

Universität für Musik und darstellende Kunst Graz
University of Music and Performing Arts Graz
 Campus Graz, Campus Oberschützen

A. Institutional Information

A.1. Institutional details

Name of the institution	Universität für Musik und darstellende Kunst Graz / Kunstuniversität Graz (KUG) University of Music and Performing Arts Graz
Rector of the University	Ao.Univ.Prof. MMag. Dr. Georg Schulz, MSc
Erasmus Code	A GRAZ03
PIC Organisation ID	957574301 E10150994
University website	https://kug.ac.at
International Office Website	https://international.kug.ac.at/en/
Information for Incoming Students	https://international.kug.ac.at/en/student-mobility/incoming-students/application-process
Online course catalogue	https://online.kug.ac.at/KUGonline/studienplaene.studienrichtungen?corg_nr=1&csprache_nr=2&csj_nr=&cmode=&pStatusTyp=N&pGrouping=A

A.2. Main contacts

Contact person	Denise Schubert, B.A. M.Ed. PhD
Responsibility	Head of International Office, Contracts
Contact details	international_office@kug.ac.at Tel +43 316 389 - 1162

Contact person	Anika Stiawa, MA
Responsibility	Deputy Head of International Office, Outgoing (Exchange-) Students, Blended Intensive Programme (BIP)
Contact details	outgoing_students@kug.ac.at international_office@kug.ac.at (for BIP) Tel +43 316 389 - 1165

Contact person	Elisabeth Aman, BA MA
Responsibility	Incoming (Exchange-) Students
Contact details	incoming_students@kug.ac.at Tel +43 316 389 - 1163

Contact person	Victoria Petar-Lampl, BA
Responsibility	Outgoing (Exchange-) Staff
Contact details	staff_mobility@kug.ac.at Tel +43 316 389 - 1164

Contact person	Mag. ^a Christine Slansek
Responsibility	Incoming (Exchange-) Staff
Contact details	staff_mobility@kug.ac.at Tel +43 316 389 - 3090

B. Recommended Language Skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Subject area	Language(s) of instruction	Recommended language of instruction level *
Erasmus Code: A GRAZ03 OID: E10150994	0114 - Music Education- Voice and Instruments (IGP) - Music Education - Instruments; Art Education; Technical and Textile Design (Lehramt) 0212 - Stage Design (Bühnengestaltung) 0215 - Music and Performing Arts (Musik und Darstellende Kunst) 0714 - Electrical Engineering and Audio Engineering (Elektrotechnik-Toningenieur) 0917 - Traditional and Contemporary Medicine and Therapy (Musiktherapie)	German / English	The language of instruction in group courses is German - at least Level B1 is expected, but it is possible to receive advice and guidance in English. For attending courses in music theory, music history, music education or other courses where oral explanations are essential, good German knowledge is required (level B2). In research projects and in One-to-One-lessons the language will be agreed upon by both parties. For Musicology good German or English knowledge (level B2 in each case) is necessary.

* Level according to Common European Framework of Reference for Languages (CEFR)

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

C. Additional Requirements

A list of the required documents can be found on our website:

<https://international.kug.ac.at/en/student-mobility/incoming-students/application-process/>

The required documents will need to be provided by the applicant through our online platform Mobility-Online.

Once the student has been nominated by the home university, he or she will receive a link to the application platform via e-mail.

D. Calendar 2024/25

Winter semester (Fall semester) – teaching period:	1 October 2024–1 February 2025 (<i>examination period: 3–7 February, 2025</i>)
Summer semester (Spring semester) – teaching period:	3 March 2025–28 June 2025 (<i>examination period: 30 June–3 July, 2025</i>)
Holidays during the semester:	23 December 2024–6 January 2025 (<i>Christmas break</i>) 14 April–27 April 2025 (<i>Easter break</i>)
Registration period:	28 August–26 September 2024 5–27 February 2025

D.1. Application period

Nomination deadlines:

For mobilities in winter semester or for the entire academic year (starting September/October)	15 February 20xx
For mobilities in summer semester (starting February/March)	15 September 20xx

The completion of the online application by the student needs to be done within the following periods:

For mobilities in winter semester or for the entire academic year (starting September/October)	01 March–15 March 20xx
For mobilities in summer semester (starting February/March)	20 September–10 October 20xx

D.2. Decision Response

KUG will send its decision within 10-12 weeks.

D.3. Transcript of Records

A Transcript of Records will be issued by KUG no later than 5 weeks after the assessment period has finished at KUG.

D.4. Termination of Agreement (Erasmus+)

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take

effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

E. Information

E.1. Grading system

Austrian Grading Scale – Definition

- 1 - EXCELLENT: outstanding performance
- 2 - GOOD: above the average standard but with some errors
- 3 - SATISFACTORY: generally sound work with a number of notable errors
- 4 - SUFFICIENT: performance meets the minimum criteria
- 5 - UNSATISFACTORY: Substantial improvement necessary; requirement of further work

Successfully completed: positive performance, where a strict differentiation is not adequate
Not completed: negative performance, where a strict differentiation is not adequate

For more details: <https://www.kug.ac.at/en/studying/during-your-studies/study-at-kug/important-terms/>

E.2. Visa

KUG will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact Institution	International Office (University of Music and Performing Arts Graz)
Website	https://international.kug.ac.at/en/student-mobility/incoming-students/visa-information-insurance/

E.3. Insurance

KUG will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Website	https://oead.at/en/to-austria/scholars/before-arrival/insurance/ https://oead.at/fileadmin/Dokumente/oead.at/KIM/Nach_Oesterreich/Einreise_und_Aufenthalt/Datenbank_Einreise_Aufenthalt/Infoblaetter/Englisch/Allgemeine_Info - Krankenversicherung_1_en.pdf https://international.kug.ac.at/en/student-mobility/incoming-students/visa-information-insurance/
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E.4. Housing

KUG will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact institution	International Office (University of Music and Performing Arts Graz)
Website	https://international.kug.ac.at/en/student-mobility/incoming-students/life-in-graz/

Updated: Mai 2024