mailto:kariedr1@pg.gda.pl">kariedr1@pg.gda.pl</a> , tel : +48 58 347 20 42 |

|                 |  |
|-----------------|--|
| RESPONSIBILITY  | ADMINISTRATIVE CONTACT FOR BILATERAL AGREEMENTS      |
| Contact person  | Teresa Barczyńska                                    |
| Contact details | <a href="mailto:tebar@pg.gda.pl">tebar@pg.gda.pl</a> |

|                 |  |
|-----------------|--|
| RESPONSIBILITY  | CONTACT PERSON FOR OUTGOING STUDENTS/STAFF           |
| Contact person  | Beata Wajdzik  |
| Contact details | <a href="mailto:bewaj@pg.gda.pl">bewaj@pg.gda.pl</a> |

|                 |  |
|-----------------|--|
| RESPONSIBILITY  | CONTACT PERSON FOR INCOMING STUDENTS/STAFF   |
| Contact person  | Maria Doerffer   |
| Contact details | <a href="mailto:mdoerffer@pg.gda.pl">mdoerffer@pg.gda.pl</a> , tel. : +48 58 347 12 89 |

## 2. Detailed requirements and additional information

### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Type of mobility             | Subject area | Language(s) of instruction | Recommended language of instruction level * |
|------------------------------|--------------|----------------------------|---|
| Student Mobility for Studies | all          | Polish, English            | B1  |
| Staff Mobility for Teaching  | all          | Polish, English            | B2  |

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please see the course catalogue at the link:

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### 2.2. Calendar

#### 2.2.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

|             |                           |
|-------------|---------------------------|
| Autumn term | June 30 <sup>th</sup>     |
| Spring term | December 15 <sup>th</sup> |

#### 2.2.2. Decision Response

We will send our decision within 6 weeks.

#### 2.2.3. Transcripts of Records

A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished at our institution.

#### 2.2.4. Termination of Agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### 3. Additional information

#### 3.1. Grading system

[http://pg.edu.pl/international/ects-information-package?p\\_l\\_id=14157533&p\\_l\\_id=14157533&p\\_v\\_l\\_s\\_g\\_id=0&p\\_v\\_l\\_s\\_g\\_id=0](http://pg.edu.pl/international/ects-information-package?p_l_id=14157533&p_l_id=14157533&p_v_l_s_g_id=0&p_v_l_s_g_id=0)

#### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by:

|                        |   |
|------------------------|---|
| <b>Contact person</b>  | Maria Doerffer,   |
| <b>Contact details</b> | <a href="mailto:mdoerffer@pg.gda.pl">mdoerffer@pg.gda.pl</a> tel: +48 58 347 12 89  |
| <b>Website</b>         | <a href="http://pg.edu.pl/international/legal-stay?p_l_id=14157605&amp;p_v_l_s_g_id=0&amp;">http://pg.edu.pl/international/legal-stay?p_l_id=14157605&amp;p_v_l_s_g_id=0&amp;</a> |

#### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education: [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm).

|                        |   |
|------------------------|---|
| <b>Contact person</b>  | Maria Doerffer,   |
| <b>Contact details</b> | <a href="mailto:mdoerffer@pg.gda.pl">mdoerffer@pg.gda.pl</a> tel: +48 58 347 12 89  |
| <b>Website</b>         | <a href="http://pg.edu.pl/international/medical-care?p_l_id=14157614&amp;p_v_l_s_g_id=0&amp;">http://pg.edu.pl/international/medical-care?p_l_id=14157614&amp;p_v_l_s_g_id=0&amp;</a> |

#### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by:

|                        |   |
|------------------------|---|
| <b>Contact person</b>  | Maria Doerffer,   |
| <b>Contact details</b> | <a href="mailto:mdoerffer@pg.gda.pl">mdoerffer@pg.gda.pl</a> tel: +48 58 347 12 89  |
| <b>Website</b>         | <a href="http://pg.edu.pl/international/accomodation?p_l_id=14157597&amp;p_v_l_s_g_id=0&amp;">http://pg.edu.pl/international/accomodation?p_l_id=14157597&amp;p_v_l_s_g_id=0&amp;</a> |

#### Informations:

On-line application for Erasmus students : <https://moja.pg.gda.pl/portal/start/app/erasmus>

More information about possibilities to learn Polish language can be found at the following website: [http://pg.edu.pl/international/polish-language-courses?p\\_l\\_id=14157541&p\\_v\\_l\\_s\\_g\\_id=0&](http://pg.edu.pl/international/polish-language-courses?p_l_id=14157541&p_v_l_s_g_id=0&)

