A. Information about higher education institutions

<table>
<thead>
<tr>
<th>Name of the institution (and department, where relevant)</th>
<th>Erasmus code</th>
<th>Contact details¹ (email, phone)</th>
<th>Website</th>
</tr>
</thead>
</table>
| University of Amsterdam
  Faculty of Humanities | NL AMSTERD01 | Admissions & International Office
  Humanities
  PO Box 93055
  1090 BB Amsterdam The Netherlands

  Head of the Admissions & International Office
  Janey Niemeijer (She/Her)
  Lisa Martinez Gil (Ad interim until 1 July 2024)
  T: +31 2 - 525 3094
  E: international-fgw@uva.nl

  Erasmus partnerships
  Simone Krop (She/Her)
  E: international-fgw@uva.nl

  Staff Exchange
  Iris Blaak (She/Her)
  E: international-fgw@uva.nl

  Student Exchange
  Iris Blaak (Outbound)
  Simone Krop (Inbound)
  Student-assistants: Eva Luberti, Gemma Nijhuis
  T: + 31 20 525 3094
  E: international-fgw@uva.nl | www.uva.nl/exchange-humanities |
B. Mobility numbers per academic year

See agreement

C. Recommended language skills

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Optional: Subject area</th>
<th>Language of instruction 1</th>
<th>Language of instruction 2</th>
<th>Recommended language of instruction level²</th>
</tr>
</thead>
<tbody>
<tr>
<td>NL AMSTERD01</td>
<td>Humanities</td>
<td>Dutch</td>
<td>English</td>
<td>See the table below or see our website</td>
</tr>
<tr>
<td>Faculty of Humanities</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Students are expected to be fluent in the language they take courses in. Students who will be taking courses in English are required to take an official English test (TOEFL, IELTS, Cambridge, or OLS). Students who will be taking courses in Dutch are required to submit proof of their Dutch language proficiency.

<table>
<thead>
<tr>
<th>English language requirements</th>
<th>BA LEVEL/1st cycle</th>
<th>MA LEVEL/2nd cycle</th>
</tr>
</thead>
<tbody>
<tr>
<td>IELTS</td>
<td>Minimal overall grade of 6.5 with a minimum of 6 in each of the components</td>
<td>Minimum overall grade of 7 with a minimum of 6.5 in each of the components</td>
</tr>
<tr>
<td>TOEFL Internet* based</td>
<td>Minimum overall grade of 92 with a minimum of 22 in each of the components</td>
<td>Minimum overall grade of 100 with a minimum of: Reading: 24, Listening: 22, Speaking: 25, Writing: 24</td>
</tr>
<tr>
<td>Erasmus+ Language tool: Erasmus+ Language Placement Test (LPT)</td>
<td>Minimum of B2 on EU Academy (europa.eu)</td>
<td>For students taking courses on MA level an official English test is obligatory. <strong>LPT is not sufficient.</strong> NB. For IMACS students LPT is accepted.</td>
</tr>
</tbody>
</table>
D. Additional requirements

Study programme for exchange students

□ It is not possible for students to hand-in their final BA-/MA-/PhD-thesis at the host institution. Final theses need to be graded and supervised by the home institution.

□ Exchange students are expected to stay and study for the complete duration of the semester. It is not possible to arrive later than the start date of the semester, nor to end the exchange before the end of the semester (special circumstances excepted).

□ It is not possible to attend courses as an auditor. Students have to attend all sessions and participate actively in class discussions and presentations, and are also required to take the exam(s).

□ Exchange students nominated to the Faculty of Humanities are expected to take their courses at the Faculty of Humanities. They must have obtained 60 ECTS within the Humanities before they can start their exchange. Exchange students do not need to limit themselves to the study area of the exchange agreement and can choose courses from the complete range of study areas within the faculty of Humanities. It is sometimes possible for students to take 1 or 2 courses at another faculty, but this cannot be guaranteed.

