### Institutional Key Data 2021-2022

**ERASMUS+**

| Institution Name                  | Johann Wolfgang Goethe-Universität, Frankfurt am Main  
(English: Goethe University Frankfurt) |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional Erasmus code</td>
<td>D FRANKFU01</td>
</tr>
<tr>
<td>Erasmus Charter Number</td>
<td>28247-EPP-1-2014-1-DE-EPPKA3-ECHE</td>
</tr>
<tr>
<td>PIC</td>
<td>999978724</td>
</tr>
<tr>
<td>Head of Institution</td>
<td>Prof. Dr. Birgitta Wolff, President (until 31 December 2020); Prof. Dr. Enrico Schleiff, President (as of 1 January 2021)</td>
</tr>
</tbody>
</table>
| Institution website              | [www.uni-frankfurt.de](http://www.uni-frankfurt.de)  

#### International Office

| Postal Address                  | PEG Building  
Theodor-W.-Adorno-Platz 6  
60323 Frankfurt am Main |
|---------------------------------|--------------------------------------------------|
| Visitor’s Address               | Campus Westend, PEG Building, 2nd floor  
Theodor-W.-Adorno-Platz 6  
60323 Frankfurt am Main |
| Websites (German/English)       | [http://www.goethe-university-frankfurt.de/io](http://www.goethe-university-frankfurt.de/io)  
[http://www.goethe-university-frankfurt.de/44341978/home](http://www.goethe-university-frankfurt.de/44341978/home) |

**Erasmus Institutional Coordinator**

*Inter-institutional Agreements, Teaching and Non-Teaching Staff Mobility, Budget Responsibility, Reporting*

<table>
<thead>
<tr>
<th>Name</th>
<th>Ms Uta Brucker</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:erasmus-io@uni-frankfurt.de">erasmus-io@uni-frankfurt.de</a></td>
</tr>
<tr>
<td>Telephone</td>
<td>+49 69 798 12263</td>
</tr>
<tr>
<td>Fax</td>
<td>+49 69 798 763 12263</td>
</tr>
</tbody>
</table>

**Responsible Officer for Incoming Students at the International Office**

*Enrolment, Accommodation, Language Courses*

<table>
<thead>
<tr>
<th>Name</th>
<th>Ms Julia Freier</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:incoming@uni-frankfurt.de">incoming@uni-frankfurt.de</a></td>
</tr>
<tr>
<td>Telephone</td>
<td>+49 69 798 15080</td>
</tr>
<tr>
<td>Fax</td>
<td>+49 69 798 763 15080</td>
</tr>
</tbody>
</table>

**Responsible Officers for Outgoing Students at the International Office**

<table>
<thead>
<tr>
<th>Name</th>
<th>Mr Olaf Purkert (ERASMUS+)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:outgoing@uni-frankfurt.de">outgoing@uni-frankfurt.de</a></td>
</tr>
<tr>
<td>Telephone</td>
<td>+49 69 798 17190</td>
</tr>
<tr>
<td>Fax</td>
<td>+49 69 798 763 17190</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Ms Jule Türke</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td>+49 69 798 12307</td>
</tr>
<tr>
<td>Fax</td>
<td>+49 69 798 763 12307</td>
</tr>
</tbody>
</table>

**ERASMUS Departmental Coordinators**

<table>
<thead>
<tr>
<th>Website</th>
<th><a href="http://www.io.uni-frankfurt.de/studyabroad/ErasmusPartnerhochschulen">www.io.uni-frankfurt.de/studyabroad/ErasmusPartnerhochschulen</a></th>
</tr>
</thead>
</table>
Institutional Key Data 2021-2022
ERASMUS+

