



**Information for ERASMUS Exchange  
School of Law - University of Florence**

<b>Full Legal Name of the Institution</b>	Università degli Studi di Firenze
<b>Erasmus Code of the Institution</b>	I Firenze01
<b>General Web Site of the Institution</b>	<a href="http://www.unifi.it">www.unifi.it</a>
<b>Head of Institution</b>	Prof. Luigi Dei Magnifico Rettore dell'Università degli Studi di Firenze Rettorato - Piazza San Marco 4, 50121 Firenze - Italia
<b>Name and Status of Università degli Studi di Firenze Representative for International Relations and Erasmus Programme</b>	Prof.ssa Vittoria Perrone Compagni Prorettore alla innovazione della didattica Prof.ssa Giorgia Giovannetti Prorettore alla Relazioni Internazionali Rettorato - Piazza San Marco 4, 50121 Firenze - Italia
<b>E-mail of the Erasmus office of the Rectorate</b>	<a href="mailto:erasmus@adm.unifi.it">erasmus@adm.unifi.it</a>
<b>Address of the Law School</b>	Scuola di Giurisprudenza Via delle Pandette 32 50127 Firenze - Italia
<b>Web Site of the Law School</b>	<a href="http://www.giurisprudenza.unifi.it">www.giurisprudenza.unifi.it</a>
<b>Coordination in the Law School</b>	<b>ERASMUS ACADEMIC COORDINATION – SCHOOL OF LAW:</b>  DELEGATE OF THE LAW SCHOOL FOR ERASMUS PROGRAMME: <b>Prof.ssa Alessandra De Luca</b> Dipartimento di Scienze Giuridiche via delle Pandette 35 - 50127 Firenze ph. +39.055.2759275 e-mail <a href="mailto:alessandra.deluca@unifi.it">alessandra.deluca@unifi.it</a>  CONTACT PERSON: <b>Cristina Panerai</b> Servizio Relazioni internazionali Scuola di Giurisprudenza via delle Pandette 32 – 50127 Firenze ph. +39.055. 2759053 e-mail <a href="mailto:relint@giurisprudenza.unifi.it">relint@giurisprudenza.unifi.it</a>  Office's opening hours: Mondays and Wednesdays: 9.00 am - 1.00 pm; Tuesdays: 3.00 pm to 4.30 pm  ERASMUS DESK (in charge of enrollment/registration, certification of period of study, transcript of academic records) Largo Ugo di Toscana 5 - 50127 Firenze Tel. +39.055.2759766/9791 e-mai+erasmusdesk-presnovoli@unifi.it  Office's opening hours: Mondays, Tuesdays and Thursdays 10.00 am – 1.00 pm.
<b>Information Web SiteS for ERASMUS Incoming Students</b>	<a href="http://www.unifi.it/vp-10340-erasmus-students.html?newlang=eng">www.unifi.it/vp-10340-erasmus-students.html?newlang=eng</a> and