Master programmes

• Master students need to send a bachelor’s degree including a transcript of records OR a transcript of records with 180 EC in the study area to the Admissions & International Office Humanities. Acceptance into courses on MA level is dependent on the approval of the MA coordinator. An official English language certificate is obligatory to participate in English taught MA courses.

• Since the number of available MA courses is limited during the 2nd semester we only accept nominations for the 2nd semester upon special request, please consult with us first before sending a MA student for the 2nd semester.

• Courses of selective Master’s programmes (such as Research Masters and professional Masters) are not open to exchange students.

• Master level courses are often fully booked and have very specific entry requirements.
### E. Calendar

An overview of nomination and application deadlines and other important dates:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Autumn term</th>
<th>Spring term</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NL AMSTERD01</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty of Humanities</td>
<td>Nomination deadline: 15 April</td>
<td>Nomination deadline: 1 October</td>
</tr>
<tr>
<td></td>
<td>Application deadline: 1 May</td>
<td>Application deadline: 15 October</td>
</tr>
<tr>
<td></td>
<td>Course registration takes place in June. Students have to register online for courses.</td>
<td>Course registration takes place in December. Students have to register online for courses.</td>
</tr>
<tr>
<td>Term dates:</td>
<td>2 September 2024 – 31 January 2025</td>
<td>3 February 2025 – 27 June 2025</td>
</tr>
</tbody>
</table>

A detailed academic calendar can be found [here](#).

Students will receive a transcript of records when all their results have been officially registered.

<table>
<thead>
<tr>
<th>Application procedure</th>
<th>Prospective exchange students fill out the online application</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Required documents:</td>
</tr>
<tr>
<td></td>
<td>- Official transcript of grades (in English)</td>
</tr>
<tr>
<td></td>
<td>- Copy of passport (page with personal details)</td>
</tr>
<tr>
<td></td>
<td>- English language certificate (please see language requirements above)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Orientation</th>
<th>The orientation programme is organised by Erasmus Student Network (ESN) one or two weeks before the start of the semester. More information on Introduction Week - ESN Amsterdam (<a href="#">esn-amsterdam.nl</a>)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The Faculty of Humanities also organizes a Faculty specific introduction meeting for all Humanities’ exchange students.</td>
</tr>
</tbody>
</table>

| Dutch language        | Exchange students can take a Dutch language course at the INTT. The INTT also offers intensive courses in the summer and winter. More information; [www.intt.uva.nl](#). |
**F. Information**

1. **Academic information**

<table>
<thead>
<tr>
<th><strong>NL AMSTERD01 Faculty of Humanities</strong></th>
</tr>
</thead>
</table>
| **Course duration**  | 42 weeks (40 weeks courses, 2 weeks holidays)  
A semester consists of 3 blocks (8-8-4 weeks).  
Courses last for 1 or 2 blocks.  
No courses run for the complete year. |
| **Credit system**  | The standard workload for full-time students is 60 EC per academic year (1680 hours of study) or 30 EC per semester (840 hours of study). |
| **Workload**  | The credit system is based on student workload. Student workload does not only consist of lectures and seminars, but also of individual study. The workload is expressed in credit points based on the ECTS.  
1 EC represents 25-30 hours of full-time study, including lecture attendance, hours spent on individual study and preparation of assignments. |
| **Language**  | Courses are taught in Dutch or in English. Courses in the field of Modern European languages mostly use Dutch as a source language, but are sometimes taught entirely in the target language. |
| **Duration of programmes**  | A Bachelor’s programme (Bachelor of Arts) has a duration of three years and consists of 180 EC.  
A Master’s programme (Master of Arts) has a duration of one year and 60 EC.  
Selective Research MA programmes take 2 years and consist of 120 EC. The selective Dual MA programmes take 1.5 years and consist of 90 EC. |
| **Type of education**  | There are different types of education. Lectures are frequently used as well as seminars self-study. In seminars active participation is expected. Students are expected to attend all classes. The first course of the semester is always mandatory. Canvas is the online system that is used to post literature, discussions, exams and other information. |
| **Assessment**  | Many different forms of assessment are practiced: oral exams, written exams, essays, papers, class room presentations and assignments. |
| **Academic climate**  | The UvA places a strong emphasis on independent and critical thinking. Students are expected to study independently. There is a lot of self-study required. It is not uncommon that students are expected to read two or three books by themselves in a week for any particular course. Students find the academic climate challenging but rewarding.  
Exams and assessment are not only scheduled at the end of a course but students can also find themselves doing weekly assignments such as small essays or book reports. Most courses have mid-term as well as final exams or papers. |
Courses and

