



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement between programme countries

Agreement duration: 2014 - 2028

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Institutional Coordinator Contact details (email, phone)	Departmental Coordinator Contact details (email, phone)	Website (eg. of the course catalogue)
Aristotle University of Thessaloniki	G THESSAL01	Institutional Coordinator/Head of the Office: Full name: Georgiadou Ioanna Address: Department of European Educational Programmes, Administration Building, 54124, Thessaloniki, Greece Tel: +30 2310 995293 Fax: +30 2310 995292 Email: Erasmus-agreements@auth.gr	Departmental Coordinator: Full name: Professor Alexiou Evangelos Department: School of Philology Address: Department of Classics, 213 Tel: +302310997138 Fax: 2310-997009 Email: alexiou@lit.auth.gr	General University Webpage: http://www.auth.gr For Erasmus+ students: http://www.eurep.auth.gr/index.php?lang=en Course catalogue: http://qa.auth.gr/en/studyguide/
Freie Universität Berlin	D BERLIN01	Institutional Coordinator/Head of International	Departmental Coordinator: Full name: Professor	General University Webpage:

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		Office: Full name: Heym-Halayqa Gesa Address: Internationale Studierendenmobilität , Iltisstr. 4, 14195 Berlin, Germany Tel: +49 30 838 73443 Fax: +49 30 838 73420 Email: outgoing-erasmus@fu-berlin.de; incoming@fu-berlin.de	Uhlmann Gyburg Address: Habelschwerdter Allee 45, Room JK-31-3-22, 14195 Berlin, Germany Tel: +49 30 838 55928 Email: g.uhlmann@fu-berlin.de	http://www.fu-berlin.de For Erasmus students: http://www.fu-berlin.de/studium/international/studium_fu/auslandsemester/erasmus_in Course catalogue: http://www.fu-berlin.de/vv
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B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1st , 2nd or 3rd]	Student Mobility for Studies [number of students x number of months per student]	Student Mobility for Traineeships	Blended mobility option
G THESSAL01	D BERLIN01	023 (223)	023 (223) - Mother tongue	1st 2nd 3rd	3 students x 5 months		No
D BERLIN01	G THESSAL01	023 (223)	023 (223) - Mother tongue	1st 2nd 3rd	3 students x 5 months		No

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1st , 2nd or 3rd]	Staff Mobility for Teaching [number of staff members x number of days per staff member]	Staff Mobility for Training
G THESSAL01	D BERLIN01	023 (223)	023 (223) - Mother tongue	1st 2nd 3rd	1 staff member x 10 days	
D BERLIN01	G THESSAL01	023 (223)	023 (223) - Mother tongue	1st 2nd 3rd	1 staff member x 10 days	

Additional information:

Study Programme/s at FU Berlin: Byzantinistik (BA) (First cycle / Undergraduate / Bachelor)

Griechische Philologie (BA) (First cycle / Undergraduate / Bachelor) Neograzistik (BA) (First cycle / Undergraduate / Bachelor)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G THESSAL01		Greek	Greek	B2 - Vantage	
G THESSAL01		Greek	English	C1 - Effective Operational Proficiency	
G THESSAL01		Greek	Greek		B2 - Vantage
G THESSAL01		Greek	English		C1 - Effective Operational Proficiency
D BERLIN01		German	German	B1 - Threshold	

For more details on the language of instruction recommendations, see the course catalogue of each institution

D. Additional requirements

1. Aristotle University of Thessaloniki:

Courses at Aristotle University of Thessaloniki are normally taught in Greek. However, there are courses in other languages too, especially at the Foreign Language Faculties, Faculty of Law (courses in English, French and German language), School of Journalism & Mass Communication, and School of Economics. In all other cases, there are special arrangements for LLP/Erasmus students, such as assignment of essays in English with the use of English bibliography in small groups of students.

Information concerning courses and other academic matters can be obtained at the web site of the University <http://www.auth.gr/en/faculties>

Greek Language courses for Erasmus+ students

There are courses organized specifically for Erasmus+ students with the support of the EU at the beginning of each semester: in October and in March (beginners' level). Moreover there are on-line courses at the beginning of each semester.

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You can find more information at the School of Modern Greek Language of AUTH:

<http://smg.web.auth.gr/wordpress/?lang=en>

Information on the website: http://ec.europa.eu/education/erasmus/doc902_en.htm

Students with disabilities

Social and Health Policy Committee of AUTH was established in 1997 with the aim to facilitate students with disabilities. Services have been developed and updated according to European and International standards. There are several fields that Social and Health Policy Committee is getting involved, always aiming to make student life easier so that all students can focus on their academic demands.

Services available	
Students with visual impairment	- Converting books or notes in any file the student is using to study (text to speech, print them in Braille etc)
Students with hearing disabilities	- Interpretation in Greek Sign language everywhere in the campus of our University during working hours. - Unfortunately we do not provide interpretations in other foreign sign languages.
Students with mobility disabilities	- We provide transportation to students with mobility disabilities from their residences to the campus and vice versa in an everyday basis.
Services to all students	- blood donation days - connect students with other institutions so that they will be given the professional care they need depending on their issue.

Social and Health Policy Committee is always personalizing its services adjusting them to the needs and wills of every single student.

