Fact sheet
2022-2023
General information

University name
Bifröst University – Háskólinn á Bifröst

Erasmus code
IS BORGARN01

Eligible programs for exchange students
Business Administration – PPE (Politics, Philosophy & Economics) – Law

Contact of International Office
Þorbjörg Valdís Kristjánsdóttir,
International Coordinator
e-mail: international@bifrost.is
Tel.: +354-433-3000

Official website
http://www.bifrost.is/english/

Address
Bifröst University, International Office, 311
Borgarnes, ICELAND

Level of study for exchange students
Bachelor only
application for student exchange

Online application form
https://ugla.bifrost.is/namsumsoknir/index.php
No hard copy is required.

Required documents
- Photograph
- Photocopy of a valid passport
- Photocopy of a valid driver’s license (if applicable)
- Transcript of records from home institution
- All supporting documents are to be uploaded to the online application form.

Application periods
Spring semester: September 1\textsuperscript{st} – October 15\textsuperscript{th} (nomination deadline Oct. 1\textsuperscript{st})
Fall semester: February 15\textsuperscript{th} – May 15\textsuperscript{th} (nomination deadline May 1\textsuperscript{st})

Duration of exchange: 1 – 2 semesters

Application requirements
- Official nomination from home institution
- Completion of at least one year of study
- Continuing towards a degree at home institution
- A solid GPA
- Good English skills, B2 level is recommended
- Signed ECTS Learning Agreement or other confirmation/nomination from school
Visa Requirements
- Students from outside the European Economic Area need to apply for a residence permit before arrival.
- Allow at least 3 months for processing.
- Contact our International Office for assistance.

Insurance
Required for students from outside the European Economic Area and available at a reasonable cost from Icelandic insurance companies. Contact the International Office before your arrival. Not required for European students who have a valid E111 or European health insurance card.

Orientation

Date
Usually last Friday before start of semester (subject to change with prior notice)

Content
Academic information, Campus tour, Canvas system, Exam system, General introduction

Move-in-date
Exchange students are expected to arrive 1-4 days prior to the orientation day.
Academic calendar

**Fall semester**
August 22nd – November 30th 2022 (30 ECTS)

**Spring semester**
January 3rd – April 17th 2023 (30 ECTS)

**Summer School**
July 11th - August 29th 2022 (21 days, 8 ECTS)

**Exams**
Fall semester: October 3rd – 7th 2022 (Slot 1) and November 24th – November 30th 2022 (Slot 2)
Spring semester: February 13th – 17th 2023 (Slot 1) and April 11th – 17th 2023 (Slot 2)
course information

Courses in English
https://www.bifrost.is/english/erasmus/exchange-program-courses-in-english

Areas of focus
Business, Business Law, Economics, Political Science, Philosophy

Language of instruction
Mostly Icelandic, but English for some second- and third-year courses and for exchange students.

Slot system
Each course is taught in 6 week slots and the workload is divided between slot 1 and slot 2. The exams are in the 7th week of each slot.

Grading Scale
Grades are on a 0 to 10 scale.
9.0, 9.5, 10.0 is equivalent to ECTS A
8.0, 8.5 is equivalent to ECTS B
7.0, 7.5 is equivalent to ECTS C
6.0, 6.5 is equivalent to ECTS D
5.0, 5.5 is equivalent to ECTS E
0 - 4.5 is equivalent to ECTS F or FX
ects credits and student workload

ECTS workload
One ECTS credit normally consists of 25–30 hours student workload.

Credits per course
All courses are 6 ECTS

Recommended credit load per semester
30 ECTS (less for students coming during summer semester)

Minimum workload per semester
We do not set a strict minimum, but prefer that exchange students take at least 2/3 of a full load.

Maximum workload per semester
We do not set a strict maximum.

Length of Bachelor degree (in years)
3 years (can be completed in 2.5 years if students take two full summer terms)

Graduation requirements for bachelor degree
180 ECTS, including final thesis

Teaching methods
Lectures, homework assignments, exams, group projects, thesis
campus and student housing

Accommodation types
- 17 m² room for one person (private bath, kitchen shared by 6 students)
- For exchange students with children, we also have family apartments (2-room, 3-room and 4-room apartments)
- [http://www.bifrost.is/english/erasmus/planning-your-trip/accommodation/](http://www.bifrost.is/english/erasmus/planning-your-trip/accommodation/)

Cost of rent and living / per month
- Rent is at least 440 EUR
- Living expenses are at least 500 EUR

Campus facilities
Bifröst is a residential, campus university with guaranteed on-campus housing for the incoming students, gym, sauna, library, kindergarten, wireless network, etc.

Distance from city / airport
110 km from Reykjavík,
150 km from Keflavík International Airport

Fees
Service fee is 45.000 Icelandic krona
Housing insurance fee is 30.000 Icelandic krona (refundable)