Courses on BA level can be found in the course catalogue:
coursecatalogue.uva.nl → Programme → Search programme:
Exchange programme College of Humanities

There is a limited amount of places available. Therefore it is very important for students to be flexible about their course choices.

(Online) Learning Agreement

Documents related to the exchange are signed by the International Office Humanities. The contact person for exchange documents is:
Simone Krop
NL AMSTERD01
international-fgw@uva.nl

2. Grading systems of the institution

<table>
<thead>
<tr>
<th>University of Amsterdam 10 point system</th>
<th>ECTS Quality Assessment</th>
<th>Distribution Percentages</th>
<th>Recommended U.S. grades</th>
<th>Recommended ECTS grades</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 ≤ grade ≤ 10</td>
<td>Excellent</td>
<td>10%</td>
<td>A</td>
<td>A</td>
</tr>
<tr>
<td>7.5 ≤ grade &lt; 8</td>
<td>very good</td>
<td>25%</td>
<td>B</td>
<td>B</td>
</tr>
<tr>
<td>7 ≤ grade 7,5</td>
<td>Good</td>
<td>30%</td>
<td>B</td>
<td>C</td>
</tr>
<tr>
<td>6 &lt; grade &lt; 7</td>
<td>satisfactory</td>
<td>25%</td>
<td>C</td>
<td>D</td>
</tr>
<tr>
<td>5,5 ≤ grade ≤ 6</td>
<td>Sufficient</td>
<td>10%</td>
<td>D</td>
<td>E</td>
</tr>
<tr>
<td>&lt; 5.5</td>
<td>Fail</td>
<td>-</td>
<td>F</td>
<td>F</td>
</tr>
</tbody>
</table>


3. Visa

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>NL AMSTERD01</td>
<td>Admissions &amp; International Office Humanities</td>
<td><a href="http://www.uva.nl/visa">www.uva.nl/visa</a></td>
</tr>
</tbody>
</table>
APPENDIX
University of Amsterdam – Faculty for Humanities

4. Insurance

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>NL AMSTERD01</td>
<td>Admissions &amp; International Office Humanities</td>
<td><a href="http://www.uva.nl/insurance">www.uva.nl/insurance</a></td>
</tr>
</tbody>
</table>

5. Housing

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>NL AMSTERD01</td>
<td>Admissions &amp; International Office Humanities</td>
<td><a href="http://www.uva.nl/insurance">www.uva.nl/insurance</a></td>
</tr>
</tbody>
</table>

University Accommodation

Amsterdam has a housing shortage so it is very difficult for students to find a room. Since Dutch universities are not allowed to own housing properties under Dutch law, the UvA cannot facilitate accommodations for all incoming international students. Students are responsible for their own accommodation.

Exchange students receive information on the registration for accommodation from the UvA Housing Office for housing with third party housing providers. Please note, there is no guarantee that students will receive housing through the University of Amsterdam and that the majority of the dorms are outside the city centre.

We try to offer all students registered for housing an accommodation, however if the demand is higher than the number of rooms available then we cannot offer everyone a room. Therefore, students are recommended to also search for housing on the private market themselves.

