

#### Information sheet for the academic year 2025/2026

Address	Volda University College International Office Post Box 500 6101-Volda NORWAY
Email	international@hivolda.no
Website	www.hivolda.no www.hivolda.no/en
Erasmus ID code	N VOLDA 01

#### **Contact persons**

Head of International Office	Arne Humberset, +47 7007 5120, arnehum@hivolda.no
Incoming Mobility Coordinator (ERASMUS+, EEA, Zero-Grant, FreeMover, NordPlus etc.)	Iulia Beleuta, +47 7007 5235, <u>beleuta@hivolda.no</u>
Outgoing Mobility Coordinator (ERASMUS+, EEA, Zero-Grant, NordPlus etc.)	Kari Sømme, +47 7007 5232, <u>utveksling@hivolda.no</u>

### Academic calendar

1<sup>st</sup> Semester (Autumn) 2<sup>nd</sup> Semester (Spring) August - December January - June

## Nomination procedures

All exchange students must be nominated through the nomination portal, by the international office at the home institution or the person responsible for exchange at the home university. Students must be nominated before they can apply. Nominated students must be full-time students in Volda, meaning they must enroll into 30 ECTS.

All VUC partner universities have received an e-mail with a link to the nomination portal. If you have not received the link, please contact us at <u>international@hivolda.no</u>. A step-by-step guide has been developed, and you can find it on our <u>Nomination webpage</u>.

## Application deadlines for students

Autumn semester or entire academic year Spring semester 15<sup>th</sup> May

15<sup>th</sup> November

# Application procedures

Students must apply online, via the Application portal (SøknadsWeb). They must also upload documents, according to the instructions on the Application portal. The application documents must be complete, filled out, signed and stamped by exchange coordinators at the home institution for the application to be processed. Students must enroll into 30 ECTS during they exchange at VUC.

Application documents	VUC Application form Health Insurance policy (EHIC or equivalent) Copy of passport – picture page Learning Agreement (Erasmus and EEA students) Transcript of Records (English) – higher education Portfolio (if required in the course description) Motivation letter (if required in the course description) CV (if required in the course description)
Application forms	Contact the International Office or <u>visit the VUC website</u>

## Academic information

Faculties	Faculty of Arts and Physical Education Faculty of Media and Journalism Faculty of Humanities and Education Faculty of Social Sciences and History
Courses for international students	All the faculties currently offer courses taught in English, available to international students. The courses are either at 100 level (basic level), 200 level (advanced level) or 300 level (MA level).
	For a detailed overview of our courses for international students, please visit our website at <a href="https://www.hivolda.no/en/courses">https://www.hivolda.no/en/courses</a> or contact the International Office, <a href="https://www.hivolda.no/en/courses">international en/courses</a> or
Academic transcripts	Transcript of records will be sent digitally in January (for the autumn semester) and June (for the spring semester). Transcripts are only sent digitally, both to the students and to the International office at the home institution.

## Accommodation

Accommodation	Accommodation is provided by the Student Welfare Organization (SiVolda) in residence halls. International students are
	guaranteed housing in the student residences as long as they have submitted the application for housing, directly to SiVolda,

within the application deadline (same as deadline for study application).

The housing application must be sent to SiVolda directly! Information on how to apply for the student dorms: <u>https://www.sivolda.no/?lang=en\_GB</u>

Contact for accommodation po

<u>post@sivolda.no</u>

# Practical Information

All accepted students will receive a Welcome email and a Pre-Arrival guide, with detailed information about travelling, arrival, enrollment, housing, cost of living etc. We will also organize Zoom information meetings, prior to the students' arrival to Volda.

Living costs	We recommend that students calculate approx. 800-900 Euro/month in order to cover all the living expenses in Volda.		
	Housing	380 – 420 Euro/month	
	Local transportation	None. Everything is within 5 minutes walking distance	
	School Fees	None	
	Food	250-300 Euro/month	
	Personal expenses	100-200 Euro/month	
Visa requirements and residence permits	Citizens of the Nordic countries, the European Union, Lichtenstein and Switzerland do not need to apply for a residence permit before arrival. Citizens from countries outside of the EU/EEA need to apply for residence permit before coming to Norway. Students must contact the nearest Norwegian embassy or consulate for detailed and updated information on the required documentation.		
Health and travel insurance	All students must hold a valid European Health Insurance Card o equivalent before coming to Norway. A copy of the insurance policy must be included in the application. In addition, we strongly encourage students to have travel insurance before coming to Norway.		
Bank accounts and payment cards	Payments cards such as VISA, MasterCard, etc. are accepted in Norway and can be used in all shops. Opening a bank account is rather difficult, therefore we recommend students to use their cards and not come with large amounts of cash.		
	students are recomm	not possible to exchange currency in Volda, therefore ents are recommended to come with a small amount of ey in Norwegian crowns and have the rest on their cards.	

More information on the website: <u>https://www.hivolda.no/en/studies/information-exchange-students</u>