	<a href="http://www.giurisprudenza.unifi.it/vp-358-incoming-students.html">www.giurisprudenza.unifi.it/vp-358-incoming-students.html</a>														
<b>Credit System</b>	The University of Florence does not use the European Credit Transfer System (ECTS). It uses the CFU (Credito Formativo Universitario) system, which is structured in the following way: - 1 CFU credit corresponds to about 25 hours of a student's individual work; - 6 CFU credits correspond to 48 hours of lectures; - 9 CFU credits correspond to 72 hours of lectures ; - 15 CFU credits are equivalent to 120 hours of lectures														
<b>Grading System</b>	<table><tr><td>ECTS grading system</td><td>Italian grading system</td></tr><tr><td>A</td><td>30/30; 30/30 e lode</td></tr><tr><td>B</td><td>29/30-28/30</td></tr><tr><td>C</td><td>27/30</td></tr><tr><td>D</td><td>26 - 23/30</td></tr><tr><td>E</td><td>22 – 18/30</td></tr><tr><td>F</td><td>18&lt;</td></tr></table>	ECTS grading system	Italian grading system	A	30/30; 30/30 e lode	B	29/30-28/30	C	27/30	D	26 - 23/30	E	22 – 18/30	F	18<
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D	26 - 23/30														
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<b>Information for Incoming Law Students</b>	<a href="http://www.giurisprudenza.unifi.it/vp-358-incoming-students.html">www.giurisprudenza.unifi.it/vp-358-incoming-students.html</a>														
<b>List of subjects</b>	<a href="http://www.giurisprudenza.unifi.it/p-lis2-2017-101224-0.html">www.giurisprudenza.unifi.it/p-lis2-2017-101224-0.html</a> and <a href="http://www.giurisprudenza.unifi.it/p-lis2-2017-101224-0-1.html">www.giurisprudenza.unifi.it/p-lis2-2017-101224-0-1.html</a>														
<b>Sending of Information and Forms</b>	The International Relation Office of the Law School sends by e-mail information and forms to each nominated Erasmus student and to the Erasmus Office of the Partner University														
<b>List of Nominated Students, Application Forms and Transcript of records of students from Florence School of Law</b> <b><u>Must Be Sent</u> to :</b>	<b>Servizio Relazioni Internazionali</b> <b>Scuola di Giurisprudenza</b> via delle Pandette 32 - 50127 Firenze phone +39.055. 2759053 e-mail <a href="mailto:relint@giurisprudenza.unifi.it">relint@giurisprudenza.unifi.it</a>														
<b>Deadline for Nominations</b>	May 31 <sup>st</sup> for the first semester and the whole academic year; October 31 <sup>st</sup> for the second semester														
<b>Deadlines for Applications Forms</b>	June 30 <sup>th</sup> for the first semester and the whole academic year; November 30 <sup>th</sup> for the second semester														
<b>Deadlines for Arrival</b>	Within the <b>first week</b> of each semester														
<b>Enrolment upon Arrival</b>	1 <sup>st</sup> Students should go to the Servizio Relazioni Internazionali of the School of Law to present themselves and take the Erasmus documents 2 <sup>nd</sup> Students should enroll at the Erasmus Desk														
<b>Provisional Lectures Calendar a.y. 2019-2020</b>	First semester: September 11 <sup>th</sup> - December 6 <sup>th</sup> 2019 Second semester: March 2 <sup>nd</sup> – June 5 <sup>th</sup> 2020														
<b>Provisional Exams Calendar</b>	December 9 <sup>th</sup> – 23 <sup>rd</sup> 2019, January 7 <sup>th</sup> - February 28 <sup>th</sup> , June 8 <sup>th</sup> - July 31 <sup>st</sup> 2020														
<b>Holidays - academic year 2019-2020</b>	<b>Holidays:</b> November 1 <sup>st</sup> ; December 8 <sup>th</sup> ; Christmas holidays: December 23 <sup>rd</sup> – January 7 <sup>th</sup> ; Easter holidays: April 9 <sup>th</sup> -15 <sup>th</sup> , April 25 <sup>th</sup> , May 1 <sup>st</sup> ; June 2 <sup>nd</sup> and 24 <sup>th</sup> ; August.														
<b>Language Requirements</b>	<b>A certificate of linguistic skills must be produced. The minimum level required is B1 for Italian and B2 for English. OSL self-evaluations are not admitted.</b>														
<b>Housing Office</b>	<b>The Office of International Relations can't assist incoming students in finding accommodation</b>														
<b>Special Language Intensive Course and Price</b>	Free course of Italian at Centro Linguistico d'Ateneo (level B1/B2)														
<b>Other Language Courses</b>	Centro Linguistico d'Ateneo: fee for each course € 52														
<b>Health Insurance</b>	European Health Card or private insurance														
<b>Last Update of this Information</b>	April 2019														



UNIVERSITÀ  
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Scuola di  
Architettura

## INFO SHEET FOR PARTNER INSTITUTIONS 2019-2020

<b>Name of University</b>	<b>University of Florence – School of Architecture</b> <b>Via della Mattonaia 8 , 50121 – Firenze (Italy)</b>
<b>Erasmus Code</b>	I FIRENZE 01
<b>Website</b>	<a href="https://www.architettura.unifi.it/">https://www.architettura.unifi.it/</a>
<b>Institutional Mobility Coordinators</b>	<b>Professor Camilla Perrone</b> <i>Erasmus+ and International Mobility Delegate</i> e- mail: <a href="mailto:camilla.perrone@unifi.it">camilla.perrone@unifi.it</a>  <b>Professor Raffaele Paloscia</b> <i>Coordinator for International Relations and Cooperation</i> e-mail: <a href="mailto:raffaele.paloscia@unifi.it">raffaele.paloscia@unifi.it</a>
<b>International Relations Office</b>	<b>Cristina Righini</b> <b>Laura Sechi</b> <i>International Relations Officer</i> e-mail: <a href="mailto:archint@unifi.it">archint@unifi.it</a>  Plesso S. Teresa, Via della Mattonaia 8 , 50121 - Firenze