Accommodation in Amsterdam is expensive. Rents is between 330 and 950 per month, depending on the type and size of the room. Rent does not included administrative costs and a refundable deposit. The UvA charges a housing fee for the students who apply for housing through the UvA.

6. Assistance student with disabilities or special needs

<table>
<thead>
<tr>
<th>Institution [Erasmus code]</th>
<th>Contact details (email, phone)</th>
<th>Website for information</th>
</tr>
</thead>
<tbody>
<tr>
<td>NL AMSTERD01</td>
<td>Admissions &amp; International Office Humanities Or Student counsellor: Karin Waanders</td>
<td><a href="http://www.uva.nl/disability">www.uva.nl/disability</a></td>
</tr>
</tbody>
</table>

Special Needs

The university is open to students with special needs, including students with apparent or non-apparent disabilities or learning disorders.

We would like to encourage students and our foreign colleagues to contact us as soon as possible if a special needs student is contemplating a study abroad in Amsterdam.
Research Master Urban Studies

The two-year Research Master’s in Urban Studies deals with questions surrounding the increasing urbanisation of today’s world. Cities are characterised by economic, social, political and cultural opportunities, but also carry risks of social problems, inequality and security issues. In this programme, you will learn to research and analyse these challenges.

The Research Master Urban Studies welcomes incoming exchange students in the first semester only.
Incoming exchange students to the Research Master Urban Studies are required to have a solid academic background (30 ECTS) in disciplines or courses that are relevant to the Urban Studies programme. Relevant backgrounds include Human Geography, Urban and Regional Planning and Urban Sociology, among others. Students are also required to have sufficient background (30 ECTS) in research methodologies, particularly those relevant for the social sciences, with both qualitative and quantitative approaches. In addition to this, incoming exchange students to the Research Master Urban Studies are expected to have an independent and pro-active study approach. We expect students to have performed above average in their Bachelor’s programme and to have the ambition to pursue at least a research career in academia or a research-oriented position in relevant professional fields like urban and regional planning, housing, social policy or real estate.
Courses
During their exchange programme in the Research Master Urban Studies incoming exchange students are required to take at least on the two core modules of the programme: either the core module Advanced Urban Studies (12 ECTS or the module Philosophy of Science for Urban and Development Studies (6 ECTS). Of course students can also take both. Please be aware that the Philosophy of Science for Urban and Development Studies is a very advanced course with a fast pace. Students should be well prepared for this when entering the course.

Next to these courses students can choose among a number of thematic electives offered by the masters Human Geography, Urban & Regional Planning and International Development studies (block 1 and 2). Note that placement in these elective courses depends on availability of places and possible additional entrance requirements.

As a rule exchange students in the Research Master Urban Studies do not attend courses at bachelor’s level.

All incoming exchange students are administered in the Exchange Programme - Social and Behavioural Sciences and will be hosted in the Research Master Urban Studies and will participate with the students of this programme in Orientation Meetings and other activities.

Important websites:
- Partner website
- Student website
- Course catalogue RMUS

APPLICATION AND ADMISSION

Nomination deadlines for the 2023-2024 Academic Year
First Semester (4 September 2023 - 2 February 2024): 15 April 2023

Student Application Deadlines for the 2023-2024 Academic Year
First Semester (4 September 2023 - 2 February 2024): 1 May 2023

Admission Requirements:
The Admissions Committee of the Graduate School of Social Sciences handles all applications individually.

We require:
- A GPA of at least a B (ECTS system) or a “very good” (a 7.5 in the Dutch system)
- Non-native speakers of English have to submit one of the following English proficiency tests with the following minimum score:
  - Level C1 in the CEFR: TOEFL (minimum score: 600 paper test, 100 internet test, minimum score on each component 22)
  - IELTS (minimum score 7.0, with a minimum of 6.5 for each test component
  - Cambridge Examination Scores (CAE C, CPE C)
- sent directly by the testing organization to the Universiteit van Amsterdam (TOEFL reporting number = 9011)
- proof of C1 level in the CEFR on the Erasmus Mobility Tool Language Assessment Test

The admissions requirements are included in the Erasmus contract and the Admissions Committee does not exempt students from these requirements.

