General information

University name
Bifröst University – Háskólinn á Bifröst

Erasmus code
IS BORGARN01

Eligible programs for exchange students
Business Administration – PPE (Politics, Philosophy & Economics) – Law

Contact of International Office
Karl Eiríksson, Head of International Office
Lara Becker, International Office Assistant
e-mail: international@bifrost.is
Tel.: +354-433-3000 fax: +354-433-3001

Official website
http://www.bifrost.is/english/

Address
Bifröst University, International Office, 311
Borgarnes, ICELAND

Level of study for exchange students
Bachelor only
application for student exchange

Online application form
https://umsoknir.bifrost.is/umsoknir/?Exchange=&Lang=EN
No hard copy is required.

Required documents
- Photograph
- Photocopy of a valid passport
- Photocopy of a valid driver’s license (if applicable)
- Transcript of records from home institution
- All supporting documents are to be uploaded to the online application form.

Application periods
Spring semester: September 1st – October 15th (nomination deadline Oct. 1st)
Fall semester: February 15th – May 15th (nomination deadline May 1st)

Duration of exchange: 1 – 2 semesters

Application requirements
- Official nomination from home institution
- Completion of at least one year of study
- Continuing towards a degree at home institution
- A solid GPA
- Good English skills, B2 level is recommended
- Signed ECTS Learning Agreement or other confirmation/nomination from school
Visa Requirements
- Students from outside the European Economic Area need to apply for a residence permit before arrival.
- Allow at least 3 months for processing.
- Contact our International Office for assistance.

Insurance
Required for students from outside the European Economic Area and available at a reasonable cost from Icelandic insurance companies. Contact the International Office before your arrival. Not required for European students who have a valid E111 or European health insurance card.

Orientation

Date
Usually last Friday before start of semester (subject to change with prior notice)

Content
Academic information, Campus tour, MySchool system, Exam system, General introduction

Move-in-date
Exchange students are expected to arrive 1-4 days prior to the orientation day.
Academic calendar

Fall semester
August 26th – December 6th 2019 (15 weeks, 30 ECTS)

Spring semester
January 6th – April 24th, 2020 (16 weeks, 30 ECTS)

Summer School
July 13th - August 3rd 2019 (22 days, 8 ECTS)

Exams
Fall semester: October 7th – 11th 2019 (Slot 1) and December 2nd – 6th 2019 (Slot 2)
Spring semester: February 17th – 21st 2020 (Slot 1) and April 20th - 24th 2020 (Slot 2)
course information

Courses in English
http://www.bifrost.is/english/erasmus/exchange-program-courses-in-english

Areas of focus
Business, Business Law, Economics, Political Science, Philosophy

Language of instruction
Mostly Icelandic, but English for some second- and third-year courses and for exchange students.

Slot system
Each course is taught in 6 week slots and the workload is divided between slot 1 and slot 2. The exams are in the 7th week of each slot.

Grading Scale
Grades are on a 0 to 10 scale.
9.0, 9.5, 10.0 is equivalent to ECTS A
8.0, 8.5 is equivalent to ECTS B
7.0, 7.5 is equivalent to ECTS C
6.0, 6.5 is equivalent to ECTS D
5.0, 5.5 is equivalent to ECTS E
0 - 4.5 is equivalent to ECTS F or FX
ECTS credits and student workload

ECTS workload
One ECTS credit normally consists of 25–30 hours student workload.

Credits per course
All courses are 6 ECTS

Recommended credit load per semester
30 ECTS (less for students coming during summer semester)

Minimum workload per semester
We do not set a strict minimum, but prefer that exchange students take at least 2/3 of a full load.

Maximum workload per semester
We do not set a strict maximum.

Length of Bachelor degree (in years)
3 years (can be completed in 2.5 years if students take two full summer terms)

Graduation requirements for bachelor degree
180 ECTS, including final thesis

Teaching methods
Lectures, homework assignments, exams, group projects, thesis
campus and student housing

**Accommodation types**
- 17 m² room for one person (private bath, kitchen shared by 6 students)
- For exchange students with children, we also have family apartments (2-room, 3-room and 4-room apartments)
- [http://www.bifrost.is/english/erasmus/planning-your-trip/accomodation/](http://www.bifrost.is/english/erasmus/planning-your-trip/accomodation/)

**Cost of rent and living / per month**
- Rent is at least 400 EUR
- Living expenses are at least 500 EUR

**Campus facilities**
Bifröst is a residential, campus university with guaranteed on-campus housing for the incoming students, gym, hot pools and sauna, tiny shop, restaurant, library, kindergarten, wireless network, etc.

**Distance from city / airport**
110 km from Reykjavík,
150 km from Keflavík International Airport

**Fees**
Service fee is 45.000 Icelandic krona
Housing insurance fee is 15.000 Icelandic krona (refundable)