



European University Viadrina Frankfurt (Oder)

Fact Sheet 2020/21

Erasmus Code	D FRANKFU08
PIC Organization ID	996853869 E10191284
President	Prof. Dr. Julia von Blumenthal

Viadrina International Affairs

Director Erasmus Institutional Coordinator	Ms. Petra Weber phone: +49 / (0) 335 5534 - 2486 e-mail: head-office@europa-uni.de
Co-Director Erasmus Departmental Coordinator (Business Administration and Economics)	Mr. Torsten Glase phone: +49 / (0) 335 5534 - 2595 e-mail: outgoing-wiwi@europa-uni.de
Coordinator incoming exchange students (all faculties)	Mr. Bernd Schünow phone: +49 / (0) 335 5534 - 2365 e-mail: students-in@europa-uni.de
Coordinator EU Programs outgoing exchange students (Business Administration and Economics)	Ms. Aleksandra Klecha phone: +49 / (0) 335 5534 - 2600 e-mail: outgoing-wiwi@europa-uni.de
Coordinator EU Programs (Law and Social and Cultural Studies) & Africa, Asia, Australia (all faculties) outgoing exchange students, agreements	Ms. Nicole Klück phone: +49 / (0) 335 5534 - 2602 e-mail: outgoing@europa-uni.de
Coordinator EU Programs (Law and Social and Cultural Studies) & Georgia, Russia, Ukraine (all faculties) outgoing exchange students	Ms. Christin Reise phone: +49 / (0) 335 5534 - 2805 e-mail: outgoing@europa-uni.de
Coordinator North and Latin America (all faculties) outgoing exchange students, agreements	Ms. Claudia Casiano-Perez phone: +49 / (0) 335 5534 - 2863 e-mail: casiano@europa-uni.de
Postal address	Grosse Scharrnstrasse 59 15230 Frankfurt (Oder) Germany
Faculties	Faculty of Law Faculty of Social and Cultural Sciences Faculty of Business Administration and Economics
Website	www.europa-uni.de www.europa-uni.de/en/internationales

Erasmus+ and Bilateral Agreements

Lists of all Erasmus+ and bilateral agreements by faculty:

www.europa-uni.de/en/internationales/Students/Outgoings/Exchange-studies/Partneruniversitaeten/index.html

Academic Calendar		
	Winter semester (fall)	Summer semester (spring)
Official semester duration	01.10. – 31.03.	01.04. – 30.09.
Lecture period Faculty of Social and Cultural Sciences & Faculty of Law	19.10.2020 - 12.02.2021	12.04.2021- 23.07.2021
Lecture period Faculty of Business Administration and Economics (Business students may also attend Viadrina for just one block of the lecture period. Gaining 30 ECTS in only one block is not possible)	1. Block Lectures: 19.10.20 - 06.12.20 Exams: 07.12. - 11.12.20 2. Block Lectures: 14.12.20 - 12.02.21 Exams: 15.02. - 19.02.21 Re-takes for both blocks: 15.03. - 31.03.2021	1. Block Lectures: 12.04.21 - 30.05.21 Exams: 31.05. - 04.06.21 2. Block Lectures: 07.06.21 - 23.07.21 Exams: 26.07. - 30.07.21 Re-takes for both blocks: 13.09. - 30.09.2021
Academic calendar: www.europa-uni.de/en/internationales/Students/Incomings/Studying/academic-year/index.html		
Application process		
Nomination & Application Procedure	<p>Nominations are send to: Mr. Bernd Schünow: students-in@europa-uni.de (There is no nomination deadline)</p> <p>Application Procedure: Nominated students will receive a link to the application system. The application has to be filled in, printed and signed by the student and home university and send with the following documents:</p> <ul style="list-style-type: none"> - Transcript of Records - Learning Agreement (if required by your home university) - proof of German or English language knowledge, if possible - copy of passport - photo <p>to the address: European University Viadrina Viadrina International Affairs - incoming students - Grosse Scharrnstrasse 59 15207 Frankfurt (Oder) Germany</p> <p>Further Information: www.europa-uni.de/en/internationales/Students/Incomings/Applying/index.html</p>	
Language requirement	Level B2 in English <u>or</u> German required	
Application deadline	<p>Winter semester (fall): 15.07. For EU-students (recommended 31.05. For Non-EU students)</p> <p>Summer semester (spring): 15.01. For EU-students (recommended 30.11. For Non-EU students)</p>	
Orientation Week	<p>Winter semester (fall): October, one week before beginning of lectures Summer semester (spring): April, one week before beginning of lectures</p> <p>www.europa-uni.de/en/internationales/Students/Incomings/Arriving-settling-in/Orientation-Welcome-Week/index.html</p>	
Enrollment Day	The enrollment process at Viadrina consists of several steps that have to be carefully followed. In order to allow the incoming students to complete the entire	