Contact details: Tel. (+30) 2310 995360, (+30) 2310 995386, (+30) 2310 991376

E-mail: socialcom@ad.auth.gr

2. Freie Universität Berlin

- Master students need to send a bachelor certificate OR a transcript of records with 180 ECTS credits to the Student Exchange Office. All master programs are consecutive master programs at D Berlin 01. A consecutive master's program builds on a previously completed bachelor's program **in the same field**.
- PhD students need to send a master certificate to the Student Exchange Office. PhD students will only receive ECTS credits if they complete courses at the host institution. Therefore, they will not receive any ECTS credits from the host institution for PhD-related research they

undertake. The home institution is responsible for accrediting PhD students with ECTS credits for research completed at the host institution.

- It is not possible for students to hand-in their final BA-/MA-/PhD-thesis at the host institution. Final theses need to be graded by the home institution.
- Family-friendly organisation of studies: To enhance compatibility between academic careers and family life, Freie Universität Berlin strives to ensure a family-friendly higher education environment. The University has already taken a number of actions to ensure that academic activities are organized to be friendly toward families, including preferential registration for seminars. Contact: Family Support Center of Freie Universität Berlin, familienbuero@fu-berlin.de, www.fu-berlin.de/familienbuero
- Freie Universität Berlin offers counseling for students with disabilities and chronic diseases. We assist with finding suitable accommodation (wheelchair users are advised to apply for accommodation as early as possible), we provide information about public transport, access to health care, and about financial support in case of additional disability expenditure on the part of the student. The Office for Students with Special Needs moreover gives information concerning the accessibility of university buildings and helps to move a class to another room, if needed. Accommodated study and exam conditions, e.g. additional study papers for blind and visually impaired students, or extra time to use technical devices during exams can also be arranged. Contact: Freie Universität Berlin, Mr. Georg Classen, Counselling for students with disabilities and chronic diseases, Thielallee 38, at the corner of Otto-von-Simson-Str., D-14195 Berlin, 1st floor, room 213, Tel: +49 30-838-55292, Fax: +49 30-838-54511, georg.classen@fu-berlin.de/service/behinderung
- For the implementation of STA-mobilities, a letter of invitation -- issued by an FU Berlin contact person -- is required.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
G THESSAL01	30th June	30th November
D BERLIN01	1st May	1st November

Aristotle University of Thessaloniki:

2. Following the receipt of the paper application (printed online application), AUTH will send its decision within 4-6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Freie Universität Berlin

2.

The receiving institution will send its decision within 6 weeks.

3.

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the end of the exchange period given that the transcript form and all relevant course work have been submitted by the student.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can

be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

Aristotle University of Thessaloniki:

A scale of 1 to 10 applies to the marks of each subject in the Hellenic Higher Education

8,5-10	Άριστα (Arista) - Excellent
6,5-8,49	Λίαν Καλώς (Lian Kalos) - Very Good
5,00-6,49	Καλώς (Kalos) - Good
0-4,99	Ανεπιτυχώς (Anepitychos) - Fail

Freie Universität Berlin

ECTS Credits: The Freie Universität Berlin uses the *European Credit Transfer and Accumulation System* (ECTS) which is a workload-based system for measuring and comparing study results. The student is awarded a certain number of ECTS credits for each course which reflects the workload necessary to successfully complete a course.

Credits are awarded only when the student has fulfilled the course requirements, for example regular attendance. The credits are allocated by the individual departments in accordance with the standard workload determined by the respective study and examination regulations whereby one credit equals 30 hours of study.

Please note that the Student Exchange Office refrains from prescribing a standard workload per semester.

Grades: The Student Exchange Office recommends the following grading equivalency table:

Freie Universität Berlin	ECTS	
Grade	Grade	Predicate
1,0 - 1,5	A	Excellent
1,6 - 1,7	B	Very Good
1,8 - 2,0		
2,1 - 2,7	C	Good
2,8 - 3,0		
3,1 - 3,5	D	Satisfactory
3,6 - 3,7	E	Sufficient
3,8 - 4,0		
4,1 - 5,0	F	Fail
P	Participation; i.e. the student has successfully and regularly attended course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSAL01	Incoming Students: Ms. Sofia Furlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30 2310 991391 email: erasmus- incoming@auth.gr	http://www.eurep.auth.gr/index.php?lang=en
D BERLIN01	Info-Service Iltsstr. 4 14195 Berlin info-service@fu-berlin.de Tel.: (0049 30) 838-70000	http://www.fu-berlin.de/en/studium/international/studium_fu/einreise_aufenthalt/Visum

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSAL01	Incoming Students: Ms. Sofia Furlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30 2310 991391 email: erasmus- incoming@auth.gr	http://www.eurep.auth.gr/index.php?lang=en
D BERLIN01	Info-Service Iltsstr. 4 14195 Berlin info-service@fu-berlin.de Tel.: (0049 30) 838-70000	http://www.fu-berlin.de/en/studium/international/studium_fu/einreise_aufenthalt/krankensicherung

4. Housing

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The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSAL01	Incoming Students: Ms. Sofia Furlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30 2310 991391 email: erasmus-incoming@auth.gr	http://eurep.auth.gr/en/accommodation-list
D BERLIN01	Accommodation Malteserstraße 74 - 100 Building House S — Room S16 (1st floor) 12249 Berlin accommodation@fu-berlin.de Tel.: (0049 30) 838-73470	http://www.fu-berlin.de/en/sites/unterbringung

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
G THESSAL01	Prof. Dr. Despo Ath. Lialiou Deputy Rector		
D BERLIN01	Gesa Heym-Halayqa, Erasmus+ Institutional Coordinator		