Fact sheet 2020/2021

1 International Relations Office

Contact details PÁG 2-3

2 Academic Information

Language of instruction PAG 4
Academic Calendar PAG 4
Restrictions PAG 5
Nomination PAG 6
Application PAG 6
Incoming mobility platform PAG 6
Pre enrollment PAG 6
Learning agreement PAG 7
Enrollment PAG 7
Transcript of records PAG 7

3 Practical information for incoming students

Arrival dates PAG 8
Informative meetings PAG 8
Buddy program PAG 8
Language support PAG 9
Accomodation PAG 9
Cost of living PAG 9
Health insurance PAG 10
Documentation for practical courses PAG 10
Visa PAG 10

*The content of this Fact Sheet is provisional and subject to changes due to the current situation with COVID19.*
## Institution Details

**NAME OF THE INSTITUTION**  
Universidad de Málaga (UMA)

**ERASMUS CODE**  
EMALAGA01

**WEB**  
www.uma.es

## International Office Details

**NAME OF THE INTERNATIONAL OFFICE**  
International Relations Office

**ADDRESS**  
Edificio Rosa de Gálvez (First Floor)  
Bulevar Louis Pasteur, 35  
29071 Campus de Teatinos Malaga

**OFFICE HOURS**  
9am – 14pm, from Monday to Friday (closed during Bank Holidays, Easter week, Christmas Holidays and August-Summer Holidays)

**TELEPHONE**  
+34 952 131 111  
**EMAIL**  
international@uma.es

**WEB**  
www.uma.es/relaciones-internacionales

- @rrriiuma
- @rrriiuma
- /relacionesinternacionalesuma

## Contact Details

### Susana Cabrera Yeto  
Vice-Chancellor for International Mobility and Cooperation  
+34 952 133 203 | vrinternacional@uma.es

### José Jesús Delgado Peña  
Deputy Vice-President for International Cooperation  
+34 952 136 339 | dirinternacional@uma.es

### Elidia Beatriz Blázquez Parra  
Deputy Vice-President for International Mobility  
+34 952 136 512 | dirmovilidad@uma.es

### Ricardo del Milagro Pérez  
Head of International Relations Office  
+34 952 137 860 | rdmilagro@uma.es

*The content of this Fact Sheet is provisional and subject to changes due to the current situation with COVID19.*
ERASMUS+ KA103

Lilian Barranco
HEAD OF ERASMUS+ KA103
+34 952 134 144 | lbarranco@uma.es

OUTGOING STUDENT ADVISORS
+34 952 134 283 | outgoing@uma.es

Laura Mena / Clara González
INCOMING STUDENT ADVISORS
+34 951 953 115 | incoming@uma.es

INTERNATIONAL CREDIT MOBILITY
ICM/ERASMUS+ KA107

Margarita Delgado
HEAD OF ERASMUS+ KA107
+34 952 137 349 | icm@uma.es

Lorena Caro / Estrella Lavado
INCOMING & OUTGOING STUDENT/STAFF ADVISORS
+34 952 136 302 | icm@uma.es

NON-EU EXCHANGE PROGRAMMES
ISEP / PIMA / LECTURESHIP PROGRAMME

M. Carmen Doblas
SENIOR COORDINATOR / AGREEMENTS
+34 952 124 300 | mcdoblas@uma.es

Isabel Martín
OUTGOING STUDENT ADVISOR
+34 951 953 116 | outgoing@uma.es

Magdalena de la Chica
INCOMING STUDENT ADVISOR
+34 952 134 283 | incoming@uma.es

AMERICA, ASIA AND OCEANIA

Virginia Escriche
PROGRAMME COORDINATOR
+34 951 953 114 | vescriche@uma.es

Isabel Martín
OUTGOING STUDENT ADVISOR
+34 951 953 116 | outgoing@uma.es

Magdalena de la Chica
INCOMING STUDENT ADVISOR
+34 952 134 283 | incoming@uma.es

TRANSCRIPT OF RECORDS
EVERY MOBILITY PROGRAMME

Delia García
COORDINATOR
+ 34 951 953 117 | digarcia@uma.es

INTERNATIONAL PROJECTS
ERASMUS+ PROJECTS

Margarita Delgado
HEAD OF ERASMUS+ PROJECTS
+34 952 137 349 | intprojects@uma.es

Maria Vera / Miguel Moreno
INT. PROJECT COORDINATORS
+34 952 137 349 | intprojects@uma.es

