



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement between programme countries

Agreement duration: 2014 - 2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Institutional Coordinator Contact details (email, phone)	Departmental Coordinator Contact details (email, phone)	Website (eg. of the course catalogue)
Aristotle University of Thessaloniki	G THESSAL01	Institutional Coordinator/Head of the Office: Full name: Georgiadou Ioanna Address: Department of European Educational Programmes, Administration Building, 54124, Thessaloniki, Greece Tel: +30 2310 995293 Fax: +30 2310 995292 Email: Erasmus-agreements@auth.gr	Departmental Coordinator: Full name: Professor Rapatzikou Tatiani Department: School of English Language and Literature Address: Faculty of Philosophy, School of English, 3rd Floor, Room 308ΣΤ Tel: +302310997414 Fax: +30-2310-997432 Email: trapatz@enl.auth.gr	General University Webpage: http://www.auth.gr For Erasmus+ students: http://www.eurep.auth.gr/index.php?lang=en Course catalogue: http://qa.auth.gr/en/studyguide/
University of Dundee	UK DUNDEE01	Institutional Coordinator/Head of International	Departmental Coordinator: Full name: Lecturer	General University Webpage:

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		Office: Full name: Mrs Pamela Brown Address: International Office, 4 Airlie Place, University of Dundee, Dundee, DD1 4HN United Kingdom Tel: +44 1382 385658 Fax: +44 1382 385500 Email: p.a.brown@dundee.ac.uk; globalprogrammes@dundee.ac.uk	Paraskeva Anthony Address: Tel: +44 1382 384440 Email: a.paraskeva@dundee.ac.uk	http://www.dundee.ac.uk For Erasmus students: http://www.dundee.ac.uk/admissions/erasmus/incoming/ Course catalogue:
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B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1st, 2nd or 3rd]	Student Mobility for Studies [number of students x number of months per student]	Student Mobility for Traineeships	Blended mobility option
G THESSAL01	UK DUNDEE01	022 (22)	022 (22) - Humanities	1st	1 students x 9 months		No
UK DUNDEE01	G THESSAL01	022 (22)	022 (22) - Humanities	1st	1 students x 9 months		No

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1st, 2nd or 3rd]	Staff Mobility for Teaching [number of staff members x number of days per staff member]	Staff Mobility for Training
G THESSAL01	UK DUNDEE01	022 (22)	022 (22) - Humanities	1st 2nd	1 staff member x 7 days	
UK DUNDEE01	G THESSAL01	022 (22)	022 (22) - Humanities	1st 2nd	1 staff member x 7 days	

Additional information:

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for _____

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providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Student Mobility for Studies [Minimum recommended level: B2]	Staff Mobility for Teaching [Minimum recommended level: B2]
G THESSAL01		Greek	English	B2 - Vantage	
UK DUNDEE01		English	English	B2 - Vantage	

For more details on the language of instruction recommendations, see the course catalogue of each institution

D. Additional requirements

1. Aristotle University of Thessaloniki:

Courses at Aristotle University of Thessaloniki are normally taught in Greek. However, there are courses in other languages too, especially at the Foreign Language Faculties, Faculty of Law (courses in English, French and German language), School of Journalism & Mass Communication, and School of Economics. In all other cases, there are special arrangements for LLP/Erasmus students, such as assignment of essays in English with the use of English bibliography in small groups of students.

Information concerning courses and other academic matters can be obtained at the web site of the University <http://www.auth.gr/en/faculties>

Greek Language courses for Erasmus+ students

There are courses organized specifically for Erasmus+ students with the support of the EU at the beginning of each semester: in October and in March (beginners' level). Moreover there are on-line courses at the beginning of each semester.

You can find more information at the School of Modern Greek Language of AUTH:

<http://smg.web.auth.gr/wordpress/?lang=en>

Information on the website: http://ec.europa.eu/education/erasmus/doc902_en.htm

Students with disabilities

Social and Health Policy Committee of AUTH was established in 1997 with the aim to facilitate students with disabilities. Services have been developed and updated according to European and International standards. There are several fields that Social and Health Policy Committee is getting involved, always aiming to make student life easier so that all students can focus on their academic demands.

Services available	
Students with visual impairment	- Converting books or notes in any file the student is using to study (text to speech, print them in Braille etc)
Students with hearing disabilities	- Interpretation in Greek Sign language everywhere in the campus of our University

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	during working hours. - Unfortunately we do not provide interpretations in other foreign sign languages.
Students with mobility disabilities	- We provide transportation to students with mobility disabilities from their residences to the campus and vice versa in an everyday basis.
Services to all students	- blood donation days - connect students with other institutions so that they will be given the professional care they need depending on their issue.

Social and Health Policy Committee is always personalizing its services adjusting them to the needs and wills of every single student.