Academic Calendar 2021-2022

<table>
<thead>
<tr>
<th>Winter Term (Semester 1)</th>
<th>Application Deadline</th>
<th>Duration of Winter Term</th>
<th>Lecture Period (exam period ~ mid- to end February)</th>
<th>Christmas Vacation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>June 15th</td>
<td>October 1st until March 31st</td>
<td>October 18th until February 18th</td>
<td>December 17th until January 7th</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Summer Term (Semester 2)</th>
<th>Application Deadline</th>
<th>Duration of Summer Term</th>
<th>Lecture Period (exam period ~ mid- to end July)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>December 15th</td>
<td>April 1st until September 30th</td>
<td>April 11th until July 15th</td>
</tr>
</tbody>
</table>

ERASMUS Nomination and Application Procedure

Deadline for student nominations by your international office is May 15th for the winter term and November 15th for the summer term. Nominations must be submitted to Ms Julia Freier and also to the respective departmental coordinator (see link on page 1). Please provide correct email-addresses of all nominated students as further correspondence will take place per email.

Once nominated by the sending institution students are required to fill in the online ERASMUS application form. The online application form will be made available by Mid-April for students coming in the fall term, and by the beginning of November for students coming in the summer term. After transmitting the online application, students have to generate the application form as PDF document with Adobe Acrobat and have it signed by their coordinator before uploading it in their personal work-flow.

Please note: The online application is only valid if signed and stamped by the home university!

Complete student documents must reach Ms Freier by June 15th for the winter term or December 15th for the summer term at the latest.

Subject Area Information
Please always state the ERASMUS subject area of the nominated students! If your students want to study in a field of study /department outside of our cooperation, they need to contact the departmental coordinator of this cooperation as well as the department they wish to study in. If both coordinators agree then please forward this information to Ms Freier.

Online Application Forms
http://www.io.uni-frankfurt.de/incoming/preparations

Decision Response
The admission documents will be made available at the beginning of February (for the summer term) / August (for the winter term).

Extension of Study Abroad Periods
For the extension of a study abroad period, please inform Ms Freier by June 30th (extension for winter term) / December 31st (extension for summer term) per email because in this case a standard nomination is not necessary.

Transcripts of Records
A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished if students have handed in all necessary documents.

Cancellation
If one of your students decides to cancel his study abroad period, we kindly ask you to inform Ms Freier as soon as possible.
### General Information

| General Information for Visiting Students and Academic Information of all Faculties/Departments | http://www.io.uni-frankfurt.de/incoming/en |
| Guide for Visiting Students | http://www.io.uni-frankfurt.de/incoming/guide |
| Support Networks | http://www.goethe-university-frankfurt.de/44422531/support_networks |
| Course Catalog | https://gis.server.uni-frankfurt.de  (switch the language to English, choose Courses and then Search for Lectures) |
| Grading System | http://www.uni-frankfurt.de/54720922/Veroeffentlichungsversion_Rahmenordnung-komplett.pdf  (German version, see p.39ff)  
http://www.luq.uni-frankfurt.de/54065524/Veroeffentlichungsversion-Rahmenordnung-_englisch.docx  (English version, see p.38ff) |
| Information for Disabled Students | http://www.uni-frankfurt.de/40086436/barrierefrei |

### Accommodation Details

We cannot guarantee student housing for all ERASMUS students. Application forms for accommodation in student housing are only available from Ms Julia Freier after she has received the official student nomination via the home institution of the applicant.

| Period of tenancy for Semester 1 | September 1st until February 28th / July 31st (for 2 semesters) |
| Application Deadline for Semester 1 | approx. Mid-May |
| Period of tenancy for Semester 2 starts on | March 1st until July 31st  
Hansaallee: March 1st until August 31st |
| Application Deadline for Semester 2 | approx. Mid-November |

**Contact person**
- Ms Julia Freier (incoming students) / Ms Isabelle de Porras (incoming staff)

**Contact details**
**For students:**
- Ms Julia Freier  
P EG Building  
Theodor-W.-Adorno-Platz 6  
D-60629 Frankfurt am Main  
Telefon: +49-(0)69-798-15080  
E-Mail: incoming@uni-frankfurt.de

**For staff:**
- Mrs Isabelle de Porras  
Campus Westend  
Bauleitgebäude  
D-60629 Frankfurt am Main  
Tel. +49-69-798-17193  
Fax +49-69-798-763-17193  
E-Mail: Porras@em.uni-frankfurt.de

**Website**
**For students:**
http://www.goethe-university-frankfurt.de/44421703/accommodation
In September and March, before the start of term, Goethe University offers an Intensive German Language Course ("DIA") designed especially for visiting students. The course is free of charge for Erasmus students. Students who want to enroll in the language course have to indicate it on the online Erasmus application form. Since the summer semester 2019, a course for level A1 will also be offered for guest students. Nevertheless, B1 remains the official minimum level required by Goethe University.