Gdansk University of Technology welcomes students and teachers with disabilities. For all questions please, contact, Rector's representative for persons with disabilities Ms. Karolina Stasińska

[karolina.stasinska@pg.gda.pl](mailto:karolina.stasinska@pg.gda.pl) , phone: +48 58 347 13 13

There is a variety of events and programmes for incoming students organized by Gdansk University of Technology <http://gdansk.esn.pl/content/esn-eventsdata>

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| <p><b>POLITECHNIKA GDAŃSKA</b></p> <p><i>Gdańsk University of Technology</i></p> <p>Narutowicza 11/12</p> <p>80-233 Gdańsk, Poland</p> | <p>Erasmus Institutional Coordinator</p> <p><b>Maria DOERFFER</b></p> <p><a href="mailto:mdoerffer@pg.gda.pl">mdoerffer@pg.gda.pl</a></p> <p>tel.+48 58 347 12 89</p> <p>fax +48 58 347 11 70</p>  |
| <p>Faculty of Architecture Coordinator</p>   | <p><b>Justyna BORUCKA</b> Ph.D.</p> <p><a href="mailto:jborucka@pg.gda.pl">jborucka@pg.gda.pl</a> tel. +48 58 347 19 44</p> <p>Małgorzata BOGDANOWICZ <a href="mailto:malbogda@pg.gda.pl">malbogda@pg.gda.pl</a></p>   |
| <p>Faculty of Applied Physics and Mathematics Coordinator</p>  | <p><b>Prof. Jarosław RYBICKI</b></p> <p><a href="mailto:ryba@pg.gda.pl">ryba@pg.gda.pl</a> tel.+48 58 347 28 34</p> <p>Leszek PIOTROWSKI, Ph.D., <a href="mailto:lesio@mif.pg.gda.pl">lesio@mif.pg.gda.pl</a></p>  |
| <p>Faculty of Chemistry Coordinator</p>  | <p>outgoing students: <b>Hubert CIEŚLINSKI</b>, Ph.D.<br/><a href="mailto:hubert.c3@gmail.com">hubert.c3@gmail.com</a> tel. +48 58 347 16 05</p> <p>incoming students: <b>Błażej KUDŁAK</b> Ph.D.<br/><a href="mailto:blakudla@pg.gda.pl">blakudla@pg.gda.pl</a> tel. +49 58 347 13 56</p>   |
| <p>Faculty of Civil and Environmental Engineering Coordinator</p>  | <p><b>Aneta ŁUCZKIEWICZ</b>, Ph.D.</p> <p><a href="mailto:aneta.luczkiwicz@wilis.pg.gda.pl">aneta.luczkiwicz@wilis.pg.gda.pl</a></p> <p>tel. + 48 58 347 2763</p> <p>Incoming students: <b>Marek SKOWRONEK</b> Ph.D.<br/><a href="mailto:marek.skowronek@wilis.pg.gda.pl">marek.skowronek@wilis.pg.gda.pl</a></p> <p>tel. +48 58 347 24 97</p> |
| <p>Faculty of Electrical and Control Engineering Coordinator</p>   | <p><b>Jarosław ŁUSZCZ</b>, Ph.D.</p> <p><a href="mailto:jlusz@ely.pg.gda.pl">jlusz@ely.pg.gda.pl</a>, tel. +48 58 347 23 86</p>  |
| <p>Faculty of Electronics, Telecommunications and Informatics Coordinator</p>  | <p><b>Anna BOBKOWSKA</b>, Ph.D.</p> <p><a href="mailto:annab@eti.pg.gda.pl">annab@eti.pg.gda.pl</a> tel. + 48 58 347 10 37</p>   |
| <p>Faculty of Management and Economics Coordinator</p>   | <p><b>Magdalena POPOWSKA</b>, Ph.D.</p> <p><a href="mailto:magdalena.popowska@zie.pg.gda.pl">magdalena.popowska@zie.pg.gda.pl</a></p> <p>tel: +48 58 347 2494</p>  |
| <p>Faculty of Mechanical Engineering Coordinator</p>   | <p><b>Wojciech KIEŁCZYŃSKI</b> Ph.D.</p> <p><a href="mailto:wkielcz@pg.gda.pl">wkielcz@pg.gda.pl</a> tel. +48 58 347 2902</p>  |
| <p>Faculty of Ocean Engineering and Ship Technology Coordinator</p>  | <p><b>Roman LIBERACKI</b>, Ph.D.</p> <p><a href="mailto:romanl@pg.gda.pl">romanl@pg.gda.pl</a> tel.+48 58 347 1850</p>   |