Contact details: Tel. (+30) 2310 995360, (+30) 2310 995386, (+30) 2310 991376

E-mail: socialcom@ad.auth.gr

2. University of Dundee

Selection and Admission

1. All Students must have completed at least one year of full-time study at the Home Institution prior to commencement of the Student Exchange.
2. Student Candidates must meet all normal entry criteria as applied to non-graduating students at the Host Institution, including any language requirements.
3. The Host Institution reserves the right to reject Student Candidates put forward by the Home Institution on academic grounds.
4. Neither Institution will deny participation to students on the grounds of race, colour, religion, sexuality, national origin, gender, creed, age or disability.
5. Students will be admitted as full-time, non-graduating Exchange Students at the Host Institution.
6. The Home Institution will advise Exchange Students pre-departure on the academic and cultural differences at the Host Institution and in the host community.
7. The Host Institution will provide an Adviser who will meet with the Exchange Students on arrival and act as a point of contact during the Student Exchange.
This programme is restricted to students who are formally enrolled in a degree programme which includes the subject area under clause B.

Institution	Course eligibility for Inbound Students
UK DUNDEE01	Undergraduate Students: a full course load of modules must be selected the Exchange.
G THESSAL01	http://qa.auth.gr/en/studyguide/

2 Exchange Students will enrol in a standard full-time study load and complete all relevant assessment in accordance with the rules and policies of the Host Institution.

3 The Host Institution must advise the Home Institution immediately if an Exchange Student withdraws from or fails to complete their approved course.

3 Tuition Fees and Other Costs

1. Exchange Students accepted under this Agreement are exempt from tuition fees at the Host Institution and will continue to pay their normal tuition fee to the Home Institution.
2. Exchange Students may be charged other fees as students of the Host Institution (e.g. field trip costs, membership to Institute for Sports and Exercise).
3. All living costs (including travel and accommodation costs) are the responsibility of the participating students and neither Institution is responsible for these costs.

4 Access and Regulation

1. Exchange Students are entitled to the same rights and privileges (including academic and library resources, and student support services), as students normally enrolled at the Host Institution.
2. Exchange Students are subject to the same rules and regulations as students normally enrolled at the Host Institution. Exchange Students continue to be subject to the rules and regulations of the Home Institution while at the Host Institution.
3. The Host Institution will provide Exchange Students with a full and clear orientation to the Institution, including health and safety arrangements, fire precautions and emergency evacuation arrangements.
4. The Host Institution will comply with all relevant health and safety legislation of the country in which the Host Institution is located.
5. In cases of serious accidents or incidents involving the Exchange Student or breaches of discipline by the Exchange Student, the Host Institution will advise and consult with contacts at the Home Institution. Either party may terminate the Agreement at any time, and for any reason. Notice must be given in writing 12 months in advance. Notice of termination does not affect any Exchange Students who have already commenced or been accepted by either Institution. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
G THESSAL01	30th June	30th November
UK DUNDEE01	Nominations: 28 th February Applications: 31 st March	Nominations: 15 th September Applications: 30 th September

		http://www.dundee.ac.uk/general/termdates/
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Aristotle University of Thessaloniki:

2. Following the receipt of the paper application (printed online application), AUTH will send its decision within 4-6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

University of Dundee

2. Applicants to either institution may normally expect to hear the University's decision within four weeks of submitting a complete application.

3. A Transcript of Records will normally be issued by the host institution no later than six weeks after the assessment period has finished at the host institution. For Full Year students, the transcript will be issued only after the end of the second semester of study. The transcript will be sent to the institutional contact, unless otherwise agreed.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

Aristotle University of Thessaloniki:

A scale of 1 to 10 applies to the marks of each subject in the Hellenic Higher Education

8,5-10	Άριστα (Arista) - Excellent
6,5-8,49	Λίαν Καλώς (Lian Kalos) - Very Good
5,00-6,49	Καλώς (Kalos) - Good
0-4,99	Ανεπιτυχώς (Anepitychos) - Fail

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Assessment Scales: <http://www.dundee.ac.uk/registry/main/exams/scale.htm>

Grade Conversion Tables: <http://www.dundee.ac.uk/admissions/erasmus/incoming/ects.htm>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

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Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSAL01	Incoming Students: Ms. Sofia Furlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30 2310 991391 email: erasmus-incoming@auth.gr	http://www.eurep.auth.gr/index.php?lang=en
UK DUNDEE01	Pamela Brown T: +44 (0) 1382 385658 E: globalprogrammes@dundee.ac.uk	www.dundee.ac.uk/admissions/international/pre_arrival/points_based_immigration_system/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSAL01	Incoming Students: Ms. Sofia Furlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30 2310 991391 email: erasmus-incoming@auth.gr	http://www.eurep.auth.gr/index.php?lang=en
UK DUNDEE01		

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSAL01	Incoming Students: Ms. Sofia Furlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30	http://eurep.auth.gr/en/accommodation-list

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	2310 991391 email: erasmus-incoming@auth.gr	
UK DUNDEE01	T: +44 (0) 1382 384040 E: residences@dundee.ac.uk	www.dundee.ac.uk/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
G THESSAL01	Prof. Dr. Despo Ath. Lialiou Deputy Rector		
UK DUNDEE01	Jason Norris Head of International Operations		