

Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet 2019/2020

1. Institutional Information

Name of the institution	LIBERA UNIVERSITÀ MARIA SS. ASSUNTA - LUMSA
Erasmus Code	I ROMA04
EUC	29188
PIC	949649207
Institution website	www.lumsa.it
Online course catalogue	www.lumsa.it/ateneo_intl_erasmus_aa20182019

1.1. IRO Contacts

PASQUA TAMPONI	ELENA PIETROBONO	BARBARA RIGHETTI	CLAUDIA COGONI
Head of IRO	Outgoing Students	Incoming Students	Incoming Students
p.tamponi@lumsa.it international@lumsa.it	e.pietrobono@lumsa.it	b.righetti@lumsa.it	c.cogoni@lumsa.it
+39 06 68 42 29 75	+39 06 68 42 29 84	+39 06 68 42 22 11	+39 06 68 42 29 85
OPENING HOURS: Monday: 11:00 am – 13:00 pm Tuesday: 11:00 am – 13:00 pm Wednesday: 11:00 am – 13:00 pm Thursday: 15:00 pm – 17:00 pm Friday: 11:00 am – 13:00 pm		POSTAL ADDRESS: Via delle Fosse di Castello 7 – 00193 - ROMA	

2. Requirements and deadlines

2.1. Recommended language skills

The sending institution, following the agreement, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the beginning of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	Italian; English	<i>[Minimum recommended level: Italian B1; English B2]</i>
Staff Mobility for Teaching	Any	Italian; English	<i>[Minimum recommended level: B2]</i>

* Level according to Common European Framework of Reference for Languages (CEFR), see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the teaching languages, please refer to our course catalogue.

2.2. Italian Language Course

Our International Language Office [CLIC](#) offers to the students an intensive Italian Language Course for payment (100€) that, if added in the “Before the mobility”, can worth 4 ECTS credits and a level certificate. If interested, please contact clic@lumsa.it

2.3. Nomination and application deadlines

AUTUMN TERM or FULL YEAR	From 1 May to 30 June
SPRING TERM	From 1 September to 30 November

2.4. Semesters dates

We warmly suggest students to arrive approximately one week before the beginning of the term.

AUTUMN TERM	Lessons: October - December	SPRING TERM	Lessons: February - May
	Exams: January - February		Exams: May - July

Academic Calendar: https://www.lumsa.it/corsi_calendario_accademico

2.3. Transcript of Records

A Transcript of Records will be issued no later than 4-5 weeks after the assessment period has finished.

2.5. Terms of the Agreement

The Bilateral Agreement will be valid for the academic years established unless either side retreats the present Agreement with an adequate notice (at least one year). Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

3. Additional information

3.1. Disabled students

LUMSA University has several facilities for students with disabilities as an urban transport service with a van equipped and an accompanying service within the university.

3.2. Grading system

Please, visit the link https://www.lumsa.it/en/international_erasmus_students_ects.

3.3. Insurance

Students are personally responsible for the insurances for themselves and their personal belongings. The insurance should be obtained before arrival to Italy and it should cover costs resulting from illness or an accident. EU Students should provide the European Health Card, Extra EU Students should provide a private insurance.

Our institution will provide assistance, when required, in securing insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

PASQUA TAMPONI , Head of IRO
international@lumsa.it - p.tamponi@lumsa.it - +39 06 68 42 29 75

3.4. Visa

If you don't need a Visa, you should only request for a Codice Fiscale (identification number) to the Italian Embassy or Consulate in your country or, once in Italy, to the [Agenzia delle Entrate office](#).

Do you need a Visa or Residence Permit? Check [here!](#)

If needed, students have to apply for a student visa at the Italian consulate of their home country before their arrival in Rome. Students who need a visa will receive a letter of invitation as soon as they have submitted their application documents and have been admitted.

N.B.: If you have a non EU citizenship you need a VISA even if you are enrolled in a EU university.

3.3. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

LUMSA Servizio Alloggi , via Marianna Dionigi, 57 - 00193 Rome, Italy
servizioalloggi@lumsa.it - +39 334 65 76 111 - +39 349 250 30 73 - +39 366 74 68 026 https://www.lumsa.it/entra_servizio_alloggi
ERASMUSU
lumsa@erasmusu.com – www.erasmusu.com