General

General website
www.ru.nl/english

Admission information for Exchange students
www.ru.nl/exchangestudents

Information about Covid-19
www.ru.nl/io/Covid19

Erasmus code/PIC
NL NIJMEGE01/999992110

Academic calendar

First semester 2022/23
Monday 5 September 2022 - Friday 27 January 2023
Nomination deadline: 1 May 2022
Student application deadline: 23 May 2022
Orientation activities: Sunday 21 August - Sunday 28 August 2022

Second semester 2022/23
Monday 30 January - Friday 5 July 2023
Nomination deadline: 1 November 2022
Student application deadline: 23 November 2022
Orientation activities: Sunday 29 January - Saturday 4 February 2023

Expected arrival dates are at the start of the orientation or at the beginning of each semester. Although lectures and classes are taught during aforementioned periods, exact dates may slightly differ for some faculties. Exam periods may slightly differ at the faculty level too. In the first semester exams are mostly held in December/January; in the second semester, exams can be held up until early July. Students should confirm the dates of the classes/exams with the faculty/study coordinator. For master studies, the academic year may not necessarily fall into two semesters.

Responsibility

Non-EU university wide:
- Outgoing students
- Nominations incoming students

Contact Person
Ms. Kim van Helden, MA
+31 (0) 24 361 6196
studentexchange@ru.nl

Telephone number
E-mail address

Partnership management
Mr. Rob van Leeuwen, MA
studentexchange@ru.nl

Nominations incoming students EU and non-EU faculty based
Faculty IO (see 2nd page)
Faculty IO (see 2nd page)

Admissions incoming students
Ms. Elke van Bogget, MA
+31 (0) 24 361 1628
exchangeadmissions@ru.nl

Erasmus+ Institutional Coordination
Ms. Inger Visschers
+31 (0) 6 31 13 22 13
erasmus@ru.nl

Administration Erasmus+ scholarships (outgoing students)
Ms. Ingrid Verberk
+31 (0) 24 361 2053
erasmus@ru.nl
**General information**

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**Insurance**

When staying in the Netherlands, students are required to have (extended):
1. Health insurance
2. Legal liability insurance for damage or injury caused to a third party
3. Travel insurance

**Housing**

Radboud University offers support in finding housing, but unfortunately cannot give any guarantees. Contact housing@ru.nl for more information.

**Language**

Minimum level in English: B2. C1 applies for courses offered at the Department of English and the Master's programmes at Nijmegen School of Management. Courses may be taught in English and/or Dutch; in addition, Spanish, German, and French may be used at the departments for foreign languages. For updates regarding the accepted proofs of English please check the abovementioned website.

**Language courses**

Social Dutch language courses are offered for free (limited spots available) for exchange students. Special discounts are also available for other language courses for students.

**Insurance**

When staying in the Netherlands, students are required to have (extended):
1. Health insurance
2. Legal liability insurance for damage or injury caused to a third party
3. Travel insurance

**Visa**

(For non-EEA countries) Depending on the nationality and length of stay, students may need to obtain 1-2 entry documents:
1. A short stay visa (<3 months), required for certain non-EEA countries. Please note that a short-stay visa (also called ‘Schengen visa’) has to be applied for in person at the Netherlands Embassy (or its representation) in the home country;
2. The Provisional Residence Permit (or MVV: Machtiging tot Voorlopig Verbleven). Student Admissions will submit the student’s Provisional Residence Permit and/or residence permit (Verblijfsovereenkomst Regulier = VVR) application on the student’s behalf. Please check www.ru.nl/visa and the Netherlands Embassy in the home country (or its representation) for the latest requirements.

**Facilities**

Approximate €700 - €1000 a month (daily expenses, rent and instruction materials)

**Nomination and Application Procedures**

Application

1. The home university sends the nomination of their student(s) using the Radboud University nomination sheet to exchangeadmissions@ru.nl, the relevant faculty (see below) or for university wide non-EU agreements to studentexchange@ru.nl.
2. Upon acceptance by the faculty, the student will receive a login for online registration.
3. The student submits all required data and documents online. For Erasmus+ partners: please note that Radboud University is listed under our legal name ‘Stichting Radboud Universiteit’ in the OLA-platform. Please use the e-mail address of the relevant faculty contact points below as ‘contact person’ & ‘responsible person’.
4. Student Admission at Radboud University will review the application and will inform the student if the submitted data and documents meet the requirements. After this, the faculty will inform the students about their acceptance as an exchange student.

Please find an explanation of this procedure and more information about the documents on our website: www.ru.nl/exchangestudents/admission. NB: students coming for a traineeship will need to fill in the specific Learning Agreement for Traineeships. For traineeships, a proof of English and a Transcript of Records are not required.

**Contact points for nominations, Learning Agreements and course information**

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<td><a href="mailto:ioss@ru.nl">ioss@ru.nl</a></td>
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<tr>
<td>Nijmegen School of Management</td>
<td><a href="mailto:imo@fm.ru.nl">imo@fm.ru.nl</a></td>
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