



## Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

### Inter-institutional agreement between programme countries

**Agreement duration: 2014 - 2028**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Institutional Coordinator</b> <b>Contact details</b> (email, phone)	<b>Departmental Coordinator</b> <b>Contact details</b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
Aristotle University of Thessaloniki	G THESSAL01	<b>Institutional Coordinator/Head of the Office:</b> Full name: Georgiadou Ioanna Address: Department of European Educational Programmes, Administration Building, 54124, Thessaloniki, Greece Tel: +30 2310 995293 Fax: +30 2310 995292 Email: Erasmus-agreements@auth.gr	<b>Departmental Coordinator:</b> Full name: Associate Professor Maghioros Nikos Department: School of Theology Address: School of Theology 05 Tel: +302310997132 Fax: 0030 2310 997132 Email: nikmag@theo.auth.gr	General University Webpage: <a href="http://www.auth.gr">http://www.auth.gr</a> For Erasmus+ students: <a href="http://www.eurep.auth.gr/index.php?lang=en">http://www.eurep.auth.gr/index.php?lang=en</a> Course catalogue: <a href="http://qa.auth.gr/en/studyguide/">http://qa.auth.gr/en/studyguide/</a>
Universidad Complutense de Madrid	E MADRID03	<b>Institutional Coordinator/Head of International</b>	<b>Departmental Coordinator:</b> Full name: Professor	General University Webpage:

## Inter-institutional agreement between programme countries

		<b>Office:</b> Full name: Durán Isabel Address: Oficina Erasmus, Pabellón de Gobierno, Isaac Peral s/n, 28040 Madrid, Spain Tel: +34 91 394 6957 Fax: +34 91 394 6956 Email: rrinter@ucm.es	Santos Enrique Address: Instituto Universitario de Ciencias de las Religiones Tel: +34 91 394 5301 Email: esantos@filol.ucm.es	For Erasmus students: _ Course catalogue:
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### B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED ]	Subject area name	Study cycle [short cycle, 1st , 2nd or 3rd]	Student Mobility for Studies [number of students x number of months per student]	Student Mobility for Traineeships	Blended mobility option
G THESSAL01	E MADRID03	0221 (221)	0221 (221) - Religion	2nd 3rd	2 students x 10 months		No
E MADRID03	G THESSAL01	0221 (221)	0221 (221) - Religion	2nd 3rd	2 students x 10 months		No

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED ]	Subject area name	Study cycle [short cycle, 1st , 2nd or 3rd]	Staff Mobility for Teaching [number of staff members x number of days per staff member]	Staff Mobility for Training
G THESSAL01	E MADRID03	0221 (221)	0221 (221) - Religion	2nd 3rd	2 staff member x 10 days	
E MADRID03	G THESSAL01	0221 (221)	0221 (221) - Religion	2nd 3rd	2 staff member x 10 days	

### Additional information:

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

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Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Student Mobility for Studies [Minimum recommended level: B2]	Staff Mobility for Teaching [Minimum recommended level: B2]
G THESSAL01		Greek	English	B2 - Vantage	
G THESSAL01		Greek	English		B2 - Vantage
E MADRID03			Spanish	C1 - Effective Operational Proficiency	
E MADRID03			English	C1 - Effective Operational Proficiency	
E MADRID03			Spanish		B2 - Vantage
E MADRID03			English		B2 - Vantage

For more details on the language of instruction recommendations, see the course catalogue of each institution

### D. Additional requirements

#### 1. Aristotle University of Thessaloniki:

Courses at Aristotle University of Thessaloniki are normally taught in Greek. However, there are courses in other languages too, especially at the Foreign Language Faculties, Faculty of Law (courses in English, French and German language), School of Journalism & Mass Communication, and School of Economics. In all other cases, there are special arrangements for LLP/Erasmus students, such as assignment of essays in English with the use of English bibliography in small groups of students.

Information concerning courses and other academic matters can be obtained at the web site of the University <http://www.auth.gr/en/faculties>

#### Greek Language courses for Erasmus+ students

There are courses organized specifically for Erasmus+ students with the support of the EU at the beginning of each semester: in October and in March (beginners' level). Moreover there are on-line courses at the beginning of each semester.

You can find more information at the School of Modern Greek Language of AUTH:

<http://smg.web.auth.gr/wordpress/?lang=en>

Information on the website: [http://ec.europa.eu/education/erasmus/doc902\\_en.htm](http://ec.europa.eu/education/erasmus/doc902_en.htm)

#### Students with disabilities

Social and Health Policy Committee of AUTH was established in 1997 with the aim to facilitate students with disabilities. Services have been developed and updated according to European and International standards. There are several fields that Social and Health Policy Committee is getting involved, always aiming to make student life easier so that all students can focus on their academic demands.

#### Services available

## Inter-institutional agreement between programme countries

<b>Students with visual impairment</b>	- Converting books or notes in any file the student is using to study (text to speech, print them in Braille etc)
<b>Students with hearing disabilities</b>	- Interpretation in Greek Sign language everywhere in the campus of our University during working hours.  - Unfortunately we do not provide interpretations in other foreign sign languages.
<b>Students with mobility disabilities</b>	- We provide transportation to students with mobility disabilities from their residences to the campus and vice versa in an everyday basis.
<b>Services to all students</b>	- blood donation days  - connect students with other institutions so that they will be given the professional care they need depending on their issue.