*The content of this Fact Sheet is provisional and subject to changes due to the current situation with COVID19.*
2. **Academic Information**

**LANGUAGE OF INSTRUCTION**

Spanish (*a minimum B1 level is recommended*). Those students who don’t speak Spanish usually experience difficulties to find the appropriate courses and to communicate during their stay in Malaga.

There are some courses offered in English, but highly demanded. Besides, there is a limit of exchange students per course. The courses taught in English will be updated in this link:

u.uma.es/qP/

**ACADEMIC CALENDAR**

There are differences among faculties regarding academic calendar. Each faculty will publish and update this information:

www.uma.es/centros-listado

The official calendar has not been published yet but it will be similar to 2019/2020:

<table>
<thead>
<tr>
<th></th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEMESTER 1</strong></td>
<td>23/09/2019 - 14/02/2020</td>
</tr>
<tr>
<td><strong>SEMESTER 2</strong></td>
<td><em>14/02/2020 - 10/07/2020</em></td>
</tr>
<tr>
<td></td>
<td><em>Medicine has started on 10/02/2020</em></td>
</tr>
<tr>
<td><strong>EXAMS</strong></td>
<td>SM1: 20/01/2020 - 14/02/2020</td>
</tr>
<tr>
<td></td>
<td>SM2: 01/06/2020 - 10/07/2020</td>
</tr>
</tbody>
</table>

You will find below the recommended arrival dates.

*The content of this Fact Sheet is provisional and subject to changes due to the current situation with COVID19.*
RESTRICTIONS

Our Academic Offer 2020/2021 will be updated in July 2020, when students have access to the online Pre-enrollment and can reserve the courses available. There won't be much difference in the Academic Offer of courses taught in Spanish, but there is a limit of students per course by booking order.

ERASMUS+ STUDENTS

UMA only accepts Erasmus+ students from the field of study stipulated in the interinstitutional agreement.

Erasmus+ students are obliged to choose at least half of their courses in their main faculty or school where they have been nominated.

NON ERASMUS+ STUDENTS

Students must register for undergraduate level courses only and have to choose at least half of their courses in their main faculty or school where they have been nominated.

STUDY PROGRAMME

MASTER

WEBSITE (Academic offer and syllabus):
http://www.uma.es/masteres-oficiales/

Postgraduate students (Master and PhD) will be ONLY accepted if this option is included in the Bilateral Agreement. In this case, only master courses from the main faculty will be accepted.

FACULTY RESTRICTIONS

• Medicine students cannot enroll in 6th year courses.
• TFG and TFM need approval from the coordinators of the dissertation at UMA.
• Practicum or practical courses need approval of the Practicum coordinator.
• Master courses need approval of the master coordinator.
• Health Sciences, Medicine and Fine Arts courses when none of these are the main faculty of the student, the approval of the coordinator of the correspondent faculty is required.

•The content of this Fact Sheet is provisional and subject to changes due to the current situation with COVID19.
**NOMINATION**

**NOMINATION PROCEDURE**
Our Online Nomination Tool will be available for 2020/2021 nominations after the 13th April. The password of partner institutions is the same for every academic year:

https://www.uma.es/programa_movilidad/nomination/

**NOMINATION DEADLINE FOR EVERY MOBILITY PROGRAMME**
- Full Year (FY) / Semester 1 (SM1): 15/06/2020
- Semester 2 (SM2): 01/11/2020

Any nomination for our Faculty of Medicine, Health Science or Fine Arts for first semester, second semester or full year: 15/06/2020

Nominations for second semester after this deadline will not be accepted.

