



### ACADEMIC YEAR 2018/2019

Full Name of Institution	Dublin Institute of Technology
Erasmus Code	IRL DUBLIN 27
ECHE	28398
Webpage for Institution	<a href="http://www.dit.ie">www.dit.ie</a>
<b>Staff Details</b>	
Institutional Erasmus Co-ordinator	Peter Dalton Exchange Coordinator - International Student Office Dublin Institute of Technology 40-45 Mountjoy Square Dublin 1 Tel: +353 1 402 3404 Email : <a href="mailto:peter.dalton@dit.ie">peter.dalton@dit.ie</a>
Erasmus Assistant	Marion Bienert Exchange Assistant - International Student Office Dublin Institute of Technology 40-45 Mountjoy Square Dublin 1 Tel: +353 1 402 3325 Email: <a href="mailto:erasmus@dit.ie">erasmus@dit.ie</a>
Head of International Partnering & Engagement	Prof. Bing Wu Dublin Institute of Technology 40-45 Mountjoy Square Dublin 1 Tel: +353 1 402 3341 Email: <a href="mailto:bing.wu@dit.ie">bing.wu@dit.ie</a>
General Information	<a href="http://www.dit.ie">www.dit.ie</a>
Application Information	Details about Erasmus & Exchange programmes at DIT, including the Application Form and instructions about how to complete it, can be found at: <a href="http://www.dit.ie/erasmusandexchange/incomingstudents/">http://www.dit.ie/erasmusandexchange/incomingstudents/</a>
Application deadline: Semester 1 & Full Year	Friday 20th April 2018 – nominations received after the 16th of April 2018 will not be processed by the office.
Semester 2	Friday, 02nd November 2018– nominations received after the 29th of October 2018 will not be processed by the office.  <b>NOTE: These dates are valid whether students apply for study visits, research projects or internships. Late applications will NOT be accepted under any circumstances.</b>
Language of instruction	English
Language Courses	The DIT School of Languages runs an English Language and other modules that are open to Erasmus students: <ul style="list-style-type: none"><li>• English for Academic Purposes</li><li>• Irish Cultural Studies</li></ul> Please see <a href="http://dit.ie/llss/">http://dit.ie/llss/</a> for details.
ECTS used	Yes
Academic Calendar	Please see: <a href="http://www.dit.ie/academicaffairsandregistrar/calendar/">http://www.dit.ie/academicaffairsandregistrar/calendar/</a>
Date of arrival at DIT	to be confirmed

Induction/Orientation for Erasmus	The International Student Office will run an Induction for Erasmus Students: Details of Induction will be sent to students by email
<b>Important Information</b>	
<b>Application process</b>	<ol style="list-style-type: none"> <li>1. Students must be nominated by their home university <u>as soon as possible and no later than the 20<sup>th</sup> April</u> for Semester 1 and the 1<sup>st</sup> November for Semester 2.</li> <li>2. Please email <a href="mailto:erasmus@dit.ie">erasmus@dit.ie</a> with student full names, email, subject area at home institution &amp; DIT host School.</li> <li>3. Students will then receive an email from DIT with information about how to apply online and print off the hard copy application.</li> <li>3. The Hard Copy application should then be signed by the student and home institution, scanned with the supporting documentation** into <b>ONE Multipage PDF file and sent to: <a href="mailto:incoming@dit.ie">incoming@dit.ie</a></b></li> <li>4. Once the application is received the student will receive confirmation of receipt via email.</li> <li>5. 3 to 4 weeks after the closing date, students will receive an email to confirm an outcome on their application. Should it be successful an acceptance letter will also be sent to their email address.</li> <li>6. An Erasmus Information Pack will be sent by email to all accepted students.</li> </ol> <p>The Exchange Coordinator will keep in contact with students by email prior to their arrival at DIT.</p> <p>**supporting documentation depends on area of study. Transcripts of higher education to date are required of all applicants. Some courses may require a portfolio (Architecture/Media/Art, Design &amp; Printing)</p>
<b>Module selection / Learning Agreement</b>	<ul style="list-style-type: none"> <li>• Once accepted, students will be contacted by their DIT academic Coordinator</li> <li>• Students <b>will not</b> be permitted to choose modules across multiple programmes and Schools.</li> <li>• Where 30 ECTS are required per semester, students must choose at least 20 ECTS from modules on an existing programme in their DIT host School. These must be selected prior to arrival.</li> <li>• Remaining ECTS may be obtained from modules on other programmes if timetabling/resources/space allow. These modules will only be finalized upon arrival at DIT.</li> </ul>
<b>Accommodation</b>	<p><b>DIT does not have on-campus accommodation.</b></p> <p>However, DIT Campus Life provides information on accommodation options in private student residences, as well as private houses and apartments:  <a href="http://www.dit.ie/campuslife/studentsupport/accommodation">http://www.dit.ie/campuslife/studentsupport/accommodation</a></p> <p>Please note that accommodation costs in Dublin are generally more expensive than mainland Europe. A cost of living guide is available here:  <a href="http://www.dit.ie/campuslife/studentsupport/costoflivingguide/">http://www.dit.ie/campuslife/studentsupport/costoflivingguide/</a></p> <p><b>Private rental properties in Dublin continue to see a significant rise in monthly rental costs per quarter. Therefore it is strongly recommended that incoming erasmus students secure accommodation from the approved accommodation listing, and DO NOT under any circumstances send any money to secure accommodation being offered by private landlords prior to arriving in Dublin and seeing what is actually on offer to them. No money should be handed over to private landlords until an acceptable lease has been approved and signed by all parties.</b></p>
<b>Information for Bilateral Agreements</b>	<p>All bilateral agreements should include the name of the DIT Exchange Coordinator and the Academic Coordinator. All renewals should be sent first to the DIT Exchange Coordinator.</p>