	<p>enrollment process within one day, a special event – Enrollment Day, is organized, usually two weeks before the beginning of each semester. It is highly recommended to participate in this event, if possible.</p> <p>www.europa-uni.de/en/internationales/Students/Incomings/Enrollment/index.html</p>
Arrival (recommended)	<p>Winter semester (fall): two weeks before beginning of lecture period Summer semester (spring): two weeks before beginning of lecture period</p>
Buddy & host family program	<p>The ESN organization „Interstudis e.V.“ provides tutors/buddies that help exchange students coming to us.</p> <p>In addition, host families can be assigned to students to get in touch with German locals.</p> <p>www.europa-uni.de/en/internationales/Students/Incomings/Arriving-settling-in/Adjusting-to-live-in-Frankfurt-O.html</p>
Academic information	
Areas of study / courses	<p>Course lists of all faculties (all courses, in all languages): https://viacampus.europa-uni.de</p> <p>Courses in English and other foreign languages: www.europa-uni.de/en/internationales/aktuell/englische-seminare</p> <p>Exchange students can attend courses from all our faculties. Attending master courses is possible for bachelor students meeting the course requirements and with the approval of the responsible lecturer.</p>
Language course for exchange students	<p>We offer a German language course free of charge for all exchange students during the semester. Additionally, a fee-based German Intensive Course is provided one month before the lecture period (each semester): www.viadrina-sprachen.com/en/</p> <p>All students can also participate in all other language courses offered by our Language Center: www.sz.europa-uni.de/en</p>
Grading system	<p>www.europa-uni.de/de/internationales/Students/Outgoings/Exchange-studies/Bildungsprogramme_und_ECTS/ects/ects-grading-scale-EUV.pdf</p>
Transcript of Records	<p>At the end of the exchange period, each student will be sent a Transcript of Records – issued upon student's request.</p> <p>www.europa-uni.de/en/internationales/Students/Incomings/Before-returning.html</p>
Further Information	
Housing	<p>As the university is located on the German and Polish border, we offer student dorms in Frankfurt (Oder) and Stubice.</p> <p>Cost for dorms in Frankfurt (Oder): 190 – 280€, single rooms Cost for dorms in Stubice: 370 – 550 PLN (86 – 125€), mostly shared rooms Private accommodation: ~200 – 400€, single rooms in shared apartments</p> <p>Living in Berlin is possible (travel by train ~1h); we do not offer dorms there.</p> <p>https://www.europa-uni.de/en/internationales/Students/Incomings/Housing.html</p>
Semester contribution (Semester ticket)	<p>~250€ - The semester contribution is composed of a social service and student body/unit fee as well as the semester ticket for public transportation (for the federal states of Brandenburg and Berlin, all the towns in the region as well as the bus to the student dorms in Stubice, Poland).</p>

Average cost of living	<p>~ 650 € per month for living in Frankfurt (Oder). Stübche is cheaper, Berlin more expensive</p> <p>For the student visa it is required to prove financial resources of 735€ per month. From 01.01.2020 it is required 853€</p>
Visa	<p>www.europa-uni.de/en/internationales/Students/Incomings/Visa-and-immigration.html</p>
Insurance	<p>For enrollment, students need a valid health insurance. Only a European Health Insurance Card – EHIC, (or AT11 for Turkish students) is valid and sufficient. Non-EU Students have to obtain a German health insurance policy <u>upon arrival</u>.</p> <p>www.europa-uni.de/en/internationales/Students/Incomings/Health_insurance.html</p>
Viadrina Summer Program	<p>Viadrina Summer Program – Europe and Beyond June 3rd – July 18th, 2020</p> <p>www.europa-uni.de/summer-program</p>
International Student Guide	<p>www.europa-uni.de/resources/docs/studienfuehrer/studyguide.pdf</p>

January 6, 2020