Application Procedure
1) We are using a nomination and application portal. You are kindly requested to nominate your selected students by using the information and the link to the UvA system that has been sent to you by email.
2) After having nominated your students, you will receive an email with a confirmation of your nomination(s).
3) After checking your nomination(s) your students will receive an email with instructions:
4) - to activate their University of Amsterdam account.
5) - to log in to the University of Amsterdam’s application portal and to submit their application.

They will be asked to upload a photocopy of the identity page of their passport, their transcript and – if applicable – their English language test result.

6) For non-native speakers of English: the official English test report can come in later (sent to us directly by the testing organization), but at the latest one month before the start of the semester.

Students will be informed on their acceptance within 4 weeks after the application deadline.

ACADEMIC INFORMATION

Academic calendar:
First semester: 4 September - 2 February
First Block: 4 September - 27 October
Second Block: 30 October – 22 December
Third Block: 8 January – 2 February

Courses
Courses are mainly 6 ECTS (one block, 8 weeks) or 12 ECTS (two blocks, 16 weeks) and are mostly offered in the first two blocks of the semester. Students are expected to take a minimum of 24 ECTS per semester. A maximum of 36 ECTS per semester is allowed but not recommended since this is a very high workload for 16 weeks.

➢ Updated programme information and course descriptions are available after 1 June in the Course catalogue RMUS

Transcripts will be sent to the home institution within 5 weeks after the end of the semester.

Our grading table is available here.
PRACTICAL INFORMATION

General information for incoming students, including Visa and Insurance information:

Students with disabilities
Students with disabilities are advised to contact the International Office at an early stage in the admission process. Information on services provided by the UvA is available here

Housing
The University of Amsterdam housing office will send students information on the housing procedures by the end of May. The rental periods are always fixed periods. Exchange students will automatically be assigned for the first semester in case they are allotted student housing though the university. In the past year we experienced a huge shortage in student housing as we were only able to accommodate approximately half of the incoming exchange students. Students are therefore advised to start looking on the private market as soon as possible as they know they are nominated for the UvA. Students who cannot secure accommodation before the start of the semester are advised to withdraw from the programme.

Information package
Accepted students receive an Information email from the International Office Social Sciences approximately 2 months before the start of the programme. The email contains:
- Practical information about studying in the Research Master Urban Studies
- Instructions for course registration
- Information about Dutch language courses at the University of Amsterdam.

The Office for International Student Affairs publishes the UvA START Magazine, including practical information on studying in The Netherlands and at the UvA: click here.

Orientation period
The International Student Network (ESN) of the Universiteit van Amsterdam organizes an Introduction period previous to the start of the semester: http://isnamsterdam.nl/

The International Office- Social Sciences organises an introduction period for international students including a welcome meeting and drinks, academic meeting, lecture on plagiarism, and library skills workshops.

ERASMUS INFORMATION COLLEGE OF SOCIAL SCIENCES

International Office Social Sciences
Exchange Officers:
Jelka Driehuis
Josien Dümmers
Maurine Carmona Galicia-van Mourik

Teamleader/Departmental Erasmus co-ordinator:
Heleen Straesser, H.M.Straesser@uva.nl

PO Box 15725
Prospective students are kindly asked to contact us by using the digital contact form.

**Academic contacts**
Dr. Marco Bontje  
Exchange and Fieldwork Advisor  
[ M.A.Bontje@uva.nl](mailto:M.A.Bontje@uva.nl)

Iris van Urk  
Study Advisor & Programme Manager  
[studieadviseur-sgpl@uva.nl](mailto:studieadviseur-sgpl@uva.nl)