



## INFORMATION SHEET EXCHANGE PROGRAMS

(Updated in February 2022)

### 1. Institutional details

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| <b>Name of the Institution</b>  | <b>Károli Gáspár University of the Reformed Church in Hungary (Károli Gáspár Református Egyetem)</b>                                     |
| <b>ERASMUS code</b>   | HU BUDAPES10   |
| <b>ERASMUS University Charter number</b>                                      | HU BUDAPES10   |
| <b>Address</b>  | Rector's Office, International Office - room 14<br>Kálvin tér 9., H-1091 Budapest, Hungary   |
| <b>Website</b>  | English: <a href="https://english.kre.hu/">https://english.kre.hu/</a><br>Hungarian: <a href="http://www.kre.hu/">http://www.kre.hu/</a> |
| <b>Head of the Institution (Rector)</b>                                       | <b>Prof. Dr. László Trócsányi</b>  |
| <b>Vice-Rector for Science, International and Religious Affairs</b>           | <b>Prof. Dr. Péter Balla</b>   |
| <b>Vice-Rector for Development</b>  |  |
| <b>Vice-Rector for</b>  |  |
| <b>Director, Directorate of International Office</b><br>Telephone:<br>E-mail: | <b>Dr. Gábor Szalai</b><br>+36 1 455 9060 /117<br><a href="mailto:szalai.gabor@kre.hu">szalai.gabor@kre.hu</a>                           |

### 2. International staff

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| <b>Erasmus Institutional Coordinator</b><br>Responsibilities:<br><br>Telephone:<br>E-mail:  | <b>Ms. Eszter Ivanov</b><br>- Erasmus+ Institutional Coordinator and project management: outgoing mobilities (SMS, SMP, STA, STT) & IIA<br>- Campus Mundi Coordinator<br>+36 1 455 9060 /120<br><a href="mailto:erasmus.coordinator@kre.hu">erasmus.coordinator@kre.hu</a>   |
| <b>Erasmus Incoming Coordinator</b><br>Responsibilities:<br><br>Telephone:<br>E-mail:       | <b>Ms. Virág Zombory</b><br>- Erasmus+ program coordinator for incoming exchange students<br>- Buddy program coordinator<br>- Dormitory placement<br>- Erasmus ICM Program Coordinator<br>- CEEPUS and Makovecz Program Coordinator<br>+36 1 455 9060 /120<br><a href="mailto:erasmus@kre.hu">erasmus@kre.hu</a>   |
| <b>International Incoming Coordinator</b><br>Responsibilities:<br><br>Telephone:<br>E-mail: | <b>Ms. Rozália Kiss</b><br>- Stipendium Hungaricum scholarship<br>- Hungarian Diaspora Scholarship<br>- Scholarship Programme for Christian Young People<br>- Károli Christian Scholarship<br>- general questions about the study programmes in foreign languages and application<br>+36 1 455 9060 /121<br><a href="mailto:international@kre.hu">international@kre.hu</a> |



### 3. Application procedure for incoming exchange students

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| <b>Online nomination</b><br>– to be done by the Sending Institution COORDINATORS! | To study at Károli Gáspár University (KRE) as an exchange student, your home institution must have a signed bilateral agreement with KRE, and you must be nominated by the Erasmus coordinator at your Home Institution. Your coordinator has to send an official email in English to the Erasmus Office at KRE ( <a href="mailto:erasmus@kre.hu">erasmus@kre.hu</a> ).<br><b>Please note that the information below does not contain all necessary data! Please visit our <a href="#">website</a> for the complete process!</b><br><b>Nomination deadlines:</b> <ul style="list-style-type: none"><li>▪ Autumn semester, or full academic year: <b>30 April</b></li><li>▪ Spring semester: <b>10 November</b></li></ul> |
| <b>Online Student Registration</b><br>– to be done by the STUDENTS!               | Nominated students must follow the application process described on our <a href="#">website</a> !<br><b>Application deadlines:</b> <ul style="list-style-type: none"><li>▪ Autumn semester, or full academic year: <b>30 May</b></li><li>▪ Spring semester: <b>10 December</b></li></ul>   |
| <b>Application materials</b>  | <a href="#">KRE website</a> -> Information for student -> Erasmus -> Application Process for Incoming Students   |

### 4. Courses, subject areas, languages of instruction

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| <b>Courses</b>  | <a href="#">KRE website</a> -> Information for student -> Erasmus -> Erasmus courses   |
| <b>Main subject areas</b>                                 | <ul style="list-style-type: none"><li>▪ <a href="#">Faculty of Humanities and Social Sciences</a></li><li>▪ <a href="#">Faculty of Law</a></li><li>▪ <a href="#">Faculty of Social Studies and Health Sciences</a></li><li>▪ <a href="#">Faculty of Pedagogy</a></li><li>▪ <a href="#">Faculty of Theology</a></li></ul> |
| <b>Languages of instruction and language requirements</b> | English, Hungarian, German<br>Please note that we require a level B2 (CEFR) English (and German) certificate   |

### 5. Academic calendar

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| <b>Detailed academic calendar</b> | <a href="#">KRE website</a> -> Information for student -> Academic calendar   |
| <b>Autumn semester in general</b> | <b>September – January</b>  |
| <b>Spring semester in general</b> | <b>February – July</b>  |
| <b>Orientation</b>                | An Orientation Week is organised at the beginning of each semester. Details will be provided by the International Office. |

### 6. Accommodation

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| <b>Accommodation offer</b> | <a href="#">KRE website</a> -> Information for student -> Living in Hungary -> Housing/Accommodation<br><b>Application deadlines for dormitory placement:</b> <ul style="list-style-type: none"><li>▪ Autumn semester, or full academic year: <b>30 May</b></li><li>▪ Spring semester: <b>10 December</b></li></ul> |
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## 7. Other useful information

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| <b>Estimated costs of living</b>                 | Dormitory price: approx. 100 EUR<br>Monthly rents for flat: approx. EUR 200 – 300 / month, depending on the size and location of the flat and on the number of students sharing it.<br>Food: EUR 200 – 300 / month<br>Transport (with valid student ID): EUR 10 – 30 / month<br>Miscellaneous: EUR 50 – 100 / month                                      |
| <b>Buddy programme</b>                           | If applied for the buddy program, exchange students will get information before the start of the semester.<br>Please note that our buddies work voluntarily and are not paid staff by the university. They can help you with everyday issues, such as:<br>- arrival and everyday support,<br>- during the mobility support,<br>- administrative support. |
| <b>Health insurance</b>                          | <a href="#">KRE website</a> -> Information for student -> Living in Hungary -> Health Care and Insurance   |
| <b>Visa requirements for non-EU/EEA students</b> | <a href="#">KRE website</a> -> Information for student -> Living in Hungary -> Residence Permit  |
| <b>Further useful information</b>                | <a href="#">KRE website</a> -> Information for student -> ECTS Credit System   |
| <b>General request</b>                           | Students are asked to give email addresses that they check regularly and are requested to check their mailboxes regularly, as almost all communication will be achieved via email.   |