**INFORMATION FOR INCOMING EXCHANGE STUDENTS**

<b>General website and guide for incoming students studying at UNIFI</b>	<b>Erasmus + (EU students) :</b> <a href="http://www.unifi.it/cmpro-v-p-10340.html">http://www.unifi.it/cmpro-v-p-10340.html</a>  <b>Cooperation Agreements (Extra EU students):</b> <a href="http://www.unifi.it/cmpro-v-p-10591.html">http://www.unifi.it/cmpro-v-p-10591.html</a>
<b>Webpage for incoming students at the School of Architecture</b>	<i>Work in progress</i>
<b>E-mail for official nominations from partner institutions</b>	<i>International Relations Office Architecture</i> <a href="mailto:archint@unifi.it">archint@unifi.it</a>
<b>Nomination deadlines and procedures for all partner institutions</b>	<b>Deadlines for the nomination</b> <ul style="list-style-type: none"><li>• Autumn/First Semester (September to February) or the whole academic year please nominate your students by the <b>15<sup>th</sup> May 2019</b></li><li>• Spring/Second Semester (February to July) please send them by the <b>15<sup>th</sup> October 2019</b></li></ul> <b>Information requested for the official nomination:</b> Name/Gender/institutional e-mail address/ Course- Area of Studies/Semester  <i>After the official nomination from the home University students will receive a confirmation e-mail from the International Relations Office with all the instructions on the application process.</i>
<b>Application deadlines and procedures for selected exchange students</b>	<b>Deadlines for sending the documentation</b> <ul style="list-style-type: none"><li>- Autumn/First Semester or the whole academic year please send all the documentation by the <b>30<sup>th</sup> of June 2019</b></li><li>- Spring/Second Semester please send it by the <b>15<sup>th</sup> of October</b></li></ul>



<b>Required Language competence</b>	Students has to have at least an <b>Italian B1 level</b> .  We offer courses/thematic seminars in <b>english</b> as well and we recommend students taking these courses to have at least a <b>B2 level</b> .
<b>Teaching calendar</b>	<b>Autumn Semester/1<sup>st</sup> semester</b> Lessons: end of September until mid-January Exams: January-February  <b>Spring Semester/2<sup>nd</sup> semester:</b> Lessons: end of February – end of May Exams: June-July  <i>The exact calendar will be published on the School's website and sent during summer to all nominated students.</i>
<b>Architecture course catalogue and degree programmes website</b>	We offer a wide range of degree programmes (1 <sup>st</sup> and 2 <sup>nd</sup> cycle) in the campuses located in Florence, Calenzano and Empoli.  <b><u>Please check it carefully before making the course decisions.</u></b>  <b>1<sup>st</sup> cycle:</b> Architecture (Florence Campus - italian): <a href="http://www.architettura.unifi.it/p-cor2-2018-101222-B117-GEN-1-0.html">http://www.architettura.unifi.it/p-cor2-2018-101222-B117-GEN-1-0.html</a>  Architectural Science (Florence Campus- italian): <a href="http://www.architettura.unifi.it/p-cor2-2018-101222-B008-GEN-1-0.html">http://www.architettura.unifi.it/p-cor2-2018-101222-B008-GEN-1-0.html</a>  Landscape and urban planning (Empoli Campus- italian) <a href="http://www.architettura.unifi.it/p-cor2-2018-101222-B016-GEN-1-0.html">http://www.architettura.unifi.it/p-cor2-2018-101222-B016-GEN-1-0.html</a>  Industrial Design (Calenzano Campus- italian): <a href="http://www.architettura.unifi.it/p-cor2-2018-101222-B038-GEN-1-0.html">http://www.architettura.unifi.it/p-cor2-2018-101222-B038-GEN-1-0.html</a>  <b>2nd cycle:</b> International Architectural Design (Florence Campus- courses in english): <a href="http://www.architettura.unifi.it/p-cor2-2018-101222-B076-D59-1-0.html">http://www.architettura.unifi.it/p-cor2-2018-101222-B076-D59-1-0.html</a>  Architecture (Florence campus-italian): <a href="http://www.architettura.unifi.it/p-cor2-2018-101222-B076-C61-1-0.html">http://www.architettura.unifi.it/p-cor2-2018-101222-B076-C61-1-0.html</a>  Landscape Architecture (Florence campus-italian): <a href="http://www.architettura.unifi.it/p-cor2-2018-101222-B067-GEN-1-0.html">http://www.architettura.unifi.it/p-cor2-2018-101222-B067-GEN-1-0.html</a>



