INFORMATION FOR INCOMING ERASMUS+ STUDENTS

Guten Tag and Welcome to RWTH Aachen University!

If you are interested in coming to our university as an ERASMUS+ exchange student from a European country you will find useful information for planning your exchange here.
Do contact us if you have additional questions!

ERASMUS+ Program Institutional Coordinator
Mrs. Claudia Hanke, M.A., Head of Division 2.3 – Mobility
Claudia.Hanke@zhv.rwth-aachen.de

ERASMUS+ Coordinator for Incoming Students
Ms. Antonia Vietz, M.A., Division 2.2 – International Student and Scholar Services
Antonia.Vietz@zhv.rwth-aachen.de
Incoming Student Services: incomings@rwth-aachen.de

Website for Incoming ERASMUS+ Students
www.rwth-aachen.de/exchange-students

Academic Calendar
Winter semester: 1st October - 31st March
Summer semester: 1st April - 30th September
For additional information, please check www.rwth-aachen.de/semestertermine

Language of Instruction
The main language of instruction is German. Only some courses are offered in English.

Language Proficiency
Proof of Language Proficiency is required according to the medium of instruction.

German Language Proficiency:
• CEFR (Common European Framework of Reference): B1.1 level
  (www.coe.int/t/dg4/education/elp/elp-reg/cefr_EN.asp)

English Language Proficiency:
• CEFR (Common European Framework of Reference): B1.1 level
• TOEFL: 80/ibt, 550/pbt, IELTS: 6.0, B1.1 level
Courses offered in English
Various. Please search the websites of the respective departments or contact the appropriate coordinator for incoming exchange students to obtain the list of departmental advisors [www.rwth-aachen.de/studiengaenge](http://www.rwth-aachen.de/studiengaenge). English taught modules can be found at [www.rwth-aachen.de/exchange-students](http://www.rwth-aachen.de/exchange-students) (planning your stay).

Course Catalogue
Campus: [www.campus.rwth-aachen.de](http://www.campus.rwth-aachen.de)

Number of Exchange Students per Partner University
Dependant on number agreed upon in the Student Exchange Agreement between RWTH Aachen University and the partner university.

Minimum Academic Qualification of Exchange Students
Students must have completed at least 2 years of academic study or be in the 5th semester as Bachelor students, unless otherwise stated in the Student Exchange Agreement.

Duration of Stay
1 or 2 semesters, starting in the winter semester unless otherwise stated in the Student Exchange Agreement.

Nomination Deadlines
31st March for winter semester and whole academic year
30th November for summer semester

Application Deadlines
31st May for winter semester and whole academic year
31st January for summer semester
unless otherwise stated in the Student Exchange Agreement

Application Procedure
1. Register online at [www.rwth-aachen.de/moveonincomings](http://www.rwth-aachen.de/moveonincomings)
2. Attach documents (compulsory)
   - Learning Agreement
   - Language Certificate (cf. “language requirements for exchange students”)
   - Transcript of Records
   - Motivation Letter
   - In case of project/thesis work: confirmation by your supervisor at RWTH Aachen University
3. Submit application package
Submit your complete application package (including a copy of your Learning Agreement) by email in one pdf file to the Incoming Student Services: [incomings@rwth-aachen.de](mailto:incomings@rwth-aachen.de)

Only the original learning agreement(s) need(s) to be sent additionally by regular mail to the Incoming Student Services listed above. If you have questions about this, please do not hesitate to contact the Incoming Student Services.

Note: The Registration Form and the Learning Agreement must be duly signed by the student and the respective coordinator in charge at the home institution.
Accommodation
Housing is offered by the Studentenwerk Aachen (Association of Student Affairs). Please visit their website: www.studentenwerk-aachen.de/en/wohnen
Please note that the International Office is not in charge of housing. Because the number of rooms in the student dormitories is limited, students should apply as soon as possible. RWTH Aachen University cannot guarantee that every applicant will receive a room offer.
Application deadline for winter semester: 10th June
Application deadline for summer semester: 10th February

Health Insurance
Compulsory. All students need health insurance coverage at all times of their stay in Germany. Until the final enrolment, a travelling health insurance is strongly recommended. Insurance can be arranged after the enrollment. EU nationals may be waived from compulsory health insurance in Germany upon presenting their European health insurance card to a German health insurance company after their arrival.

Living Expenses
Approx. 750 Euro per month.

Buddy Program
Please visit: www.rwth-aachen.de/bebuddy
Contact: BeBuddy@rwth-aachen.de

Orientation Program
Organized by the International Office. The program will be offered at the beginning of the semester. For more information, please visit www.rwth-aachen.de/orientierungstage.

Social Contribution for Student Services
A Social Contribution for Student Services (Student Service Fee) of approx. 250 Euro per semester is required after enrolment. This is not a tuition fee. The money is used to provide services for all students such as bus and rail ticket, cafeterias, and sports facilities. Information on how the fee is spent: www.rwth-aachen.de/re-enrollment.

Language Courses
Preparatory German Language Course in September (Intensive Language Course)
Duration: 4 weeks / 80 hours
Costs: 150 Euro
Separate application: Yes. Between 15th June and 15th August (online registration)
Proficiency level of A2.2 minimum is required. Students who do not reach the requires level will be excluded from the course.
Regular German language classes during the semester and costs: www.sz.rwth-aachen.de/semesterkurse-deutsch.html
Separate application: Yes (through Language Center: www.sz.rwth-aachen.de).

Visa Requirements
Please check the website of the German Embassy of your home country.