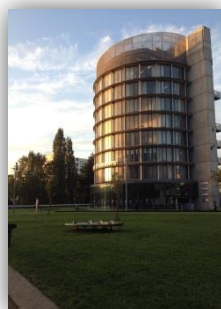


Université de Cergy-Pontoise Information Sheet for Incoming Students 2018-2019



Contact information for Incoming Students	
Full name of the receiving institution	University of Cergy-Pontoise <i>Abbreviation: UCP</i>
Erasmus code	F CERGY 07
Website for Incoming Students	FR: https://www.u-cergy.fr/fr/international/etudiants-etrangers/en-echange-international.html EN: https://www.u-cergy.fr/en/international-office/exchange-students.html
International Exchange Coordinators for Incoming Students	Mrs Mara LIM Email: mara.lim@u-cergy.fr Phone: +33 1 34 25 67 02 Mrs Aïssata ANNE Email: aissata.anne@u-cergy.fr Phone: +33 1 34 25 60 96 Email in common: incomingmobility@ml.u-cergy.fr
Incoming Mobility Postal Address	Université de Cergy-Pontoise Direction des Relations Internationales Pôle Mobilité Entrants Tour des Chênes, 3 ^e Etage, Bureau 313 33 Boulevard du Port 95011 CERGY-PONTOISE CEDEX FRANCE

Nomination and Application procedure	
Official nomination	<p>Please send the nomination of your future outgoing students to incomingmobility@ml.u-cergy.fr</p> <ul style="list-style-type: none"> - 1st Semester (Fall Term) and full academic year: beginning of March 2018 - 2nd semester (Spring Term): beginning of September 2018
How to nominate your outgoing students	<p>In order to process the nomination of your outgoing students please send us the following information for each student:</p> <ul style="list-style-type: none"> - SURNAME OF THE STUDENT - First name - Email - Date of Birth (dd/mm/yyyy) - City of birth (and country) - Nationality - Phone number - Home address - Type of exchange (ex: study, traineeship, doctoral studies, etc.) - Field of studies during the exchange program at the UCP (ex: Law, Languages, etc.) - The exchange period at the UCP (eg: 1st semester/2nd semester or full academic year) - The current study level of the student (eg: undergraduate, postgraduate, doctorate) <p>Once your nomination is received by email, the Incoming Mobility Team will send your students our application package</p>
List of coordinators and referent teachers	<p>To set up a study plan and a learning agreement your students must contact their UCP coordinator or referent teacher at their respective academic Department.</p> <p>Your student can also send queries to their UCP coordinator/referent teacher regarding the list of courses available at the academic department, language requirements, schedule, calendar, etc.</p> <p>PDF Document: https://www.u-cergy.fr/_attachments/exchange-</p>

	students-article-4/Tableau%20coordinateurs%20et%20r%203%20A9f%20C3%20A9rents%20DRI%202017%202018.pdf?download=true
Application deadlines for your students	<ul style="list-style-type: none"> - 1st Semester (Fall Term) and full academic year: from April 1st to April 30th, 2018 - 2nd semester (Spring Term): from October 1st to October 31st, 2018 <p>The submission of applications will be considered as completed only when your students provide all completed forms and supporting documents.</p>
Final admission for an exchange program	<p>The Incoming Mobility Team will send the application to the selection committee at the academic departments in which your students wish to study.</p> <p>Final admission for an exchange program will be effective only AFTER the approval of the application by the selection committee.</p> <p>Students will then receive an acceptance email (for Erasmus+ Students) or an invitation letter (non-EU Students).</p>

Fields of study and courses open for your outgoing Students

Fields of study at the UCP	<ul style="list-style-type: none"> ▪ Lettres modernes (French literature, Linguistics and Communication) ▪ Histoire et Géographie (History and Geography) ▪ Economie et Gestion (Economics and Management) ▪ Droit (Law): <ul style="list-style-type: none"> - Law for exchange students - Cursus franco-allemand: Law courses French-German studies - VLS- Master 1 droit des affaires (VLS Master 1 Business Law) - Dual LLM Dundee
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	<ul style="list-style-type: none"> ▪ ESPE (School of Education): <ul style="list-style-type: none"> - Licence pluridisciplinaire (Bachelor's degree) - Master MEEF (Master's degree) ▪ Langues (Languages): <ul style="list-style-type: none"> - LEA Anglais/Espagnol (English/Spanish) - LEA Anglais/Allemand (English/German) - LEA Anglais/Japonais (English/Japanese) - LEA Anglais/Chinois (English/Chinese) - LCE Anglais (English) - LCE Espagnol (Spanish) ▪ Sciences: <ul style="list-style-type: none"> - Biologie (Biology) - Physique-Chimie (Chemistry-Physics) - Mathématiques (Mathematics) - Génie civil (Civil Engineering) - Génie électrique (Electrical Engineering) - Informatique (Computer sciences) - Géosciences et environnement (Environmental and Earth sciences)
Courses available in English	<p>The native language in France is French, but your students do not necessarily need to speak French to study at our institution.</p> <p>You will find below the list of English-taught courses available at the UCP.</p> <p>PDF Document: https://www.u-cergy.fr/_attachments/etudier-a-l-ucp-article/OFFRE%2520DE%2520COURS%2520EN%2520ANGLAIS%25202017-2018.pdf?download=true</p>
French Courses for your outgoing students	<p>The UCP offers French Language Courses, through the French Language Centre, which are designed specifically to allow international students to develop their communication skills and knowledge of French culture.</p> <p>Information, registration and program details are available at this webpage:</p>

	<p>Webpage: https://www.u-cergy.fr/fr/international/centre-de-langue-francaise.html</p> <p>Contact person at the French Language Centre :</p> <p>Mrs Chanthanna MENECHIER Université de Cergy-Pontoise Direction des Relations Internationales Centre de Langue Française Bureau 314 - Tour des Chênes 33 Boulevard du Port 95011 CERGY-PONTOISE CEDEX FRANCE Email: languefrancaise@ml.u-cergy.fr Phone: +33 1 34 25 22 51</p>
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Preparation for the arrival of your students at the UCP

Incoming Exchange Student Guidebook	<p>An Incoming Guidebook (in Eng) is regularly updated and will help your students to prepare their arrival at Cergy.</p> <p>PDF Document: https://www.u-cergy.fr/ attachments/en-echange-international-article-2/Incoming_Exchange_Students_GuidebookEN.pdf?download=true</p>
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Contact details at the UCP International Office

Head of the International Office	Mrs Joëlle GURY
International agreements	Mrs Enora BERARD Email: enora.berard@u-cergy.fr Phone: +33 1 34 25 62 65
International Exchange Coordinator for UCP Outgoing Students	Mrs Ruth MORANCY Email: outgoingmobility@ml.u-cergy.fr Phone: +33 1 34 25 62 45
Individual applicants (non exchange-students)	Mrs Céline Roger Email: celine.roger@u-cergy.fr

Phone: +33 1 34 25 72 84

Mrs Sabina ABDOL RASOL

Email: sabina.abdolasol@u-cergy.fr

Phone: +33 1 34 25 72 84

Email in common: bureauetrangers@ml.u-cergy.fr

