### CONTACT INFORMATION

#### INTERNATIONAL RELATIONS OFFICE

<table>
<thead>
<tr>
<th>Physical address:</th>
<th>Mailing address:</th>
</tr>
</thead>
</table>
| Université Paris Diderot  
Bâtiment des Grands Moulins  
Aile A – 2ème étage  
5, rue Thomas Mann  
75013 Paris – France | Université Paris Diderot  
Case courrier 7140  
5, rue Thomas Mann  
75205 Paris cedex 13  
FRANCE |

Fax: + 33 1 57 27 55 07  
https://www.univ-paris-diderot.fr/

### DEAN OF THE INTERNATIONAL OFFICE

Prof. Antoine CAZE : vice.presidentbri@univ-paris-diderot.fr

### HEAD OF THE OFFICE

Fatou ESTEOULE  
responsablebri@univ-paris-diderot.fr  
+ 33 1 57 27 55 35

### PARTNERSHIPS

| International Cooperations – International Agreements: | responsablebri@univ-paris-diderot.fr  
+ 33 1 57 27 55 35 |
|-------------------------------------------------------|-------------------------------------------------|
| Fatou ESTEOULE                                        | ernstadministration@univ-paris-diderot.fr  
+ 33 1 57 27 59 53 |
| European Agreement Administrator - Erasmus: Jan DOUAT | cecile.derbois@univ-paris-diderot.fr  
+ 33 1 57 27 55 09 |
| International Project Manager: Cécile DERBOIS         | spec-idex-bresil@univ-paris-diderot.fr  
+ 33 1 57 27 55 30 |
| Programmes Sorbonne Paris Cité: Floriane THOREZ       |_globallyapplicable@gmail.com  
+ 33 1 57 27 55 31 |

### INCOMING MOBILITY

#### Incoming Student Manager - International programs:

| Isabelle TOUCHEFEU | accueilentraitants@univ-paris-diderot.fr  
+ 33 1 57 27 57 36 |

#### Incoming Student Manager - European programs:

| Anicet QUENTIN | accueilentraitants@univ-paris-diderot.fr  
+ 33 1 57 27 59 05 |

#### Incoming Visitors: Anna MARTINS

| visiteuretranger@univ-paris-diderot.fr  
+ 33 1 57 27 55 06 |

#### Incoming Guest Professors: Amandine SAMSON

| visiteuretranger@univ-paris-diderot.fr  
+ 33 1 57 27 55 32 |

#### Joint-thesis Agreement Manager: Daisy MORANGA-BOULA

| cotutelles@univ-paris-diderot.fr  
+ 33 1 57 27 59 26 |

#### Specific programs: Marine LE ROY

| marine.leroy@univ-paris-diderot.fr  
+ 33 1 57 27 59 79 |

### OUTGOING MOBILITY

#### Outgoing Student Manager – International programs:

| Saïfa DOUANI | accueilsortants@univ-paris-diderot.fr  
+ 33 1 57 27 55 34 |

#### Outgoing Student Manager – European programs:

| Sophie THIERRY | accueilsortants@univ-paris-diderot.fr  
+ 33 1 57 27 53 97 |

#### Outgoing Student Manager (Internships-Summer programs):

| Sophie THIERRY | accueilsortants@univ-paris-diderot.fr  
+ 33 1 57 27 53 96 |

#### Budget – scholarships: Aurélie LAVILLONNIERE

| aidemobilite@univ-paris-diderot.fr  
+ 33 1 57 27 59 51 |
### ACADEMIC INFORMATION


<table>
<thead>
<tr>
<th>FIRST SEMESTER</th>
<th>SECOND SEMESTER</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Official dates of mobility:</strong></td>
<td><strong>Official dates of mobility:</strong></td>
</tr>
<tr>
<td>1st September 2017 to 31st January 2018</td>
<td>2nd January 2018 to 30th June 2018</td>
</tr>
<tr>
<td>Classes begin: 1st September 2017</td>
<td>Classes begin: 15th January 2018</td>
</tr>
<tr>
<td>Classes end: 16th December 2017</td>
<td>Classes end: 14th April 2018</td>
</tr>
<tr>
<td>Exam period: 11th to 23rd December 2017 and 8th to 13th January 2018</td>
<td>Exam period: 30th April to 18th May 2018</td>
</tr>
<tr>
<td>Retake exams: 18th June to 30th June 2018</td>
<td></td>
</tr>
</tbody>
</table>


#### Field of study

You will find the list of courses for each degree on our website: https://formation.univ-paris-diderot.fr/offre-formation-par-domaine. They are indicated in documents called brochures.