During the semester the "Internationales Studienzentrum" offers various German language courses ("studienbegleitende Deutschkurse"), even a course for level A2. Students can find the schedule in the course catalogue -> course overview -> other courses -> Internationales Studienzentrum -> Deutsch im Studium -> Kurse für Programmstudierende (Erasmus). Students need to enroll through QIS/LSF (https://qis.server.uni-frankfurt.de). Students can contact the German as a foreign language department (Internationales Studien- und Sprachenzentrum (ISZ)) (deutsch-im-studium@uni-frankfurt.de), for any questions pertaining to the courses and how to register.

Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period. If nominated students do not reach the required level, they should contact their departmental coordinator at Goethe University, in order to check if exceptions are possible or not. The decision should be forwarded to Ms Freier.

<table>
<thead>
<tr>
<th>Type of mobility</th>
<th>Subject area</th>
<th>Language(s) of instruction</th>
<th>Recommended language of instruction level according to CEFR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Mobility for Studies</td>
<td>German</td>
<td>B1</td>
<td>(unless otherwise stated in the inter-institutional agreement)</td>
</tr>
<tr>
<td>Staff Mobility for Teaching</td>
<td>German /English</td>
<td>C1</td>
<td>(unless otherwise stated in the inter-institutional agreement)</td>
</tr>
</tbody>
</table>

For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

<table>
<thead>
<tr>
<th>Contact person</th>
<th>Ms Julia Freier (incoming students) / Mr Florian von Bothmer (incoming staff)</th>
</tr>
</thead>
</table>
| Contact details | For students: Ms Julia Freier  
PEG Building  
Theodor-W.-Adorno-Platz 6  
D-60629 Frankfurt am Main |
## Institutional Key Data 2021-2022
## ERASMUS+

### Contact Information

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<tr>
<th>Tel.:</th>
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**For staff:**
Mr Florian von Bothmer  
Campus Westend  
Bauleitgebäude  
D-60629 Frankfurt am Main  
Tel. +49-69-798-17192  
Fax +49-69-798-763-17192  
E-Mail: vonBothmer@em.uni-frankfurt.de

### Website

- **For students:** [http://www2.uni-frankfurt.de/44421621/entry_requirements](http://www2.uni-frankfurt.de/44421621/entry_requirements)
- **For staff:** [http://www2.uni-frankfurt.de/45728083/Visa](http://www2.uni-frankfurt.de/45728083/Visa)

### Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. [https://ec.europa.eu/programmes/erasmus-plus/sites/erasmusplus2/files/files/resources/he-charter_en.pdf](https://ec.europa.eu/programmes/erasmus-plus/sites/erasmusplus2/files/files/resources/he-charter_en.pdf)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<table>
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<tr>
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**Contact details**

**For students:**
Ms Julia Freier  
PEG Building  
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Tel. +49-69-798-17192  
Fax +49-69-798-763-17192  
E-Mail: vonBothmer@em.uni-frankfurt.de

**Website**

- **For students:** [http://www2.uni-frankfurt.de/44421804/health_insurance](http://www2.uni-frankfurt.de/44421804/health_insurance)
  
  [https://www.studentenwerkfrankfurt.de/en/advising-services/insurance](https://www.studentenwerkfrankfurt.de/en/advising-services/insurance)

- **For staff:** [http://www2.uni-frankfurt.de/45727626/Insurances](http://www2.uni-frankfurt.de/45727626/Insurances)

(subject to change without notice  
November 2020)