**APPLICATION**

**APPLICATION FORM**
The students who were correctly nominated will receive by email their login details for EMI on the following dates:
- Full Year (FY) / Semester 1 (SM1): 19/06/2020
- Semester 2 (SM2): 09/11/2020

**APPLICATION DEADLINE**
- Full Year (FY) / Semester 1 (SM1): 10/07/2020
- Semester 2 (SM2): 30/11/2020

Faculty of Medicine, Health Science or Fine Arts for first semester, second semester or full year: 10/07/2020

**PRE-ENROLLMENT**
Students must fill in the pre-enrollment form in EMI before arriving at UMA, selecting the courses they would like to attend at UMA. This option will be activated in EMI, approximately after the 13th of July 2020.

**MINIMUM CREDITS ECTS TO ENROLL**
- ERASMUS+: 6 ECTS per semester
- NON ERASMUS+: 18 ECTS per semester

**MAXIMUM CREDITS ECTS TO ENROLL**
- One semester: 36 ECTS
- Full year: 66 ECTS

*The content of this Fact Sheet is provisional and subject to changes due to the current situation with COVID19*.
**LEARNING AGREEMENT**

**ONLY ERAMUS+**

Only Faculty Coordinators or academic coordinators at UMA will be able to sign Learning Agreements.

Please, find here the details of faculty coordinators at UMA:

https://www.uma.es/relaciones-internacionales/cms/base/ver/base
basecontent/105836/coordinadores-de- movilidad/

Attention: Any Learning Agreement signed before the selection of courses in our online Incoming Student Platform (EMI) will be provisional.

Please, do not send your Learning Agreement to our International Relations Office since only Academic Coordinators or Faculty Coordinators (from host and home institutions) will be able to sign in.

**Practical and Máster courses**

In order to avoid academic problems, students who want to do any Practicum or practical courses in Medicine, Health Science or Fine Arts (full year, first semester and second semester students) or Master Courses are obliged to send the Learning Agreement to the Academic Coordinator or Master Coordinator by email before the 10th July 2020.

---

**ENROLLMENT**

All students have to formalize in person their enrollment at the International Relations Office during the enrollment terms (dates included in our Welcome Guide 2020/2021).

**Academic Coordinator**

Students can find the contact details of their tutors at UMA in the Application Form of EMI. The Coordinator of the Faculty may sign any academic document in case that the academic tutor is not available.

**Student digital Card**

Students will receive their account details of DUMA the day after their enrollment and will be able to download and access the APP "UMA". Student Digital Card will be required to access to the university services (Library, Sport Center, culture events, etc.).

---

**TRANSCRIPT OF RECORDS**

Partner universities must download the Transcript of Records from our Nomination Tool.

**Dates**

SM1: After the 25th of March 2021
SM2 - FY: After the 25th of July 2021

*The content of this Fact Sheet is provisional and subject to changes due to the current situation with COVID19.*
Practical information for incoming students

ARRIVAL DATES
Students attending the Spanish Course for Erasmus and International Exchange Students should be in Malaga before the following dates:

| SM1 - FY | September 1st, 2020 |
| SM2     | February 1st, 2021 |

Those students who will NOT attend this course should check the timetable of the faculties where they will study and, in any case, should be in Malaga on the following dates at the very latest:

| SM1 - FY | September 18th, 2020 |
| SM2     | February 15th, 2021 |

INFORMATIVE MEETINGS
For students attending the Spanish Course for Erasmus and International Exchange Students
For the rest of students

| SM1 - FY | September 1st, 2020 - 11:00h |
| SM2     | February 1st, 2021 - 11:00h |

BUDDY PROGRAMME
The aim of this programme is to put International Students in touch with local students of the Universidad de Malaga, who are volunteers willing to help them during their stay.

| Information | https://www.uma.es/welcome-uma/info/104141/buddy-program/ |
| Email       | welcometouma@uma.es |
| Website     | http://www.uma.es/welcometouma |

*The content of this Fact Sheet is provisional and subject to changes due to the current situation with COVID19.*
The CIE organizes a voluntary Spanish course for Erasmus+ and international exchange students. They will contact directly international students by email in order to inform them about the enrollment procedure and requirements.