We remind you that students have to respect the field of study and the department or school (UFR) indicated on the signed agreement. Students have to choose at least 2 courses per semester in their field of study, if the agreement is specific to one department or school (UFR).

Students have to make sure they register to courses from Université Paris Diderot in order to earn the credits (ECTS).

Level of studies on the agreement:

| "F" level (First cycle) | undergraduate level | "Licence" in French higher education |
| "S" level (Second cycle) | postgraduate level | "Master" in French higher education |
| "T" level (Third cycle) | doctorate level | "Doctorat" in French higher education |

#### Course restrictions

- Courses in Film studies are restricted to students in Film studies at their home institution. Workshops cannot be attended.
- Courses from the Psychology Department are restricted to students enrolled in Psychology studies at their home institution. Workshops cannot be attended.
- Workshops of Lettres pour l’écrit in the French Literature Department cannot be attended.
- Medical studies are available only for students coming on a Medical agreement.
- Engineering studies are only available if there is an agreement with the Engineering School.

#### Courses in English

Some courses are available in English in the following departments:
- Department of English Studies
- Department of Intercultural Studies of Applied Languages

#### French classes

**INTENSIVE FRENCH CLASSES (SILC)**

Intensive French classes (SILC) are available for exchange students before each semester (beginning of September and January): https://international.univ-paris-diderot.fr/etudier-paris-diderot/perfectionner-un-francais

**Fees:** €250 for 7 days

A certificate and 2 ECTS will be provided at the end of the SILC.

Students who want to apply need to tick the box on their moveonline application form if they want to receive information.

**SEMIESTRIAL CLASSES**

French classes are available during the semester: https://international.univ-paris-diderot.fr/etudier-paris-diderot/perfectionner-un-francais

Students will be allowed to follow a maximum of 2 classes per semester subject to changes (3 hours per week). One class can earn them 3 ECTS.

If students choose to follow two classes they will have to choose one grammar course and one workshop.

If students choose only one class, they can choose either a grammar course or a workshop.

Registration is made online and information is given by email at the beginning of each semester by the EILA Department.
<table>
<thead>
<tr>
<th>Enrollment</th>
<th>ERASMUS STUDENTS</th>
<th>INTERNATIONAL STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students must register to their courses directly within each department or School (UFR) after the International Relations Office gives them their student card.</td>
<td>After paying the mandatory French Social security at DEF (department of administrative enrollment), students will obtain their student card. They will need it to register to their courses directly within each department or school (UFR).</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Required Level of French Proficiency</th>
<th>ERASMUS STUDENTS</th>
<th>INTERNATIONAL STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>All courses are taught in French except for some courses within the department of English studies and Language courses.</td>
<td>All courses are taught in French except for a few within the departments of English Studies and Applied Languages.</td>
<td></td>
</tr>
<tr>
<td>French level B1 (Common European Framework of Reference for Languages) is required to attend courses at the University Paris Diderot. A certificate is required in the application form. If the students don’t have any official certificate, ask your home coordinator/French professor to fill in and sign the form on our website: <a href="https://international.univ-paris-diderot.fr/programmes-dechanges-erasmus">https://international.univ-paris-diderot.fr/programmes-dechanges-erasmus</a></td>
<td>French language proficiency certificate: DELF B1 or B2 - DALF C1 - TCF B1 (score above 350 points preferred) - TEF Level 4 or equivalent. A certificate is required in the application form.</td>
<td></td>
</tr>
<tr>
<td>N.B: For students in a Joint Degrees taught in English, the certificate can be waived. For medical studies, a B2 French level is required.</td>
<td>N.B: For medical studies, a B2 French level is required. N.B: For students exclusively studying in English, the certificate can be waived. However, they will not be allowed to take courses in French (except for French as a Second Language (FLE) courses) and they must provide an English proficiency certificate with their application: IELTS 5.5, TOEFL iBT 71, TOEFL ITP 527.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grading scale</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>The grading system in France is based on a numbered scale from 0 to 20, with 20 as the highest possible grade. 10 is the minimum passing grade.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Transcript of records</th>
<th>FIRST SEMESTER MOBILITY</th>
<th>SECOND SEMESTER OR FULL YEAR MOBILITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>For students ending their mobility on the 1st semester, official transcripts will be sent to the International Office of their home university at the end of February and to the student at his/her home address for Erasmus students. Please note that the official transcripts cannot be issued before the designated dates. N.B: The transcripts of records of students in Joint Degree/Master will be sent directly by the department.</td>
<td>For students ending their mobility on the 2nd semester, official transcripts will be sent to the International Office mid-July and to the student at his/her home address for Erasmus students. Please note that the official transcripts cannot be issued before the designated dates. N.B: The transcripts of records of students in Joint Degree/Master will be sent directly by the department.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>APPLICATION</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadlines</td>
<td>FIRST SEMESTER OR FULL YEAR APPLICATION</td>
</tr>
<tr>
<td>Students in a Mobility for Studies (SMS):</td>
<td>Students in a Mobility for Studies (SMS):</td>
</tr>
<tr>
<td>Nomination: April 15th</td>
<td>Nomination: October 15th</td>
</tr>
<tr>
<td>Application: April 30th</td>
<td>Application: October 30th</td>
</tr>
<tr>
<td>Students in a Mobility for Traineeships - SMT (Medical studies):</td>
<td>Students in a Mobility for Traineeships - SMT (Medical studies):</td>
</tr>
<tr>
<td>Nomination: May 15th</td>
<td>Nomination: November 15th</td>
</tr>
<tr>
<td>Application: May 30th</td>
<td>Application: November 30th</td>
</tr>
</tbody>
</table>
Application step by step

