

For all applicants for Erasmus+ Staff Mobility to Chiba University

1. Eligible incoming staff to Chiba

The eligible incoming staff to Chiba is just teaching staff. Unfortunately, we cannot accept administrative and technical staff members because it is difficult to provide sufficient training environments at Chiba University at this time.

2. Details of the subject areas available for acceptance

Acceptance for staff mobility is possible in the following 4 fields.

- Graduate School of Global and Transdisciplinary Studies, Field of Sociology of Religion
<https://www.las.chiba-u.jp/english/index.html>
- Graduate School of Engineering, Field of architectural and city planning
<https://www.f-eng.chiba-u.jp/en/index.html>
- Graduate School of Horticulture, Department of Landscape and Environmental Economics
<https://www.h.chiba-u.jp/english/index.html>
- Graduate School of Medicine, Innovative Regenerative Medicine
<https://www.m.chiba-u.ac.jp/en/>

3. Screening process and schedule

We will have a screening process if there are many applicants.

Call for applications for Erasmus+ staff mobility at your university

Starting to receive applications at Chiba University

- We will start to receive applications. Please send the following documents to International Affairs Division (bfk2043@office.chiba-u.jp) by **23 July 2025 at 11 p.m. (JST)**.
 - Curriculum Vitae
 - Plan of the staff mobility for **teaching** (Please clarify your academic field.)
- * Both documents must be written in English.
- * Even if you have directly contacted a faculty member at Chiba University and received their informal consent for acceptance, it is not guarantee that we can accept you. **All applications must be submitted through International Affairs Division.**
- Once we receive your application, and we will send you a confirmation email for receiving your documents.
- **Please note that you are ineligible for the screening if there are any incompletions in your submission.**

23 July 2025 at 11 p.m. (JST)
<div>Application deadline at Chiba University</div> <ul style="list-style-type: none">• We will start the screening process at our end.• Please note that the deadline at Chiba University is 23 July 2025 at 11 p.m.(JST).
From 29 to 31 July 2025
<div>Receiving the selection result from Chiba University</div> <ul style="list-style-type: none">• We will let you know the result of the screening process.
15 August 2025 at 5 p.m. (JST)
<div>Sending the signed agreement to Chiba University</div> <ul style="list-style-type: none">• If you receive the email that you are selected as incoming staff, please send the mobility agreement signed by you and your institution by 15 August 2025 at 5 p.m. (JST). <p>*It will take time to complete the signing process at Chiba University. Please stick to this deadline.</p>
Before 1 September 2025
<div>Completing the signing of the agreement</div> <ul style="list-style-type: none">• We will send you the signed mobility agreement and the invitation letter from Chiba University.

- Please check Chiba University's academic calendar on page 3.
- Please avoid including the following date or period in the visiting schedule in advance.
 - Preparation period of classes (21-28 November 2025)
 - Term 6 (29 January - 31 March 2026)

2025 Academic Calendar Common Graduate Courses, Chiba University

Spring Semester							
	S	M	T	W	T	F	S
April			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30 (Tue)			
May					1	2	3
	4	5	6	7	8 (Mon)	9 (Tue)	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
June	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					
July			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		
August						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
September	31						
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

Term 1		7	7	7	7	7	
Term 2		7	7	7	7	7	

※ Each term will comprise "7 weeks + 1 online class."

Term 3	Intensive courses, study abroad programs, etc.
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Spring Semester

- Apr 5 (Sat) Entrance ceremony
- Apr 30 (Wed) Tuesday class day
- May 8 (Thu) Monday class day
- May 9 (Fri) Tuesday class day
- Sep 26 (Fri) Graduation ceremony
and degree conferral ceremony

Fall Semester							
	S	M	T	W	T	F	S
October				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15 (Mon)	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	
November							1
	2	3	4	5	6 (Mon)	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
December							
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
January							
					1	2	3
	4	5	6 (Fri)	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
February							
	25	26	27	28	29	30	31
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
March							
	22	23	24	25	26	27	28
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

Term 4		7	7	7	7	7	
Term 5		7	7	7	7	7	

※ Each term will comprise "7 weeks + 1 online class."

Term 6	Intensive courses, study abroad programs, etc.
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Fall Semester

- Oct 1 (Wed) Entrance ceremony
- Oct 15 (Wed) Monday class day
- Nov 1 (Sat) - 3 (Mon) University festival
- Nov 5 (Wed) Foundation Day
- Nov 6 (Thu) Monday class day
- Jan 6 (Tue) Friday class day
- Jan 16 (Fri) Entrance Exam preparation day
- Mar 23 (Mon) Graduation ceremony
and degree conferral ceremony

- Make-up class week
(Make-up classes can be held during the 6th period of these days as there are regular classes from periods 1-5.)
- Special make-up day
(in the event of university-wide closure due to typhoons etc.)
- Class preparation period