# Student Exchange Programme Fact Sheet 2024/2025

<table>
<thead>
<tr>
<th>Full legal name of the institution</th>
<th>University of Mining and Geology “St. Ivan Rilski” (UMG)</th>
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<tbody>
<tr>
<td>Address</td>
<td>Boyan Kamenov Str. 1, Sofia 1700 Bulgaria, <a href="https://mgu.bg/en/">https://mgu.bg/en/</a></td>
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<td>Erasmus Code</td>
<td>BG SOFIA 09</td>
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<td>Head of Institution</td>
<td>Prof. PhD Eng. Ivaylo Georgiev Kopen - Rector&lt;br&gt;University of Mining and Geology &quot;St. Ivan Rilski&quot;&lt;br&gt;Rector Building&lt;br&gt;Phone: +359 8060201&lt;br&gt;e-mail: <a href="mailto:rector@mgu.bg">rector@mgu.bg</a></td>
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<td>Institutional Erasmus+ coordinator:</td>
<td>Prof. PhD Marinela Ivanova Panayotova&lt;br&gt;Faculty of Mining and Technology Building&lt;br&gt;Phone: +359 8060305&lt;br&gt;e-mail: <a href="mailto:m_panayotova@mgu.bg">m_panayotova@mgu.bg</a>&lt;br&gt;<a href="https://mgu.bg/en/erasmus/">https://mgu.bg/en/erasmus/</a></td>
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## Application Process

1. Nomination letter by Home University - signed by the Erasmus+ coordinator and stamped (where relevant). The nomination letter should contain the candidate full name and surname, gender, valid e-mail address, the requested period of study (autumn/spring semester, whole academic year), year and level of study. The nomination should be sent to m_panayotova@mgu.bg with a copy to erasmus@mgu.bg
2. After receiving the nomination, the UMG coordinator will send an e-mail to the student with information about the needed documents. In general, the following documents will be requested:
   - Student application form
   - Course list or (preferable) a draft of the Learning agreement form where data about the student, sending organization and "before the mobility part" are filled in.
   - Passport-sized photograph (pdf) - 2 pieces
   - A copy of the passport photo page
   - Proof of English language proficiency or a document for the level of knowledge of Bulgarian
   - Student accommodation form - if accommodation at the UMG dormitories is required.
3. A copy of the learning agreement will be sent to the student and her/his institutional coordinator when it is approved and signed by the UMG.

The electronic system of EWP for LA signing will be used at its proper work.
| **Application Deadlines** | **Full year / Winter semester:** 31st May 2024  
| **Spring semester:** 30th November 2024 |
|---|---|
| **Academic Calendar 2024/25** | **First semester:**  
Academic period: From September 9th to December 20th  
First semester exams: From January 6th to January 26th  
Christmas vacation: From December 23rd 2024 to January 5th 2025  
**Second semester:**  
Academic period: From January 27th to May 9th  
Second semester exams: From May 12th to June 1st  
Easter vacation: From April 18th to April 21st  
**Correctional session:** From June 2nd to June 8th  
**Orientation week** - a week before the corresponding semester |
| **Course Catalogue, including detailed grading system** | Catalogue can be downloaded from the site  
Grading system in brief:  
Bulgarian Scale:  
EXCELLENT (5.50 - 6.00) A90 - A100  
VERY GOOD (4.50 - 5.49) B70 - A90-  
GOOD (3.50 - 4.49) C50 - B70  
FAIR (3.00 - 3.50) E 40 - C50  
FAIL (2.00) < E 40  
ECTS grading scale: |
| **Language of Instruction** | Bulgarian; English for the courses, Master and PhD programs described in the Catalogue; Level of B2 or above according to the Common European Framework of Reference for Languages |
| **Transcript of Records** | Students will receive their transcript of records after the end of their exchange from the UMG Erasmus+ coordinator |
| **Health Insurance** | Students are not insured by UMG. Erasmus students must have the European Health Card. We recommend that students have arranged suitable health and travel insurance before arriving in Bulgaria. |
| **Students hostel** | Students can apply for single, double occupancy or two-person suite. |
| **Services available to exchange students** | - Library, laboratories, etc. - every facility available for Bulgarian students  
- Social media forums for students  
- Possibility for issuing a semester ticket for public transportation  
- Social activities, e.g. get-togethers and trips, sport facilities at request |