---

**Adress**
Avenida de la Estación s/n. El Palo 29017 - Malaga
Tel.+34951952738 – Fax+34951952742

**Email**
cie@uma.es

**Website**
Please check the specific dates, registration fees, class hours and ECTS credits on the following link:
http://www.uma.es/centrointernacionaldeespanol/

**Dates**

| SM1 - FY: | 03/09/2020 – 17/09/2020 |
| SM2: | The dates of second semester are not available yet, but these are the dates of the academic year 19/20: 05/02/2020-18/02/2020 |

**Classification Exam (Spanish level)**

| SM1 - FY: | 01/09/2020 |
| SM2: | The dates of second semester are not available yet, The date of the academic year 19/20: 03/02/2020 |

---

**Welcome to UMA**
welcometouma@uma.es
https://www.uma.es/welcome-uma/info/113740/alojamiento

**Servicio de alojamiento**
alojamiento@uma.es
https://www.uma.es/alojamiento/cms/menu/otras/

**ESN**
esn.malaga@gmail.com

**CIE**
cie@uma.es
http://www.uma.es/centrointernacionaldeespanol/

---

**Housing**

**Food**
Menu on campus: 5 - 7 €

**Transport**
Student Bus Card: 27 €/month

---

*The content of this Fact Sheet is provisional and subject to changes due to the current situation with COVID19.*
**HEALTH INSURANCE**

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-European Students</td>
<td>Before arriving in Malaga, students with Non-European nationality must take out a private health insurance to cover them from their arrival date until their departure to home country</td>
</tr>
</tbody>
</table>

**IMPORTANT**

Incoming students must read prior to arrival the conditions and procedures to follow in Malaga in order to receive medical attention.

**DOCUMENTATION FOR PRACTICAL COURSES**

<table>
<thead>
<tr>
<th>Medicine and Health Sciences Students</th>
<th>Incoming students who will attend practical courses (for instance, practicum) at the Faculty of Medicine or Health Sciences must bring from home countries where they are nationals a Liability Insurance.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students who will conduct practical courses with minors</td>
<td>Incoming students who will attend practical courses (for instance, practicum) with minors must bring from home countries where they are nationals (if they have dual citizenship of both countries), a negative certificate from the Central Registry of Sexual Offenders, or a criminal record, and failing that, a consular certificate of good standing.</td>
</tr>
</tbody>
</table>

**VISA**

<table>
<thead>
<tr>
<th>Non-European Students (Non - European Programs) and Erasmus+ KA107</th>
<th>In order to help students from Non-European Programmes in their visa procedures, Original Acceptance Letter will be able for downloading by the home Coordinator once students are nominated. Depending on the visa obtained at the Spanish Embassy/Consulate in their home country, the student may need to attend to the Police Station within the month after their arrival. Students may inform themselves about the need of this procedure when they apply for the visa.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-European Students (Erasmus+ KA103)</td>
<td>All Erasmus+ students will be able to download the Letter of Acceptance after completing the Application form online. This Letter of Acceptance will serve for VISA applications.</td>
</tr>
</tbody>
</table>

**IMPORTANT**

Non-European students are responsible for the application of their VISA or any other procedures established by the Spanish Embassy /Consulates in their home countries prior to their arrival in Malaga.

*The content of this Fact Sheet is provisional and subject to changes due to the current situation with COVID19.*