
Institutional Details

Name **Universität Siegen**
Erasmus Code D Siegen 01 (PIC : 999849617)

City, Country Siegen, Germany

Website www.uni-siegen.de

About the University Founded in 1972, the University of Siegen continues a 400-year- long tradition of education. Today, the University of Siegen has about 18.133 enrolled students in 138 study programs. It maintains 325 international partnerships and is proud to have 2.307 enrolled international students from more than 100 different countries.

International Student Affairs (ISA)

Website <http://www.uni-siegen.de/isa/index.html?lang=de>
Head of Department Ms. Sommer

**Erasmus
Institutional
Coordinator** Temporarily Ms. Madita Steffens
isa-erasmus@zv.uni-siegen.de

**Incoming Students
Erasmus** Ms. Nathalie Bourin-Budig
nathalie.bourin-budig@zv.uni-siegen.de

**Coordination study
abroad, Incoming
Students Overseas** Ms. Susanne Engelmann
susanne.engelmann@zv.uni-siegen.de

**Mentoring of
international
students, STIBET-
graduation
scholarship, special
program with China** Ms. Eva-Maria Grottschreiber
eva.grottschreiber@zv.uni-siegen.de

Address For visitors: Main Campus Adolf-Reichwein-Str. / Student Service Center
Adolf-Reichwein Str. 2
57076 Siegen
Postal address:
Universität Siegen
SSC - International Student Affairs
57068 Siegen

Academic Information and Application Process

Academic calendar The academic year is divided into two semesters:
 Winter Semester: October 01, 2019 until March 31, 2020
Lecture Period: October 07, 2019 until January 31, 2020
 Summer Semester: April 01, 2019 until September 30, 2020
Lecture Period: April 06, 2020 until July 17, 2020
 Exam period takes place during semester break (non-teaching weeks). **Orientation Weeks** for the incoming students usually take place about **4 weeks** before the semesters' start.

Recommended language skills The sending institution, following the agreement with our institution, is responsible for providing support to its nominated candidates, so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of instruction level
Student Mobility for Studies	English / German	B2
Staff Mobility for Teaching	English / German	B2

*Level according to Common European Framework of Reference for Languages (CEFR), see

<https://europass.cedefop.europa.eu/resources/european-language-levels-cefr>

Course catalogue Unisono-Portal will be available on the website of our university about 10 weeks before the winter or summer semester starts.

<https://unisono.uni-siegen.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y>

Credit system ECTS

Usual workload 30 ECTS per semester

Grading system

ECTS Grade	ECTS Definition	German Scale
A	Excellent	1,0 / 1,3
B	Very good	1,7 / 2,0 / 2,3
C	Good	2,7 / 3,0 / 3,3
D/E	Satisfactory/Sufficient	3,7 / 4,0
FX/F	Fail	4,1 - 5,0

Deadlines for nomination Students applying for:
 Summer Semester: October 15
 Winter Semester: May 15

Details of nomination

Details of nominated students must be e-mailed directly to:

Nathalie.Bourin-Budig@zv.uni-siegen.de

The e-mail must necessarily include the following data:

1. Full name of the student/s
2. Email address
3. Subject Area
4. Academic Level (Undergraduate/Bachelor, Graduate/Master, PhD)
5. Planned period of study in Siegen

Application

After the students have been nominated by their home University, the University of Siegen will contact them with further informations about the online application and the required documents for registration:

<https://siegen.moveon4.de/locallogin/58bd7a7085fb96fe5b0242a1/eng>

The students should give their exact name(s) and surname(s) (as in the passport) and make sure their address is correct, otherwise they will not be able to receive their admission letter.

Students duly nominated by their home Institution must complete the online application form, sign it and send it via e-mail (Nathalie.Bourin-Budig@zv.uni-siegen.de), together with files of a scanned photograph, a scanned copy of the passport or ID card and of the European Health Insurance Card to the International Student Affairs Office (EHIC is requested only if you are an EU citizen. Non-EU citizens can insure themselves after arrival in Siegen).

All the documents mentioned above are mandatory for enrolling at the University of Siegen!

Confirmation of Acceptance

An acceptance letter will be sent to the students following the correct reception of the application form and other required documents. Without complete documents there will be no Acceptance Letter granted!