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	<p>Design (Calenzano Campus): <a href="http://www.architettura.unifi.it/p-cor2-2018-101222-B052-GEN-1-0.html">http://www.architettura.unifi.it/p-cor2-2018-101222-B052-GEN-1-0.html</a></p> <p>Fashion System Design (Calenzano Campus): <a href="http://www.architettura.unifi.it/p-cor2-2018-101222-B220-GEN-1-0.html">http://www.architettura.unifi.it/p-cor2-2018-101222-B220-GEN-1-0.html</a></p> <p>Urban and territorial planning (Empoli Campus): <a href="http://www.architettura.unifi.it/p-cor2-2018-101222-B190-GEN-1-0.html">http://www.architettura.unifi.it/p-cor2-2018-101222-B190-GEN-1-0.html</a></p> <p>Timetable available on the website: <a href="https://www.architettura.unifi.it/vp-152-calendario-didattico-e-orario.html">https://www.architettura.unifi.it/vp-152-calendario-didattico-e-orario.html</a></p> <p><i>Please note that students might eventually take courses offered in other Schools but they have to request the approval to their home institution and the hosting School here in Florence.</i></p>
<b>Accommodation</b>	<p>UNIFI does not arrange accommodation for exchange students, practical information could be found here:</p> <p><a href="http://www.unifi.it/vp-10832-accommodation.html?newlang=eng">http://www.unifi.it/vp-10832-accommodation.html?newlang=eng</a></p>



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# Information Sheet Erasmus+ Exchange 2019/2020

<b>Name of Institution</b> <b>Institutional Erasmus Code</b>	<b>Università degli Studi di Firenze</b> <b>Scuola di Scienze della Salute Umana</b> <b>I FIRENZE01</b>
<b>Address and Contact person for Application procedure:</b>  <b>Miss. Francesca La Bella (incoming students)</b> <b>Miss. Anna Maria Errante (outgoing students)</b> <b>E-mail</b> <b>Phone</b>	Francesca La Bella International Relations Office Università degli Studi di Firenze School of Human Health Sciences NIC - Padiglione 3 Ground floor - room no. 005 Largo Brambilla, 3 - 50134 Florence, Italy  <a href="mailto:relint@sc-saluteumana.unifi.it">relint@sc-saluteumana.unifi.it</a> + 39 055 2751956/955
<b>Departmental coordinator</b>	<b>Prof. Mario Milco D'Elis for Medical Areas</b> Largo Brambilla, 3 - 50134 Firenze Tel. 055 2758331 E-mail: mariomilco.delios @ unifi.it  <b>Prof.ssa Paola Mura for Pharmacy Areas</b> Via U. Schiff, 6 - 50019 Sesto Fiorentino Tel. 055 4573672 Fax 055 4574913 E-mail paola.mura @ unifi.it
<b>Website</b>	<a href="http://www.sc-saluteumana.unifi.it/Is-11-mobilita-internazionale.html">http://www.sc-saluteumana.unifi.it/Is-11-mobilita-internazionale.html</a>
<b>Application procedure</b>	All students seeking admission to this School through the Erasmus Programme should: 1) be selected and nominated by their Home University; 2) fill in our application form; 3) send a scanned copy of the Application Form, duly signed and stamped by the Home University, by e-mail and the hardcopy by post to our international relations office;
<b>Application deadlines:</b>	<b>31st May</b> for first and second semester or whole year
<b>Language Courses</b>  <b>Language requirement</b>	CLA (Centro Linguistico di Ateneo) offers a wide range of Italian language courses. For further information please visit the web site: <a href="http://www.cla.unifi.it/vp-43-erasmus.html">http://www.cla.unifi.it/vp-43-erasmus.html</a> <b>Please note that Italian language courses can not be included in the learning agreement.</b>  Visit the page: <a href="http://www.sc-saluteumana.unifi.it/vp-321-application-procedure.html">http://www.sc-saluteumana.unifi.it/vp-321-application-procedure.html</a>
<b>Accommodation</b>	Please note that the University of Florence doesn't arrange accommodation for incoming students. More information on the Welcome Guide.

**Servizio Relazioni Internazionali**  
**Erasmus student office**

Largo Brambilla, 3 – 50134 Firenze, Ed.3, Ground Floor, Stanza 005  
e-mail: [relint@sc-saluteumana.unifi.it](mailto:relint@sc-saluteumana.unifi.it)