Social and Health Policy Committee is always personalizing its services adjusting them to the needs and wills of every single student.

Contact details: Tel. (+30) 2310 995360, (+30) 2310 995386, (+30) 2310 991376  
E-mail: socialcom@ad.auth.gr

## 2. Universidad Complutense de Madrid

- *The number of students you will send to E MADRID03 may by no means exceed the number of students mentioned in this agreement. More specifically, we do not accept the mechanism by which shorter periods of stay allow for the sending of more students, i.e. on an exchange of 1 student for 10 months, you may not freely send 2 students for 5 months, not even if their stay covers different semesters. Please take this into consideration when organising your students selection.*
- *Complutense University has facilities for students with a learning or physical disability. Disabled students can rely on the support service “Office for the Integration of Persons with Disabilities”, which offers material, technical, and social aid. <https://www.ucm.es/oipd> or <https://www.ucm.es//office-for-the-integration-of-persons-with-disabilities->*
- *Staff Mobility for Training and for Teaching: Complutense University welcomes applications from foreign Staff for a training/teaching period, however it is at the discretion of the department concerned whether or not to accept a staff visitor. Applications must be sent to [rrinter@ucm.es](mailto:rrinter@ucm.es) at least two months prior to the desired training/teaching period. The training/teaching period cannot be scheduled during Summer (i.e. July-August) in the Academic year.*
- *Master level students (2 nd cycle) will provide the following documents to the International Relations office of corresponding Faculty/School:- CV, transcript of records and motivation letter. The learning agreement of the student must be approved by the master’s coordinator.*

## Inter-institutional agreement between programme countries

- Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability
- PhD students need to send a master certificate to the International Relations office of corresponding Faculty/School. . PhD students will only receive ECTS credits if they complete courses at the host institution. Therefore, they will not receive any ECTS credits from the host institution for PhD-related research they undertake. The home institution is responsible for accrediting PhD students with ECTS credits for research completed at the host institution.
- It is **not possible** for student to hand-in their final MA/PhD Thesis at the host institution. **Final theses need to be graded by the home institution.**
- Full time credit load at each UCM: Students will be awarded ECTS credits when they have passed the assessments corresponding to the courses to which ECTS credits are allocated. T
  - 1 full academic year= 60 credits
  - 1 semester= 30 credits
  - 1 term/ trimester= 15 credits

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
G THESSAL01	30th June	30th November
E MADRID03	<a href="https://www.ucm.es/plazos-deadlines-erasmus">https://www.ucm.es/plazos-deadlines-erasmus</a>  Partner institutions should send nominations using the Moveon e-Nomination system ( <a href="http://www.moveonnet.eu/myinstitution/enomination">www.moveonnet.eu/myinstitution/enomination</a> )	<a href="https://www.ucm.es/plazos-deadlines-erasmus">https://www.ucm.es/plazos-deadlines-erasmus</a>  Partner institutions should send nominations using the Moveon e-Nomination system ( <a href="http://www.moveonnet.eu/myinstitution/enomination">www.moveonnet.eu/myinstitution/enomination</a> )

#### **Aristotle University of Thessaloniki:**

2. Following the receipt of the paper application (printed online application), AUTH will send its decision within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

#### **Universidad Complutense de Madrid**

- 2.
- 3.
4. Termination of the agreement

*In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

### F. Information

## 1. Grading systems of the institutions

### **Aristotle University of Thessaloniki:**

A scale of 1 to 10 applies to the marks of each subject in the Hellenic Higher Education

8,5-10	Άριστα (Arista) - Excellent
6,5-8,49	Λίαν Καλώς (Lian Kalos) - Very Good
5,00-6,49	Καλώς ( Kalos) - Good
0-4,99	Ανεπιτυχώς ( Anepitychos) - Fail

### **Universidad Complutense de Madrid**

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSAL01	<b>Incoming Students:</b> Ms. Sofia Furlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30 2310 991391 email: erasmus- incoming@auth.gr	<a href="http://www.eurep.auth.gr/index.php?lang=en">http://www.eurep.auth.gr/index.php?lang=en</a>
E MADRID03		

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSAL01	<b>Incoming Students:</b> Ms. Sofia Furlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30 2310 991391 email: erasmus- incoming@auth.gr	<a href="http://www.eurep.auth.gr/index.php?lang=en">http://www.eurep.auth.gr/index.php?lang=en</a>
E MADRID03		

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSAL01	<b>Incoming Students:</b> Ms. Sofia Furlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30 2310 991391 email: erasmus- incoming@auth.gr	<a href="http://eurep.auth.gr/en/accommodation-list">http://eurep.auth.gr/en/accommodation-list</a>
E MADRID03		

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
G THESSAL01	Prof. Dr. Despo Ath. Lialiou Deputy Rector		
E MADRID03			