Deadlines for registration

Students coming for:

Summer Semester: November 15

Winter Semester: June 15

Enrolment

After the students have received their Admission Letter, they have to fill in the online registration Form for enrolment, print it out and send it as a scan:

<https://unisono.uni-siegen.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y>

Welcome Weeks

The department International Student Affairs (ISA) of the University of Siegen is able to offer orientation weeks at the beginning of each term for students from our partner universities.

Our program will help you to have a successful period of study in Siegen.

The orientation weeks take place approx. 4 weeks before the beginning of the lecture period.

In this program you will get helpful informations about all the important formalities (including opening German bank accounts, Health Insurance etc.). We also offer activities free of charge and interesting tours.

Language of teaching

Almost all classes at the University of Siegen are taught in German, there are only some study programmes/ classes taught in English. For incoming students the CEFR level B2 of German or B2 level of English are recommended.

Language courses

Thanks to the high interest and the great success in the last year the Language Center and the International Office offer a program of intensive German language workshops in combination with a cultural orientation program. The courses are free of charge for all participants who are or will be enrolled at the University of Siegen. All German courses are worth credit points.

You will find the registration form on the following website:
(The dates will be announced later)

www.uni-siegen.de/sprachenzentrum/sprachen_lernen/daf/

Please, send the form to: jessica.berger@spz.uni-siegen.de

Only bookings for the complete language course will be accepted.

In addition the University of Siegen offers free language courses to all exchange students during the semester.

Please, find further information on the language center website:

www.uni-siegen.de/sprachenzentrum

Learning Agreement **Exceptional changes** to the learning agreement should be made **within one month after the start date of the studies.**

Transcripts of Records

A Transcript of Records will be issued no later than 6 weeks after the assessment period has ended at our institution.

Other useful information**Visa**

EU citizens do not need to apply for a visa.

Non EU citizens have to apply for a student visa before their arrival. This has to be done at the German representation in the students' home country.

Directive 2016/801/EU

For non-EU students who are already registered at an institution of higher education in another EU member state and wish to study for one semester or an academic year in Germany, rules on mobility have been eased. A directive will be implemented by the 23 May 2018.

Please check with the authorities of the first EU member state, if the directive has already been transposed. For further information visit Federal Office for Migration and Refugees (Bundesamts für Migration und Flüchtlinge - BAMF). Overviews and exception regulations will be published until May 2018.

<http://www.bamf.de/EN/Startseite/startseite-node.html>

Attention: It is not possible to study in Germany with a tourist visa! It cannot be converted into a student visa after the entry! To receive a student visa, the student must present a sufficient University access authorisation or an admission letter of our University and a proof of sufficient funding. Therefore, it is necessary to apply very early, because it can take (up to) various months until the visa is granted.

Health insurance

No sufficient insurance inevitably means no registration at any German University!

Students from a member state of the EU, the EEA or Switzerland are entitled to coverage under the social security system of their country; they can apply for the European Health Insurance Card (EHIC). While the EHIC gives EU citizens access to medically necessary, state-provided healthcare during a temporary stay in Germany, it is NOT an alternative to travel insurance. It does cover neither accidents nor any private healthcare or costs such as a return flight home, etc.

Students coming from outside the EU need to be careful when taking out health care insurance in their home country! As in Germany there is a special *mandatory* long-term care insurance which cannot be covered by a Non-German Health Insurance. We therefore recommend to sign a travel insurance in order to receive the student visa (limited time, for the first weeks only) and then to sign a public insurance in Germany, that provides *unlimited coverage and meets all the requirements*. There are several options and our office will offer assistance in the process.

Housing

Please note that the University of Siegen does not provide residence halls or student apartments. The centralized property manager of the residence halls in Siegen is the Student Services Organization Siegen (Studierendenwerk Siegen). Please contact (as soon as possible):

<http://www.studierendenwerk-siegen.de/wohnen/wohnanlagen/>

Cost of living

http://www.internationale-studierende.de/en/prepare_your_studies/financing/costs_of_living/

Students with disabilities

Using the online application (see [Application](#)), students can inform our department about any disabilities. If you have individual questions or concerns, please contact Ms. Bourin-Budig (contact information, see above).

Integration activities

For free time activities, language tandem programmes, visits of cultural events and a lot more , subscribe to our newsletter:

<https://listserv.uni-siegen.de/cgi-bin/mailman/listinfo/io>
