TH Köln - University of Applied Sciences - Fact Sheet

Name of Institution

Technische Hochschule Köln (TH Köln)

Addresses

Technische Hochschule Köln
Gustav-Heinemann-Ufer 54
50968 Köln
Germany

Department of International Affairs
Claudiusstr. 1
50678 Köln
Germany

University Governance

President of TH Köln
Prof. Dr. Stefan Herzig

Vice President for Academic Affairs
Prof. Dr. Sylvia Heuchemer

Vice President for Financial Affairs and Human Resources
Prof. Dr. Gerd Sadowski

Vice President for Research and Knowledge Transfer
Prof. Dr. Klaus Becker

Head of the Department of International Affairs

Ms. Christina Brey

Erasmus Code
D KOLN04

PIC Number
998122629

ECHE Number
Please find ECHE and EUC number online
E10199785

OID

Beneficiary Module Name
TECHNISCHE HOCHSCHULE KOLN

Our campus locations

(maps not to scale)
We’re here for you!

The Department of International Affairs is made up of:

**Director**
Ms. Christina Brey

**Strategic Partnerships**
Ms. Britta Wilmers
Mr. Ture Petersenn

**Information Desk and Office Management**
Ms. Katarzyna Szemlet

**Finances and Delegations**
Ms. Stephanie Witzoreck

**International Mobility**
Ms. Felixa Wingen
Ms. Sandra Austrup
Ms. Alice Herma
Ms. Janina Knöll
Ms. Alexa Pawlenka
Ms. Elin Petersson
Mr. Christian Riechel
Mr. Jörg Schmitz-Michiels
Ms. Kimberly Strumpf

**International Degree-Seeking Students**
Mr. Stephan Herma
Ms. Lis Dagny Ohlsen
Ms. Kristina Plaga
Ms. Katleen Schünemeyer
Ms. Kathrin Sturmholz

**International Scholar Services**
Ms. Martina Brüderle

We look forward to helping you navigate your stay at our university.
Find out more on the following pages about our roles and how we can help you.
# International Mobility - At a Glance

## Deadline for Sending Student Nomination

<table>
<thead>
<tr>
<th>Winter Semester</th>
<th>Summer Semester</th>
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<tbody>
<tr>
<td>Nomination deadline: April 15&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Nomination deadline: October 15&lt;sup&gt;th&lt;/sup&gt;</td>
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<tr>
<td>Application deadline: May 1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Application deadline: November 1&lt;sup&gt;st&lt;/sup&gt;</td>
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Please nominate your students in our [Mobility Online](#) platform. For questions regarding the online nomination, please contact: incomings-exchange@th-koeln.de

## Language Requirements

Although some classes are held in English, most classes are in German. We therefore recommend you have a B1 proficiency in German for the majority of our programs. Please contact our Incomings team to clarify the language requirements for your program of choice.

We ask students to upload their language certificate on our mobility platform. A list with programs that are completely taught in English can be found [here](#).

## Semester Dates

Winter Semester: officially from September 1<sup>st</sup> to February 28<sup>th</sup>  
Summer Semester: officially from March 1<sup>st</sup> to August 31<sup>st</sup>  
To see the academic calendar, please follow this [link](#).

## Contacts

### Ms. Felixa Wingen
- Head of International Mobility Division

### Ms. Alice Herma
- Mobility Coordinator for Internships Abroad
- Contact Person for International Incoming Interns
- Blended Intensive Programs (BIPs)

### Ms. Janina Knöll
- Erasmus Institutional Coordinator
- Outgoings (Erasmus)
- Erasmus Inter-Institutional-Agreements

### Ms. Alexa Pawlenka
- Project Coordinator Erasmus Without Paper

### Ms. Elin Petersson, Ms. Sandra Austrup
- Incoming Exchange Student Coordinators

### Mr. Christian Riechel
- Erasmus International Credit Mobility Coordinator (ICM/KA 171)

### Mr. Jörg Schmitz-Michiels
- Cooperations and Outgoing Mobility in non-European Countries

### Ms. Kimberly Strumpf
- Key User Mobility Online

## Faculty Contacts

Can be found in the left column of this website for each faculty.

## More ways to reach us

- **... if you are a student interested in coming to TH Köln**  
  incomings-exchange@th-koeln.de
- **Open Zoom Consultation**

- **... if you want to initiate or update an Erasmus agreement**  
  erasmus-agreements@th-koeln.de

- **... if you are a scholar interested in coming to TH Köln**  
  international-scholars@th-koeln.de

- **... by phone**: +49 221-8275-3772  
  **Tuesdays**: 10 a.m. - 12 noon and 2 - 4 p.m.  
  **Thursdays**: 2 - 4 p.m.

- **... on campus**: Thursdays 10 a.m. to 12 noon, no appointment needed

- **... or feel free to schedule an appointment with us!**
Exchange Student Timeline

First Steps
- Nomination by the partner university
- Confirmation Email
- Mobility Online Application
- Administrative & Academic Review

Before Arrival
- Semester Fee
- Health Insurance
- Visa (if applicable)
- Enrollment at TH Köln
- Semester Ticket
- Arrival

After Arrival
- Orientation
- Get to know the facilities
- Student ID card
- Course Selection and Exam Registration (at faculty or online)
- To-Dos before leaving

Make friends
Bank account (optional)
# Useful Information for Students

## Nomination
Your coordinator or professor should officially nominate you via Mobility Online.

## Application Deadline
- **May 1st** for the upcoming winter semester
- **November 1st** for the upcoming summer semester

## Application Steps
Once your coordinator at your home university has nominated you via our platform, you will receive an email with a registration link for your Mobility Online application as well as other vital information on several topics (e.g. your faculty).

Make sure to complete your personal data, indicate an emergency contact (**this cannot be yourself!**), upload a photo as well as a language certificate. In case you are a native speaker or studying in English, please upload a document mentioning this.

Once the registration has been formally checked, you will be able to upload your application documents. As soon as the documents have been checked by the faculty, you will be informed that you can print out your letter of admission and start preparing your digital enrolment.

The Learning Agreement is mandatory for ERASMUS students. This is a **3 part system**, more information can be found [here](#) under "Create your Learning Agreement".

All other students do not have to submit a Learning Agreement.

## MultiCa/ Semester Fee
Students will have to pay the semester fee of approx. € 350. This fee covers public transportation in the whole North Rhine - Westphalia region. Students will receive their MultiCa (earliest March/September 1st) only after having paid the semester fee. The MultiCa is their student card and valid in our library.

## Accommodation
Unfortunately, TH Köln does not offer on-campus dormitories. Information on how to get accommodation in Cologne/Gummersbach can be found on [this website](#). Students can apply at the Kölner Studierendenwerk (KSTW), which offers student accommodation. Please apply early and be open for more than one choice to make sure you get a room, even if it is not in the location you would have preferred. If you do not get a room in student housing, there are other options such as subletting rooms in shared flats.

## Grading System
Pass/fail. Exchange students get grades based on the German grading system: 1 (excellent) - 5 (not sufficient).

## Get Connected!
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<th>Department of International Affairs</th>
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*Image: Technology Arts Sciences TH Köln*