Pforzheim University
Fact Sheet 2021

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Pforzheim University (Hochschule Pforzheim) was founded in 1877. With its faculties Design, Engineering, and Economics & Law Pforzheim University combines creativity with business education and technical precision. This combination makes the University an attractive science and research partner for the regional and national economy. With around 6,200 students, Pforzheim is one of the largest Universities of Applied Sciences in Baden-Wuerttemberg.

### SEMESTER DATES

<table>
<thead>
<tr>
<th>WINTER SEMESTER</th>
<th>SUMMER SEMESTER</th>
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<tbody>
<tr>
<td>starts <strong>last week of September</strong></td>
<td>starts the <strong>second week of March</strong></td>
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<td>Classes and exams end around the beginning of February</td>
<td>Classes and exams end mid of July</td>
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**FAST TRACK:** In case an exchange student will have to continue the study program at the home university in the beginning of January, students may get an extra examination before Christmas; in this case the exchange students may have to prove additional homework.

The voluntary pre-semester course German as a Foreign Language starts about 3.5 weeks before the classes. Exchange students should arrive about three days before the beginning of the program.

### DEADLINES FOR BUSINESS AND ENGINEERING

<table>
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<tr>
<th>NOMINATION OF EXCHANGE STUDENTS BY PARTNERS</th>
<th>APPLICATION FORM SENT BY THE STUDENT</th>
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<tbody>
<tr>
<td>May 1</td>
<td>June 1</td>
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<tr>
<td>October 1</td>
<td>November 1</td>
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We require the application form, a photo (jpeg), a C.V., the respective language certificate, transcript of records and a learning agreement.

The Business School offers an **International Study Program (ISP)** with various tracks for studying either one semester or two semesters in English. The **International Master Exchange Program (IMEP)** offers a one semester track for graduate students.

### DEADLINES FOR DESIGN

| May 15                                      | October 15                              |

All exchange students should send the application and all relevant materials directly to the School of Design.

### ADMISSION POLICY FOR EXCHANGE STUDENTS

Minimum length of the study abroad is one semester (15 weeks). Maximum length of the study abroad is one year. Students may combine the study abroad with an internship (normally 100 working days or 5 months). So a total of 18 months is the maximum length a student may stay on exchange basis. Most of the students stay for one semester of studying and will add an internship in the second semester.

[https://www.hs-pforzheim.de/en/international/studying_in_pforzheim/exchange_students](https://www.hs-pforzheim.de/en/international/studying_in_pforzheim/exchange_students)
ADMISSION REQUIREMENTS
Proof of adequate health insurance for the study abroad period, visa (related to the country of residence) and the payment of the Student Service Fee. Students from outside the EU should consider up to three months for getting a visa and should send the application material much earlier than the deadline.

TUITION
None for exchange students.

FEES
83 Euro per semester is a Student Service fee by the Deutsche Studentenwerk. It is a contribution to run cafeterias, student halls etc. and it covers free access to the public transportation system of the city. 20 Euro to receive the student ID (access to the university, copy machines, public transport in Pforzheim etc.)

LANGUAGE OF INSTRUCTION
German or English

LANGUAGE REQUIREMENTS
GERMAN: min. B2 level (recommended is a level close to C1 within the European framework. TESTDAF (> 16 and min. 4 in all parts), DSH 2 Examination, Goethe Certificate C2, or TEIC Deutsch C1 Hochschule)
ENGLISH: min. an advanced B2 level (recommended is C1). Min. TOEFL (IBT > 90; CBT>235; ITP> 570) or any other official test like IELTS (min. 6.5), TOEIC, PTE, CPE etc. that we may convert into the respective TOEFL Score.

GERMAN FOR INTERNATIONAL STUDENTS
The university offers free German language courses on various levels during the semester. Generally, a pre-semester German course on level A1 is offered every semester (5 ECTS). This intensive beginners course starts approximately 3.5 weeks before the start of the lecture period and is also an orientation class for incoming students.

ECTS
30 ECTS credits per semester are recommended, 24 ECTS credits are the minimum, 36 credits will be the maximum to take. Pforzheim University is a national and international accredited institution.

GRADING SYSTEM
The German grading system ranges from 1.0 (excellent) to 4.0 (pass). Marks are: 1.0; 1.3; 1.7 (excellent; very good); 2.0; 2.3; 2.7 (good); 3.0; 3.3 (satisfactory); 3.7; 4.0 (pass); 4.3; 4.7; 5.0 (fail)

HOUSING
Students are responsible for finding adequate housing by themselves. International Office provides lists of student residences.

TRANSCRIPT OF RECORDS
A softcopy will be emailed to the coordinators at the home university.

DIPLOMA SUPPLEMENT
Available for all students via the central university administration.

INTERNSHIPS
The region of Pforzheim University is one of the most industrialized regions of Europe and therefore perfect to get some practical experience as well. As long as international students keep the legal status of a student it is possible to get an internship and to combine it with the study abroad period.

EXTRA CURRICULAR ACTIVITIES
We offer a Buddy Program (where we match international with local students) and Field Trips in cooperation with the student initiative gemini.

After receiving the application the exchange student will receive a „letter of acceptance“ and we will come in contact with the student via email.