**ERASMUS and JOINT DEGREE students**
- Step 1: Nominations

Selected students must be officially nominated by the International Office of the home institution to this address: accueilentrants@univ-paris-diderot.fr
The International Office of Paris Diderot will then send the detailed application procedure to the students.

- Step 2: Online registrations

Students must register online and print the Moveonline application form (.pdf) and attach an ID photo (used for the student card – no staples): https://paris7.moveonfr.com/form/58cf8d4f8b811b4d41000000/eng (application for incoming students 2018/19)
Students must indicate a valid e-mail address in the form (avoid hotmail and live accounts). We will mostly communicate information through emails.

- Step 3: Complete application with additional documents

**INTERNATIONAL STUDENTS**

- Moveonline application form with ID photo
- Learning agreement
- French or English language proficiency certificate
- CV (in French)
- Cover letter (in French)
- Diplomas and school grades (translated in French or in English)
- Social security form
- Copy of passport
- Accommodation application form (if applying for CROUS residences)

A different procedure concerns students in Training/Internships:

- Link for Medical studies: https://international.univ-paris-diderot.fr/stage-dexternat-en-medicine
- Link for an internship in a laboratory: https://international.univ-paris-diderot.fr/stage-erasmus-en-laboratoire

**INTERNATIONAL STUDENTS**

- Moveonline application form with ID photo
- Learning agreement
- French or English language proficiency certificate
- CV (in French)
- Copy of the European Health Insurance Card

**Step 4: Send the completed application**

Send the original completed application to our International Office before the deadline by postal services (neither scan nor fax will be accepted).

Reminder: The application process is also on our website: https://international.univ-paris-diderot.fr/programmes-dechanges-erasmus

Send original completed applications to the International Office before the deadline by postal services (neither scan nor fax will be accepted).

Reminder: The application process is also on our website: https://international.univ-paris-diderot.fr/programmes-dechanges-accords-bilateraux
### Fact Sheet 2018 - 2019
Université Paris Diderot
(Erasmus code : F PARIS007)

---

#### Social security (health insurance)

<table>
<thead>
<tr>
<th><strong>ERASMUS and JOINT DEGREE students</strong></th>
<th><strong>INTERNATIONAL STUDENTS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Students must get their <strong>European Health Insurance Card before coming</strong> for their mobility. It must be valid for the entire mobility period.</td>
<td>Joining the <strong>French social security</strong> is mandatory for all students under 28 (except European or French Canadian students). This coverage is valid for the entire academic year. Students will pay the insurance fee (approx. 217€) when collecting their student card.</td>
</tr>
<tr>
<td><strong>N.B:</strong> For non-European students, if they do not have access to the European card, they will have to proceed as international students unless they are more than 28 years old and/or have private social security insurance (a copy is required).</td>
<td>They will have to choose between two health insurance payment centers. Please check their websites for information.</td>
</tr>
<tr>
<td><strong>Joining the French social security</strong> is mandatory for all students under 28 (except European or French Canadian students). This coverage is valid for the entire academic year. Students will pay the insurance fee (approx. 217€) when collecting their student card.</td>
<td>- LMDE: <a href="http://www.lmde.com">http://www.lmde.com</a></td>
</tr>
<tr>
<td>- SMEREP: <a href="http://www.smerep.fr">http://www.smerep.fr</a></td>
<td></td>
</tr>
</tbody>
</table>

---

#### GENERAL INFORMATION

#### Housing

**CROUS student residences**

The Université Paris Diderot only has a few rooms in several CROUS residences in Paris. As a consequence, we **cannot guarantee housing for every student**. We advise them to **look on their own as well**. Accommodations are either on campus or off campus, near metro stations, with kitchenette, bathroom facilities and internet access.

For more information: [https://international.univ-paris-diderot.fr/etudier-paris-diderot/se-loger-paris](https://international.univ-paris-diderot.fr/etudier-paris-diderot/se-loger-paris)

**Application**

1- Students must tick the box on their Moveonline application form
2- Students must fill in the housing application form
3- **Students must send their housing application with their application.**
4- A commission will decide about the placement (mid-May for the 1st semester/mid-November for the 2nd semester).

**Online platform**

Students can look for housing through our Paris Diderot online platform. They will receive information about how to register with the application process.

For more information: [https://international.univ-paris-diderot.fr/etudier-paris-diderot/se-loger-paris](https://international.univ-paris-diderot.fr/etudier-paris-diderot/se-loger-paris)

#### Mentorship, student groups

**Buddy Program**

To help exchange students adapt to their new environment and life in Paris, Paris Diderot offers a buddy program. Students from Paris Diderot offer to help and assist Erasmus and international students during their mobility in cultural, administrative and sometimes academic aspects.

Students who are interested in this program must send an email to: community.manager@univ-paris-diderot.fr. They will receive information about this program by e-mail in July for 1st semester and full-year students and in January for 2nd semester students.

A meeting will be organized between students from Paris Diderot and exchange students at the beginning of each semester and during the semester to stay in touch.

For more information: [https://international.univ-paris-diderot.fr/faites-vous-parrainer](https://international.univ-paris-diderot.fr/faites-vous-parrainer)

**Facebook page:** [https://fr-fr.facebook.com/diderotinternational](https://fr-fr.facebook.com/diderotinternational)

There is also plenty of student groups or associations on our website: [https://international.univ-paris-diderot.fr/associations](https://international.univ-paris-diderot.fr/associations)
### Visas

The university does not provide visa services. All matters regarding visa should be settled before coming on mobility with the French Consulate or Campus France Center of your country.

Information on student visa: [https://france-visas.gouv.fr/web/france-visas/accueil](https://france-visas.gouv.fr/web/france-visas/accueil) (available in several languages)

### Overview of living costs in Paris per month (€)

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent (€)</td>
<td>around €800/month for a room (in Paris)</td>
</tr>
<tr>
<td>Transport fares (€)</td>
<td>around €75/month for Paris (zones 1-5 = unlimited in all the Parisian area)</td>
</tr>
<tr>
<td>Food (€)</td>
<td>€250/month</td>
</tr>
<tr>
<td>Cinema tickets (€)</td>
<td>around €10 (possibility of student discounts)</td>
</tr>
</tbody>
</table>

N.B: A student discount pass can be purchased (“Imagin’R”). For more information, please check the website: [http://www.imagine-r.com/](http://www.imagine-r.com/)

N.B: Note that it is very difficult for exchange students to get a part-time job. It is important that students have enough funding to cover the expected cost of their stay in Paris, which should be at least €1000 per month (or equivalent in the student’s currency) for the expected period of stay.

N.B: Please note that the Université Paris Diderot does not provide scholarship for incoming exchange students.